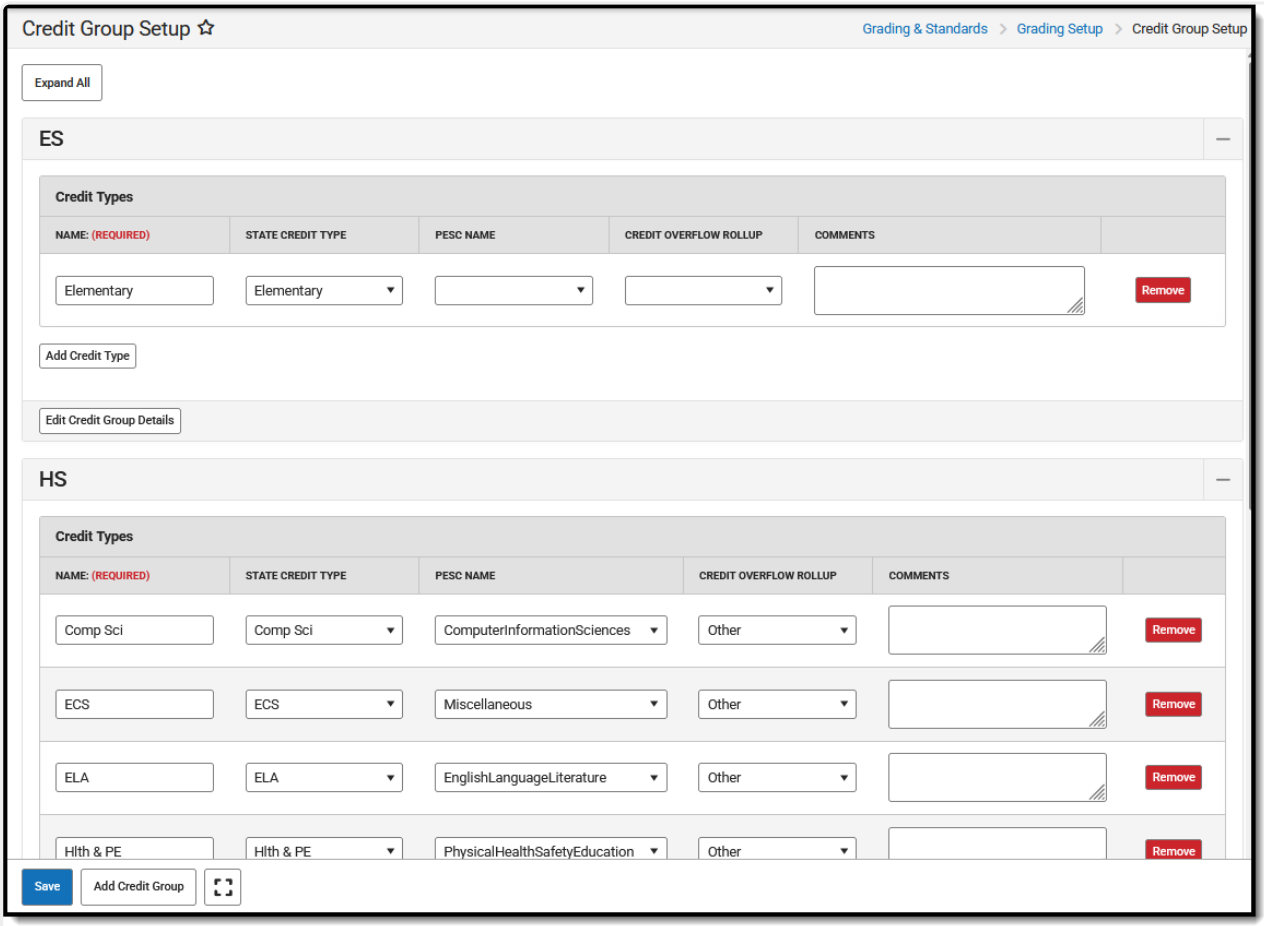
Credit Group Setup (North Carolina)

Last Modified on 11/03/2026 8:56 am CST

Path: Grading & Standards > Grading Setup > Credit Group Setup

Credit Groups define how credits earned by students are counted on the transcripts and used to track a student's progress toward graduation. Credits on the transcript are displayed chronologically, but a summary of student work is also available, showing the number of credits in each category defined in the Credit Group.

