

Career Readiness Report (Nevada)

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Tool Search: Career Readiness Report

The Career Readiness Report collects student data on those with a Career Readiness record tied to an approved Course State Code or a Career Readiness record with work hours attached. The report does not honor exclusions on calendars, grade levels, or enrollments. It reports students in the last active Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) for the reporting year.

NV Career Readiness Report ☆
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NV Career Readiness Report

The Career Readiness Report collects data on students who have a Career Readiness record tied to an approved Course State Code or have a Career Readiness record with work hours attached. The report will not honor exclusion of calendars, grade levels or enrollments, and will report student in the last active Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) for the reporting year.

There will be 1 record per student per Career Readiness record. If student has multiple qualifying Course State Codes on a single record, those will show in 1 text box (comma delimited). This report contains student identifying information.

The Validation report will show Errors for those students that have a Career Readiness program record with a status other than Pass, or have Career Readiness program record(s) with a status of Pass that sum to less than 300 hours completed. It will also show Warnings for those students that have a Career Readiness program record with no matching transcript record, or have a Career Readiness program record with a status of Pass and less than 1 hour completed.

Report Options

Extract Type: Validation Report

Format: State Format (CSV)

Select Students

Grade
 All Grades
AD
PK
KG
01
02
03
04
05
06

Ad Hoc Filter

Generate Report
Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

24-25

24-25 Adams High

24-25 Bunker Middle

24-25 Carter Elementary

24-25 Child Find

24-25 Dunkin Middle

24-25 Franklin High

24-25 Madison Middle

24-25 Patterson Adult Sch

24-25 Randolph Elementary

Nevada Career Readiness Report Editor

Career Readiness Report Logic

The report includes students who participated in the Career Readiness program during the academic year.

- Students must have a Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) during the reporting year.
- Students must have a Career Readiness program record and an enrollment in one of the calendars selected in the report.
- A row of data reports per Student / per unique Career Readiness program record / per District.
- If a student is enrolled in multiple calendars, the last active Primary (P), Partial (S), or Special Education (N) is used to report data elements 1-11.

State Exclude rule(s):

- Do not honor exclusions on calendars, grade levels, or enrollments

Report Editor

Field	Description
Extract Type	Report type: <ul style="list-style-type: none"> • Validation Report (default) • Career Readiness
Format	Indicates how the report generates: <ul style="list-style-type: none"> • State Format (CSV) • HTML
Grade	Defaults to 'All Grades'. Select the Grade level(s) that should be included in the report.
Ad Hoc Filter	Select a filter to limit report results to those that meet filter requirements.
Select Calendars	Allows you to select the Calendar(s) to be included in the report. Calendars can be sorted by active year, school, or year.
Generate Report	The report appears in a separate window in the designated format.
Submit to Batch	Allows larger reports to be generated in the background without disrupting the use of Campus. See the Batch Queue article for more information about submitting a report to the batch queue.

Generating the Report

1. Select *Career Readiness* from the **Extract Type** dropdown field.
2. Choose the desired **Format**.
3. Select the **Grade(s)** to include or an **Ad hoc Filter**.
4. **Select Calendars** to include in the report results.
5. **Generate Extract** or **Submit to Batch**.

The **Validation Report** is also generated when the Career Readiness report is selected in the Extract Editor.

Report Layout

Element Name	Description	Location
School Year	Derived from the chosen calendar.	
District Number	The District Number for the student's chosen calendar year.	District Information > State District Number District.number
District Name	The District Name for the student's chosen calendar year.	District Information > Name District.name
School Name	School where the course takes place.	School Information > Name School.name
School Code	School where the course takes place. If the State School Number is 5 or 6 digits, report as entered in the UI. If the State School Number is less than 5 digits, report Master District Code concatenated with the State School Number.	School Information > State School Number District Information > Master District Code School.number
Local ID	The student's Local Student Number.	Demographics > Local Student Number School.name
State Student ID	The 10-digit number assigned to the student by the state.	Demographics > Person Identifiers > State ID Person.stateID
First Name	The first name of the student.	Demographics > First Name Identity.firstName
Last Name	The last name of the student.	Demographics > Last Name Identity.lastName

Element Name	Description	Location
Grade Code	The student's State Grade Level.	Enrollments > Grade Enrollment.grade
Gender	The gender of the student. <ul style="list-style-type: none"> • M - Male • F - Female • X - Non Binary 	Demographics > Gender Identity.Gender
Race/Ethnicity	The student's race.	Demographics > Race/Ethnicity > State Race/Ethnicity Identity.raceEthnicity
IEP	If a student had an active locked IEP at any time during the reporting period AND the Special Ed Exit Date is NULL or after the report Start Effective Date, report Y. All others, report N.	Documents AND Enrollments > Special Ed Fields > Special Ed Exit date enrollment.spedExitDate
FRL	If a school is marked as CEP under provision, all students will report Y regardless of whether an active FRAM record exists. If a school is marked as Provision II under Provision, all students will report Y regardless if an active FRAM record exists. ELSE If the student has a FRAM record with an Eligibility of Free or Reduced at any time during the reporting period, report Y. All others, report N.	School Information > Provision > CEP AND School Information > Provision > Provision II AND Provision Base Year sch.provision sch.provisionBaseYear
EL	If a student has an EL record with a Program Status of EL that was active at any time during the reporting period, report Y. All others, report N.	Program Participation > English Learners (EL) > Program Status AND Identified Date AND Program Exit Date lep.programStatus lep.identifiedDate lep.exitDate

