Application Processing - Video

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District staff can review and process online registrations using Application Processing. These videos demonstrate how to process applications for common scenarios.

Annual Update- No Change

In this example, a family has submitted an annual update with no changes

Annual Update- Batch Post

If information in multiple annual updates is correct, the Batch Posting tool can process these applications automatically.

Annual Update- Moved within the district

This family has moved to a different address within the district.

Annual Update- Added Student

This annual update application includes a household member who hasn't been a student in the district, but is being enrolled.

Annual Update- Emergency Contacts Change

The next registration is an annual update with changes to emergency contacts.

Annual Update- Parent Separation

The last update application we'll look at is a parent separation.

New Registration- New Address

The next application is from a family new to the district, moving into a new construction home.

New Registration- Shared Address

The next registration is for a new family who will be living with relatives who have students enrolled in the district.

New Registration- Existing Address

The last registration is a new family who are moving into an existing address.