Refer to the Credit Groups Setup article for information on credit groups, credit types, best practices, and how to create groups.



Configure and manage credit types within credit groups in accordance with state-defined policies.

To ensure accurate calculation of student graduation progress and to maintain consistency in transcript reporting, all districts must use the state-defined credit groups without modifications. These credit groups are set up in accordance with **SBE Policy GRAD-004** and should not be modified.

Creating new credit groups or altering existing ones disrupts historical data integrity and directly affects the system’s ability to:

- Accurately calculate and display graduation progress,
- Populate the North Carolina Official Transcript correctly, and
- Submit accurate data for the electronic transcript (e-Transcript) as required by state regulations.

The use of unauthorized or customized credit groups will result in incomplete or inaccurate transcripts, which may negatively impact student outcomes, including college admissions and scholarship opportunities.

Before you start

Credit Groups are set up at the District level and must be mapped to the State Credit Type. Credit Groups and Credit Types are associated with Course Masters. **Because of this, DO NOT MODIFY these groups and types.**

The North Carolina Department of Public Instruction has defined credit groups for all districts and schools:

- ES (Elementary)
- MS (Middle School)
- HS (High School)
- SU (Suppressed)

High School Credit Types align with the North Carolina Department List.

Historical grades were not converted. Instead, they were converted as transcript records using the credit types for non-High School Credit Courses as ES and MS.

The Credit Overflow Rollup field is not associated with Course Masters, Courses, or Transcripts.

Review the following for more information:

- Credit Summary and Course Display sections of the North Carolina Transcripts article.
- The PESC Mapping field is used for eTranscripts. Refer to the following for more information on eTranscripts:
  - North Carolina Official XML Output for eTranscripts Setup
  - Electronic Release Setup (North Carolina)

