

Career Readiness Report (Nevada)

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Tool Search: Career Readiness Report

The Career Readiness Report collects student data on those with a Career Readiness record tied to an approved Course State Code or a Career Readiness record with work hours attached. The report does not honor exclusions on calendars, grade levels, or enrollments. It reports students in the last active Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) for the reporting year.

This tool is available in the Nevada District and State Editions.

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NV Career Readiness Report

The Career Readiness Report collects data on students who have a Career Readiness record tied to an approved Course State Code or have a Career Readiness record with work hours attached. The report will not honor exclusion on calendars, grade levels or enrollments, and will report student in the last active Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) for the reporting year.

There will be 1 record per student per Career Readiness record. If student has multiple qualifying Course State Codes on a single record, those will show in 1 text box (comma delimited). This report contains student identifying information.

The Validation report will show Errors for those students that have a Career Readiness program record with a status other than Pass, or have Career Readiness program record(s) with a status of Pass that sum to less than 300 hours completed. It will also show Warnings for those students that have a Career Readiness program record with no matching transcript record, or have a Career Readiness program record with a status of Pass and less than 1 hour completed.

Report Options

Extract Type: Validation Report

Format: State Format (CSV)

Select Students

Grade

All Grades
 AD
 PK
 KG
 01
 02
 03
 04
 05
 06

Ad Hoc Filter

Filter By

Calendar

District

School

Select Calendars

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

25-26

- 25-26 Adams High
- 25-26 Adams Middle
- 25-26 Baxter Elementary
- 25-26 Carrington Elementary
- 25-26 Carrington High
- 25-26 Carrington Middle
- 25-26 Davis Middle
- 25-26 Douglas High
- 25-26 Franklin High
- 25-26 Franklin Middle
- 25-26 Johnson High
- 25-26 Madison Elementary

CTRL-click or SHIFT-click to select multiple

Refresh Show top 50 tasks submitted between 11/04/2025 and 11/11/2025

| Batch Queue List | | | |
|------------------|--------------|--------|----------|
| Queued Time | Report Title | Status | Download |
| | | | |

Nevada Career Readiness Report Editor

Report Logic

The report includes students who participated in the Career Readiness program during the academic year.

- Students must have a Primary (P), Partial (S), or Special Education (N) enrollment in the requested calendar(s) during the reporting year.
- Students must have a Career Readiness program record and be enrolled in one of the calendars selected in the report.
- A row of data reports per Student / per unique Career Readiness program record / per District.
- If a student is enrolled in multiple calendars, the last active Primary (P), Partial (S), or Special Education (N) is used to report data elements 1-11.

State Exclude rule(s):

- Do not honor exclusions on calendars, grade levels, or enrollments

Report Editor

| Field | Description |
|-------------------------|---|
| Extract Type | Report type: <ul style="list-style-type: none"> • Validation Report (default) • Career Readiness |
| Format | Indicates how the report generates: <ul style="list-style-type: none"> • State Format (CSV) • HTML |
| Grade | Defaults to 'All Grades'. Select the Grade level(s) that should be included in the report. |
| Ad Hoc Filter | Select a filter to limit report results to those that meet filter requirements. |
| Filter By | Allows for the selected extract type to be filtered by: <ul style="list-style-type: none"> • Calendar • School • District <p>Using District filtering will not allow individual calendars or schools to be selected on the right side of the screen. It is recommended to filter by District instead of selecting all Schools or all Calendars for a given year.</p> |
| Select Calendars | Allows you to select the Calendar(s) to be included in the report. Calendars can be sorted by active year, school, or year. |
| Generate Report | The report appears in a separate window in the designated format. |

| Field | Description |
|------------------------|--|
| Submit to Batch | Allows larger reports to be generated in the background without disrupting the use of Campus. See the Batch Queue article for more information about submitting a report to the batch queue. |

Generating the Report

1. Select *Career Readiness* from the **Extract Type** dropdown field.
2. Choose the desired **Format**.
3. Select the **Grade(s)** to include or an **Ad hoc Filter**.
4. **Select Calendars** to include in the report results.
5. **Generate Extract** or **Submit to Batch**.

The **Validation Report** is also generated when the Career Readiness report is selected in the Extract Editor.