Element Name	Description	Location
Homeless	<p>If Primary Nighttime Residence on Enrollment is not NULL, report Y.</p> <p>All others, report N.</p>	<p>Program Participation > Homeless > Primary Nighttime Residence</p> <p>homeless.primaryNightTimeResidence</p>
Foster	<p>If Foster on Enrollment is True, report Y.</p> <p>All others, report N.</p>	<p>Enrollments > Foster Care</p> <p>es.foster</p>
Military Family	<p>If a student has a Household member marked as Guardian with an active Military Connected record at any point during the reporting period, report Y. All others, report N.</p>	<p>Census > People > Military Connections</p>
Migrant	<p>Use the most recent Migrant record.</p> <p>Report Y if the Last Qualifying Arrival Date is not null AND if the Last Qualifying Arrival Date plus 3 years time calculation is equal to or after the Effective End Date AND Services End Date = NULL OR is greater than or equal to the date entered into the Effective End Date, report Y, else report N.</p> <p>OR</p> <p>If the Services End Date is less than the Effective End date, report N.</p> <p>All others, report N.</p>	<p>Program Participation > Migrant > Last Qualifying Arrival Date</p> <p>Calculation</p> <p>Program Participation > Migrant > Services End Date</p> <p>migrant.lastQualifyingArrivalDate migrant.servicesEndDate</p>
Career Readiness Start Date	<p>Reports the Start Date entered for the student's Career Readiness program record.</p>	<p>Program Participation > Career Readiness > Start Date</p> <p>cr.startDate</p>
Career Readiness End Date	<p>Reports the End Date entered for the student's Career Readiness program record. Leave blank if End Date is not populated.</p>	<p>Program Participation > Career Readiness > End Date</p> <p>cr.endDate</p>

Element Name	Description	Location
Career Readiness Type	Reports the Program Type selected for the student's Career Readiness program record. Report description, not code.	Program Participation > Career Readiness > cr.type
Career Cluster	Reports the Career Cluster selected for the student's Career Readiness program record. Leave blank if Career Cluster is not populated.	Program Participation > Career Readiness > cr.careerCluster
WBL Hours	Number of qualifying hours for student/calendar year saved in Career Readiness program.	Program Participation > Career Readiness > cr.hours
State Course Code	The Course State Code for student/calendar year saved in Career Readiness program. <ul style="list-style-type: none"> • Course State Code must be one of the codes from the Appendix to appear in the report. • Multiple Course Codes can be selected displayed in text box, comma delimited. • If there are duplicate course codes, only report once. 	Program Participation > Career Readiness > State Code cr.stateCode
State Course Code Name	The state course name. <ul style="list-style-type: none"> • If there are duplicate names (due to duplicate course codes), only report once. 	Program Participation > Career Readiness > Course Name cr.courseName
Credential Associates Degree	Aligned credential or associate degree. Multiple can be listed, comma delimited.	Program Participation > Career Readiness > cr.credentialOrDegree

Element Name	Description	Location
Transcript Credits	Credits earned for courses matching the Course State Code. <ul style="list-style-type: none"> • Search transcript records to match the Course State Code(s). • Sum all credits earned that match the Course State Code(s) and report the total number of credits earned; otherwise, it is null. • Credits MAY report null in State Edition. 	Program Participation > Career Readiness cr.creditsEarned
Pass	Indicates the Pass status: <ul style="list-style-type: none"> • If Pass, display P • If In-Progress, display IP • If Fail, display F 	District information > State District Number cr.pasStatus
District Owner	The District Number for the student's chosen calendar year.	District information > State District Number District.number
Report Run Date	Date Report was run.	N/A

Validation Report

The validation report provides a list of errors and warnings that inform users if any portion of their data should be cleaned up before the final verification of the Work-Based Learning data. **This report is produced even if the Career Readiness report is chosen in the Extract Editor.**

1. Select *Validation Report* from the **Extract Type** dropdown field.
2. Choose the desired **Format**.
3. Select the **Grade(s)** to include or an **Ad hoc Filter**.
4. **Select Calendars** to include in the report results.
5. **Generate Extract** or **Submit to Batch**.

The output is sorted by District Name, School Name, Student Last Name, and Student First Name.

Errors: Identifies a record that is missing the required information. Records that pull as an error are not reported on the Career Readiness Report.

Warnings: Identifies a potentially problematic piece of data. Upon further examination, users may determine that the data is, in fact, set up correctly. Records that are pulled as a warning

appear in the Career Readiness Report.

Errors	
01	Students with a Career Readiness record and no approved Course State Code (Course State Code is not included in the dictionary list (Appendix)).
02	Students with a Career Readiness record associated with an approved Course State Code but do not have a Status of Pass (Status is In-Progress or Fail, or no value).
03	Students with Career Readiness record(s) associated with an approved Course State Code (Appendix) with Status = Pass, but sum to less than 300 hours completed.
Warnings	
01	Students with a Career Readiness record associated with an approved Course State Code but no transcript record for the course. If some courses have a transcript record and some do not, only the records with no match will show on the validation report. The student will have one record with course name(s) and number(s) on one line comma-delimited.
02	Students with a Career Readiness record associated with an approved Course State Code, but the hours are less than 1 and Status = P

Appendix

WBL Course State Codes

State Code	State Course Name
ALL	For Phase 1 - ALL active State Course codes