Create Credit Groups

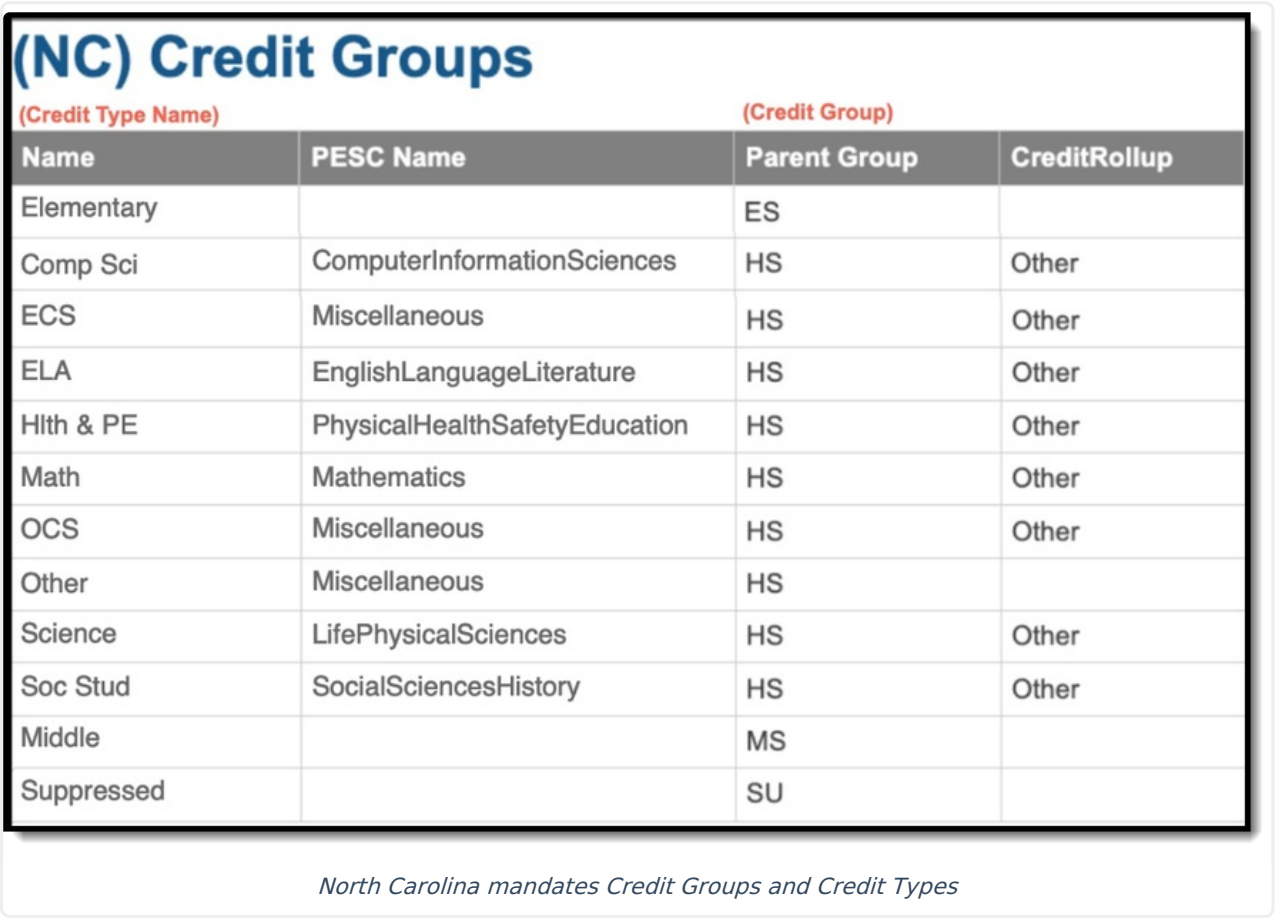
1. Click **Add Credit Group** to create a new Credit Group in accordance with state guidelines.
2. In the **Add Credit Group** pop-up, enter the **Name** (required) and the **State Credit Group** to which it aligns.
3. Click **Add.** The new Credit Group is saved.

Create Credit Types

1. Expand a previously saved Credit Group.

2. Click **Add Credit Type.** A blank row displays in the Credit Types editor.
3. Enter the **Name** (required) and the **State Credit Type** to which it aligns. See the High School Credit Group section for information on adding PESC Names and Credit Overflow Rollup values.
4. Click **Save** when finished.

The image below lists all credit groups and all credit types that need to be set up for North Carolina schools:



(NC) Credit Groups

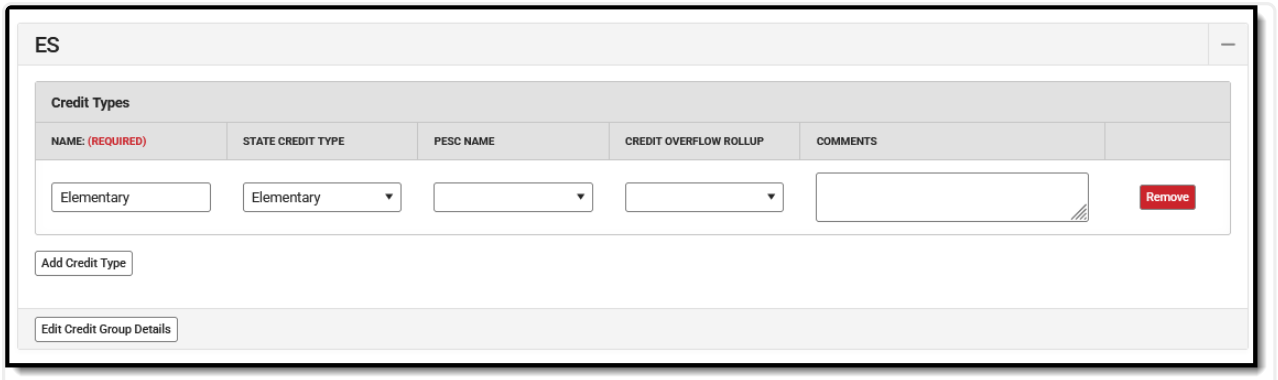
(Credit Type Name) (Credit Group)

