

# Refund Student Surplus

Last Modified on 12/14/2025 8:45 pm CST

Deposits create a **surplus** that can be applied to future fee assignments. Any amount paid which exceeds the amount owed also becomes a **Surplus**. The **Surplus** amount appears at the top of the Fees Editor.

To refund all or part of a Surplus, click the **Make Refund** button. The Refund panel displays and you can enter a **Refund Amount**, a **Transaction Date**, any **Comments** associated with the refund and click **Make Refund**. Campus subtracts the refund amount from the surplus total.

**The district or school is responsible for returning the refund to the account holder.**

Unpaid Fees : \$0.00      Surplus : \$20.00				Refund								
Years to Print 21-22 <input type="button" value="X"/>				Total Surplus 20.00								
<table border="1"><thead><tr><th></th><th>Year</th><th>Household Max</th><th>Student Max</th></tr></thead><tbody><tr><td>+</td><td>2020</td><td>800.00</td><td>450.00</td></tr></tbody></table>					Year	Household Max	Student Max	+	2020	800.00	450.00	Refund Amount * <input type="text" value="20.00"/>
	Year	Household Max	Student Max									
+	2020	800.00	450.00									
				Transaction Date * <input type="text" value="04/15/2021"/> <input type="button" value="Calendar"/>								
				Comments Maximum 255 characters <input type="text"/>								
<input type="button" value="New Fee Assignment"/> <input type="button" value="Make Payment"/> <input type="button" value="Make Deposit"/> <input type="button" value="Make Refund"/> <input type="button" value="Make Refund"/> <input type="button" value="Cancel"/>												