Report Layout

| Element Name | Description | Location |
|------------------------|---|---|
| School Year | Derived from the chosen calendar. | |
| District Number | The District Number for the student's chosen calendar year. | District Information > State District Number District.number |
| District Name | The District Name for the student's chosen calendar year. | District Information > Name District.name |
| School Name | School where the course takes place. | School Information > Name School.name |

| Element Name | Description | Location |
|-------------------------|--|---|
| School Code | <p>School where the course takes place.</p> <p>If the State School Number is 5 or 6 digits, report as entered in the UI.</p> <p>If the State School Number is less than 5 digits, report Master District Code concatenated with the State School Number.</p> | <p>School Information > State School Number</p> <p>District Information > Master District Code</p> <p>School.number</p> |
| Local ID | The student's Local Student Number. | <p>Demographics > Local Student Number</p> <p>School.name</p> |
| State Student ID | The 10-digit number assigned to the student by the state. | <p>Demographics > Person Identifiers > State ID</p> <p>Person.stateID</p> |
| First Name | The first name of the student. | <p>Demographics > First Name</p> <p>Identity.firstName</p> |
| Last Name | The last name of the student. | <p>Demographics > Last Name</p> <p>Identity.lastName</p> |
| Grade Code | The student's State Grade Level. | <p>Enrollments > Grade</p> <p>Enrollment.grade</p> |
| Gender | <p>The gender of the student.</p> <ul style="list-style-type: none"> • M - Male • F - Female • X - Non Binary | <p>Demographics > Gender</p> <p>Identity.Gender</p> |
| Race/Ethnicity | The student's race. | <p>Demographics > Race/Ethnicity > State Race/Ethnicity</p> <p>Identity.raceEthnicity</p> |

| Element Name | Description | Location |
|-----------------|--|--|
| IEP | <p>If a student had an active locked IEP at any time during the reporting period AND the Special Ed Exit Date is NULL or after the report Start Effective Date, report Y.</p> <p>All others, report N.</p> | <p>Documents AND Enrollments > Special Ed Fields > Special Ed Exit date enrollment.spedExitDate</p> |
| FRL | <p>If a school is marked as CEP under provision, all students will report Y regardless of whether an active FRAM record exists.</p> <p>If a school is marked as Provision II under Provision, all students will report Y regardless if an active FRAM record exists. ELSE If the student has a FRAM record with an Eligibility of Free or Reduced at any time during the reporting period, report Y. All others, report N.</p> | <p>School Information > Provision > CEP AND School Information > Provision > Provision II AND Provision Base Year sch.provision sch.provisionBaseYear</p> |
| EL | <p>If a student has an EL record with a Program Status of EL that was active at any time during the reporting period, report Y.</p> <p>All others, report N.</p> | <p>Program Participation > English Learners (EL) > Program Status AND Identified Date AND Program Exit Date lep.programStatus lep.identifiedDate lep.exitDate</p> |
| Homeless | <p>If Primary Nighttime Residence on Enrollment is not NULL, report Y.</p> <p>All others, report N.</p> | <p>Program Participation > Homeless > Primary Nighttime Residence homeless.primaryNightTimeResidence</p> |
| Foster | <p>If Foster on Enrollment is True, report Y.</p> <p>All others, report N.</p> | <p>Enrollments > Foster Care es.foster</p> |

| Element Name | Description | Location |
|------------------------------------|---|--|
| Military Family | If a student has a Household member marked as Guardian with an active Military Connected record at any point during the reporting period, report Y. All others, report N. | Census > People > Military Connections |
| Migrant | <p>Use the most recent Migrant record.</p> <p>Report Y if the Last Qualifying Arrival Date is not null AND if the Last Qualifying Arrival Date plus 3 years time calculation is equal to or after the Effective End Date AND Services End Date = NULL OR is greater than or equal to the date entered into the Effective End Date, report Y, else report N. OR If the Services End Date is less than the Effective End date, report N.</p> <p>All others, report N.</p> | <p>Program Participation > Migrant > Last Qualifying Arrival Date</p> <p>Calculation</p> <p>Program Participation > Migrant > Services End Date</p> <p>migrant.lastQualifyingArrivalDate migrant.servicesEndDate</p> |
| Career Readiness Start Date | Reports the Start Date entered for the student's Career Readiness program record. | <p>Program Participation > Career Readiness > Start Date</p> <p>cr.startDate</p> |
| Career Readiness End Date | Reports the End Date entered for the student's Career Readiness program record. Leave blank if End Date is not populated. | <p>Program Participation > Career Readiness > End Date</p> <p>cr.endDate</p> |
| Career Readiness Type | Reports the Program Type selected for the student's Career Readiness program record. Report description, not code. | <p>Program Participation > Career Readiness ></p> <p>cr.type</p> |
| Career Cluster | Reports the Career Cluster selected for the student's Career Readiness program record. Leave blank if Career Cluster is not populated. | <p>Program Participation > Career Readiness ></p> <p>cr.careerCluster</p> |