Name	PESC Name	Parent Group	CreditRollup
Elementary		ES	
Comp Sci	ComputerInformationSciences	HS	Other
ECS	Miscellaneous	HS	Other
ELA	EnglishLanguageLiterature	HS	Other
Hlth & PE	PhysicalHealthSafetyEducation	HS	Other
Math	Mathematics	HS	Other
OCS	Miscellaneous	HS	Other
Other	Miscellaneous	HS	
Science	LifePhysicalSciences	HS	Other
Soc Stud	SocialSciencesHistory	HS	Other
Middle		MS	
Suppressed		SU	

North Carolina mandates Credit Groups and Credit Types

The following provides examples of how each Credit Group, Credit Type, and mapped State Credit Type need to look to meet NCDPI requirements.

Elementary (ES)



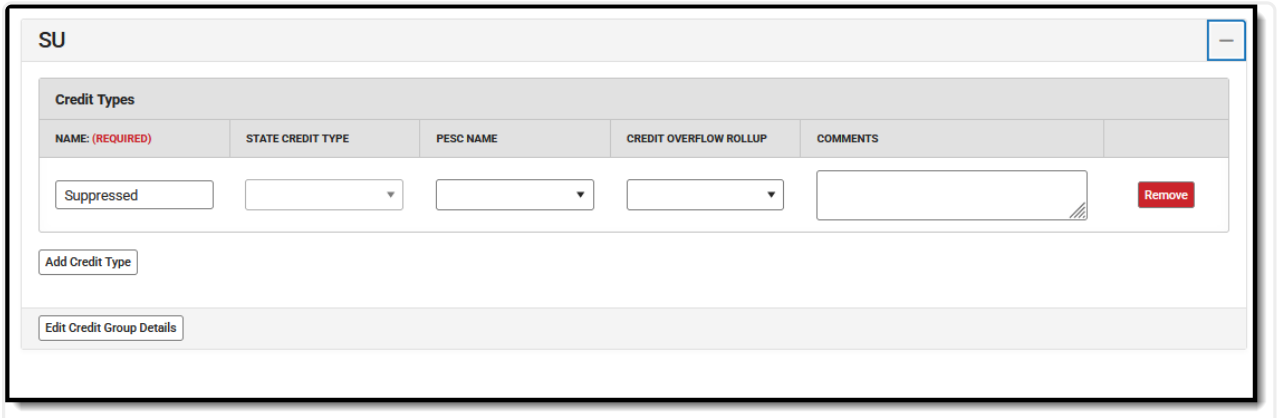
Credit Groups for Elementary schools are named 'ES' and have one Credit Type named 'Elementary'.

Middle (MS)



