

Vendor Information (Payments Setup) - New

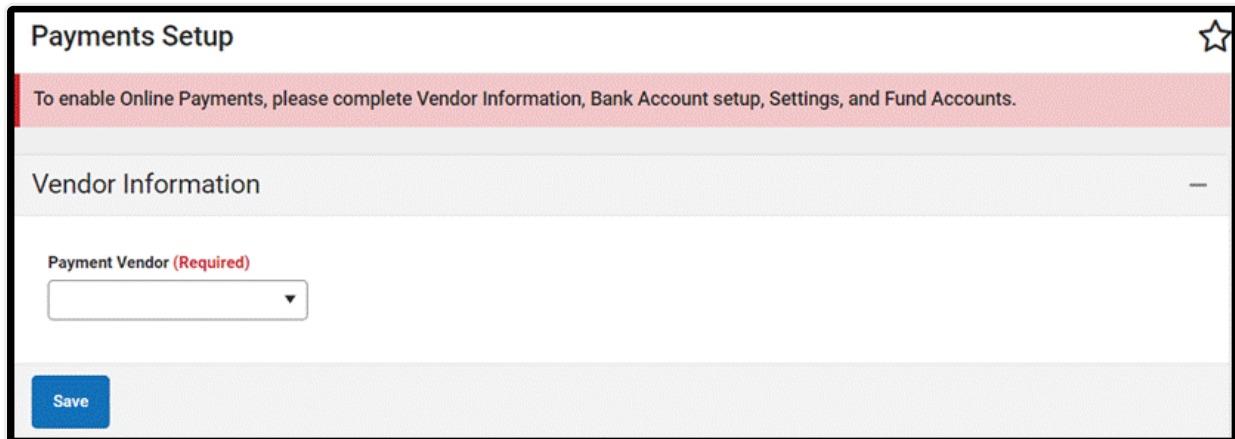
Last Modified on 03/19/2026 10:49 am CDT

[Vendor Information Setup](#)

Tool Search: Payments Setup

The Vendor Information editor is used to identify your district's credentials and determine which payment methods your district accepts.

Vendor Information is established at the district level. That means you must select **All Schools** and **All calendars** in the Campus toolbar to use the Vendor Information tool.



The screenshot shows a web interface titled "Payments Setup" with a star icon in the top right corner. A red banner at the top reads: "To enable Online Payments, please complete Vendor Information, Bank Account setup, Settings, and Fund Accounts." Below this is a section titled "Vendor Information" with a minus sign on the right. Underneath, there is a label "Payment Vendor (Required)" above a dropdown menu. At the bottom left of the panel is a blue "Save" button.

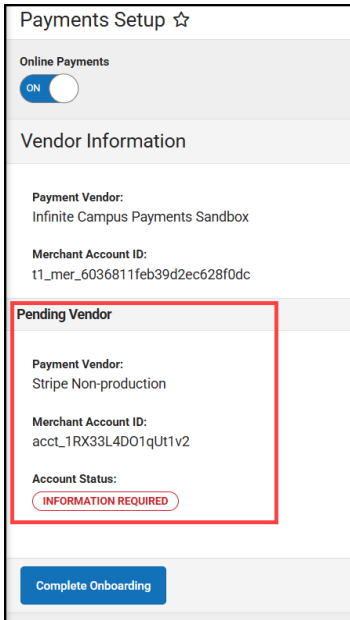
Vendor Information Panel

Vendor Information Setup

1. Select a **Payment Vendor**.
2. Click **Request Merchant Account**. A Merchant Account ID will appear with an Account Status of Information Required.
3. Click **Complete Onboarding**.
4. Enter all required fields on the Tell Us About Your Business form and click **Continue**.
5. Enter all required fields on the Verify Your Personal Details page and click **Continue**.
6. Review all Onboarding fields and click **Agree and Submit**. You will be taken to the Bank Account Setup screen.
7. Enter all required banking fields and click **Complete Onboarding**. You will return to the Payments Setup screen.

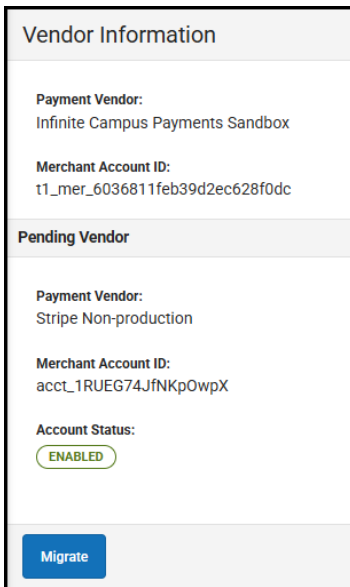
Pending and Inactive Vendor Information

When a district is migrating from Infinite Campus Payments to Stripe and requests a Stripe Merchant Account, a Pending Vendor section will display in Vendor Information.



The screenshot shows the 'Payments Setup' interface. At the top, there is a toggle for 'Online Payments' which is turned 'ON'. Below this is the 'Vendor Information' section, which includes:
Payment Vendor: Infinite Campus Payments Sandbox
Merchant Account ID: t1_mer_6036811feb39d2ec628f0dc
Below this is the 'Pending Vendor' section, which is highlighted with a red border. It includes:
Payment Vendor: Stripe Non-production
Merchant Account ID: acct_1RX33L4D01qU1v2
Account Status: INFORMATION REQUIRED (in a red pill)
At the bottom of the interface is a blue button labeled 'Complete Onboarding'.

After districts have Completed Onboarding, Vendor Information will have a Migrate button.



The screenshot shows the 'Vendor Information' interface. It includes:
Payment Vendor: Infinite Campus Payments Sandbox
Merchant Account ID: t1_mer_6036811feb39d2ec628f0dc
Below this is the 'Pending Vendor' section, which includes:
Payment Vendor: Stripe Non-production
Merchant Account ID: acct_1RUEG74JfNKp0wpX
Account Status: ENABLED (in a green pill)
At the bottom of the interface is a blue button labeled 'Migrate'.

Once a district is fully migrated, an Inactive Vendor status will replace Pending Vendor.

Payments Setup ☆

Online Payments



Vendor Information

Payment Vendor:

Stripe Non-production

Merchant Account ID:

acct_1RotN1QL8G0sJF1H

Account Status:

ENABLED

Inactive Vendor

Payment Vendor:

Infinite Campus Payments Sandbox

Merchant Account ID:

t1_mer_6036811feb39d2ec628f0dc

Inactive as of 07/25/2025 04:47 PM

Vendor Management