| Element Name | Description | Location |
|-------------------------------------|--|---|
| WBL Hours | Number of qualifying hours for student/calendar year saved in Career Readiness program. | Program Participation > Career Readiness > cr.hours |
| State Course Code | The Course State Code for student/calendar year saved in Career Readiness program. <ul style="list-style-type: none"> • Course State Code must be one of the codes from the Appendix to appear in the report. • Multiple Course Codes can be selected displayed in text box, comma delimited. • If there are duplicate course codes, only report once. | Program Participation > Career Readiness > State Code cr.stateCode |
| State Course Code Name | The state course name. <ul style="list-style-type: none"> • If there are duplicate names (due to duplicate course codes), only report once. | Program Participation > Career Readiness > Course Name cr.courseName |
| Credential Associates Degree | Aligned credential or associate degree. Multiple can be listed, comma-delimited. | Program Participation > Career Readiness > cr.credentialOrDegree |
| Transcript Credits | Credits earned for courses matching the Course State Code. <ul style="list-style-type: none"> • Search transcript records to match the Course State Code(s). • Sum all credits earned that match the Course State Code(s) and report the total number of credits earned; otherwise, it is null. • Credits MAY report null in State Edition. | Program Participation > Career Readiness cr.creditsEarned |
| Pass | Indicates the Pass status: <ul style="list-style-type: none"> • If Pass, display P • If In-Progress, display IP • If Fail, display F | District Information > State District Number cr.pasStatus |

| Element Name | Description | Location |
|------------------------|--|---|
| District Owner | The District Number for the student's chosen calendar year. | District Information > State District Number District.number |
| CTE Course | <p>Indicates whether the course is a CTE course based on the course state code. Reports '1' the course is CTE. Reports '0' if the course is not CTE.</p> <p>A course will be considered CTE if digits 1 through 5 of the State Code are included in Appendix A.</p> <p>If there are multiple courses linked to the Career Readiness record report:</p> <ul style="list-style-type: none"> • '1' if ALL courses are CTE • '0' if ALL courses are non-CTE • 'M' if there is a mix of CTE and non-CTE courses. | <p>Student Information > Program Participation > Career Readiness > State Course Code</p> <p>careerReadiness.stateCode scedConcentrator.scedCode</p> |
| Report Run Date | Date Report was run. | N/A |

Validation Report

The validation report provides a list of errors and warnings that inform users if any portion of their data should be cleaned up before the final verification of the Work-Based Learning data. **This report is produced even if the Career Readiness report is chosen in the Extract Editor.**

1. Select *Validation Report* from the **Extract Type** dropdown field.
2. Choose the desired **Format**.
3. Select the **Grade(s)** to include or an **Ad hoc Filter**.
4. **Select Calendars** to include in the report results.
5. **Generate Extract** or **Submit to Batch**.

The output is sorted by District Name, School Name, Student Last Name, and Student First Name.

Errors: Identifies a record that is missing the required information. Records that pull as an error are not reported on the Career Readiness Report.

Warnings: Identifies a potentially problematic piece of data. Upon further examination, users

may determine that the data is, in fact, set up correctly. Records that are pulled as a warning appear in the Career Readiness Report.

| Errors | |
|-----------------|--|
| 2 | Students who have a Career Readiness record that does not have a Status of Pass (Status is In-Progress or Fail, or no value). |
| Warnings | |
| 1 | Students who have a Career Readiness record associated with an approved Course State Code, but do not have a transcript record for the course. If some courses have a transcript record and others do not, only the records without a match will appear on the validation report. The student will have 1 record with course name(s) and number(s) on 1 line, comma-delimited. |
| 2 | Students who have a Career Readiness record associated with an approved Course State Code, but the hours are less than 1, and Status = P. |

Appendix

WBL Course State Codes

| State Code | State Course Name |
|-------------------|---|
| ALL | For Phase 1 - ALL active State Course codes |