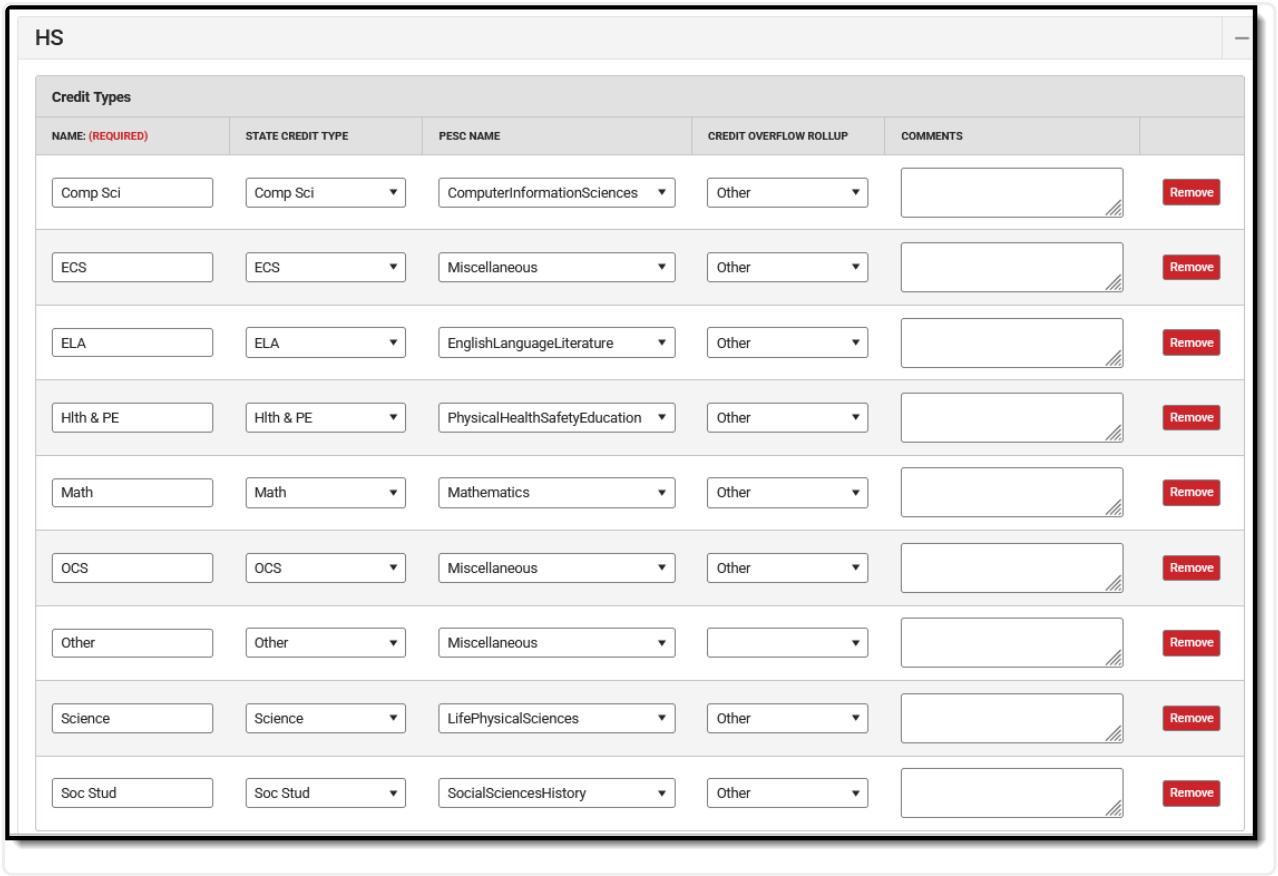
Credit Groups for Middle schools are named 'MS' and have one Credit Type named 'Middle'.

Suppressed (SU)



Credit Groups for students who repeat a class that should not display on the transcript are named 'SU' and have one Credit Type named 'Suppressed'.

High School (HS) Credit Group



Credit Groups for High schools are named 'HS' and have nine Credit Types.

The High School Credit Group and Credit Types report on Student Transcripts. Credit Types MUST be set up with these values to ensure proper posting of Transcripts for both printed official NC transcripts and eTranscripts.

Name	State Credit Type	PESC Name	Credit Overflow Rollup
Comp Sci	Comp Sci	CompouterInformationSciences	Other
ECS	ECS	Miscellaneous	Other
ELA	ELA	EnglishLanguageLiterature	Other
Hlth & PE	Hlth & PE	PhysicalHealthSafetyEducation	Other
Math	Math	Mathematics	Other
OCS	OCS	Miscellaneous	Other
Other	Other	Miscellaneous	
Science	Science	LifePhysicalSciences	Other
Soc Stud	Soc Stud	SocialSciencesHistory	Other