

Response to Intervention Administration Setup Tool Rights

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<u>RTI Intervention Position Setup | RTI Intervention Provider Setup | RTI Intervention Setup | RTI Plan</u> <u>Type Setup | RTI Preferences | RTI Template Bank Setup | Suggested User Groups</u>

Response to Intervention (RTI) Administration tools are used at the district level to set up how RTI tools behave for team members and students. This article includes the following tools:

- RTI Intervention Position Setup
- RTI Intervention Provider Setup
- RTI Intervention Setup
- RTI Plan Type Setup
- RTI Preferences
- RTI Template Bank Setup

RTI Intervention Position Setup

The **RTI Intervention Positions Setup Tool** defines the name of the Intervention Provider on student RTI Plan. This tool is not available in all states.

See the <u>RTI Intervention Position Setup</u> article for additional information.

RTI Intervention Position Se	etup ☆	Student Information > Response to Intervention Administration > RTI Intervention Position Setup
Save O Delete Image: New Positions Editor Name Image: New Lead Provider Specialist	Position Detail Name: Specialist Active	
	R	TI Intervention Position Setup





RTI Intervention Positions are associated with a provider and assigned to a student's RTI plan. Deleting interventions positions will lead to a loss of data. Instead of deleting positions that are no longer needed, mark the position as not Active (remove the active checkbox). This retains historical information and prevents users from assigning the position in the future.

Available Tool Rights

R	W	Α	D
 Access and view the RTI Intervention Position Setup tool. Select existing Positions from the Position Editor to view the Position Detail. 	 Modify and save existing RTI Intervention Position Setup positions. Change an existing position from active to inactive and vice versa. 	 Add and save new RTI Intervention Positions. 	 Permanently delete RTI Intervention Positions. This is not recommended.

RTI Intervention Provider Setup

Intervention Providers are staff members authorized to provide the intervention to the student. Only people defined as intervention providers within this tool are available for being assigned an intervention provider on a student's RTI plan.

See the <u>RTI Intervention Provider Setup</u> article for additional information.

Save Opelet

Best Practice

Infinite

Intervention Providers cannot be deleted when they are included in a student's RTI Plan. Instead of deleting the providers that are no longer needed, remove the Active checkbox from their Provider Detail. This retains historical information and prevents users from assigning the Provider in the future.

Available Tool Rights

R	W	Α	D
 Access and view the RTI Intervention Provider Setup tool. Select and view existing Intervention Providers. 	 Modify and save existing Intervention Providers. 	 Add and save new Intervention Providers. 	 Permanently delete an Intervention Provider. This is not recommended.

RTI Intervention Setup

Interventions are set up to provide teachers and staff a set of predefined interventions they can select and use when setting up an RTI plan for a student.



See the <u>RTI Intervention Setup</u> article for additional information.

RTI Intervention Setup ☆	Student Information > Response to Intervention Administration > RTI Intervention Setup
Save Oelete Oww	Intervention Detail *Name: CARE Coaching Content Area x Behavior Intervention Tier x2 Description: Weekly meetings with the student to review grades, behavior, and attendance. Link: Intervention Ter Active
	RTI Intervention Setup

Best Practice

Interventions cannot be deleted when they are assigned in a student's RTI plan. Instead of deleting interventions, remove the Active checkbox from the Intervention Detail. This retains historical information and prevents users from assigning that intervention in the future.

Available Tool Rights

R	w	Α	D
 Access and view the list of the RTI Intervention Setup tool. Select and view details of an Intervention. 	 Modify and save existing Interventions. 	 Add and save new Interventions. 	 Permanently delete an Intervention. This is not recommended.

RTI Plan Type Setup

RTI Plan Types must be established before teachers and staff can create RTI student plans. Plan Types are set up as templates for the content area, intervention tier, and plan editors, which are available when selected and used for a student's RTI plan.



See the <u>RTI Plan Type Setup</u> article for additional information.

rti pi	an Ty	pe Setup 🏠		Student Information > Response to Intervention Administration > RTI Plan Type Setup
Sav	/e 🙃	New 🛛 Delete		
PlanType	e/Plan Type	Editor List		
PTIL	uon	Response to Interventi	on - Pehavior	
RTIm		Response to Interventi	on - Math	
RTir		Response to Interventi	on - Reading	
PlanType	e Detail			
RTI Plan	Format	RTIC Rocce	are to Intervention Reading	
		Kespt	shae to intervention - reading	
		*Content Area *Interv	ention Tier	
		Reading v 2 v		
Active (th	iis checkbo	x will mark Plan available	e for display on the Documents tab droplist)	
Z				
Commen	ts			
User Inst	ruction Tex	đ		
PlanType	eEditor De	tail		
Seq	Active	Name	Comments	
		Intervention Plan	editor to pasic Man information. This must be the first	t
		Student Demographics	RTI-editor for Student Demographics information. Informa is filled in for you from the Student System. Not editable	tion
		Parent/Guardian	RTI-editor for Parent/Guardian Information. Information is	
		Information	filled from Census System. Not editable.	
		RTI Team Meeting	RTI-editor for information about the Team Meeting	
			(attendance of team members).	
_	_			
			PTIDIA	Type Setup
			rs II Plat	

Best Practice

RTI Plan Types cannot be deleted when they are assigned to a student's RTI plan. Instead of deleting plan types, remove the Active checkbox from the Plan Type Detail. This retains historical information and prevents users from assigning that plan type in the future.

Available Tool Rights

R	w	Α	D
 Access and view the list of the RTI Plan Type Setup tool Select and view details of an RTI Plan. 	 Modify and save existing RTI Plan Types. 	 Add and save new RTI Plan Types. 	 Permanently delete an RTI Plan Type. This is not recommended.

RTI Preferences



The RTI Preferences tool allows users to determine how the RTI module functions.

See the <u>RTI Preferences</u> article for additional information.

RTI Preferences ☆	Student Information \Rightarrow Response to Intervention Administration \Rightarrow RTI Preferences
Save District Response to Intervention Preferences Enable Team Member List to Populate from Classroom Teachers Use School Scope for Response to Intervention Staff	<u>(No →</u>) (No →)
	RTI Preferences

Available Tool Rights

R	W	Α	D
 Access and view the RTI Preferences. 	Modify RTI Preferences.	• N/A	• N/A

RTI Template Bank Setup

Template Banks allow you to create canned comments and location values which staff members can select when filling out an RTI plan.

See the <u>RTI Template Bank Setup</u> article for additional information.

RTI Template Bank Setup ☆	Student Information > Response to Intervention Administration > RTI Template Bank Setup
New Bank Category New Bank Category New Bank Category Academic Intervention CARE Coaching Check In Check Out Life Coaching Organizational Support Z	Save Delete
	RTI Template Bank Setup

Best Practice

Infinite Campus

> RTI Template Banks cannot be deleted when they are assigned to a student's RTI plan. Instead of deleting template banks, remove the Active checkbox from the Bank Field Editor. This retains historical information and prevents users from assigning that template bank in the future.

Available Tool Rights

R	W	Α	D
 Access and view the RTI Template Banks. Select and view the RTI Template Bank Categories and Template Bank Fields. 	 Modify and save existing RTI Template Bank Categories and Template Bank Fields. 	 Add and save new RTI Template Bank Categories and Template Bank Fields. 	 Permanently delete RTI Template Bank Categories and Template Bank Fields. This is not recommended.

Suggested User Groups

<u>Special Education Administrators User Group</u>