

# Activity Monitor [.2507 - .2515]

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Tool Search: Activity Monitor

The Activity Monitor manages and monitors existing and upcoming activities and student registrations. The Activity Roster is accessed through the Activity Monitor tool and provides a detailed view of the students who have registered for an activity.

## How-To

### Getting Started With Activity Registration

- [Activity Registration Setup Checklist](#)
- Optional [Preapproval Configuration](#) for staff-proposed activities

### Manage Activities

- [View Activities](#)
- [Create a New Activity \(No proposal\)](#)
- [Copy Activities](#)
- [Cancel/Delete an Activity](#)

### Activity Proposals

- [Process Proposed Activities](#)

### Manage Registrations and Rosters

- [Process Registrations](#)
- [Manually Add Students](#)
- [Remove/Transfer Students](#)
- [Refund Payments](#)
- [Manage Waitlists](#)
- [Post to Course/Section](#)
- [Manage Incomplete Registrations](#)

## Reference

- [Forms Setup](#)
- [Activity Proposal Processes](#)
- [Tool Rights](#)
- [Activity Registration Fields for Ad hoc Reporting](#)

