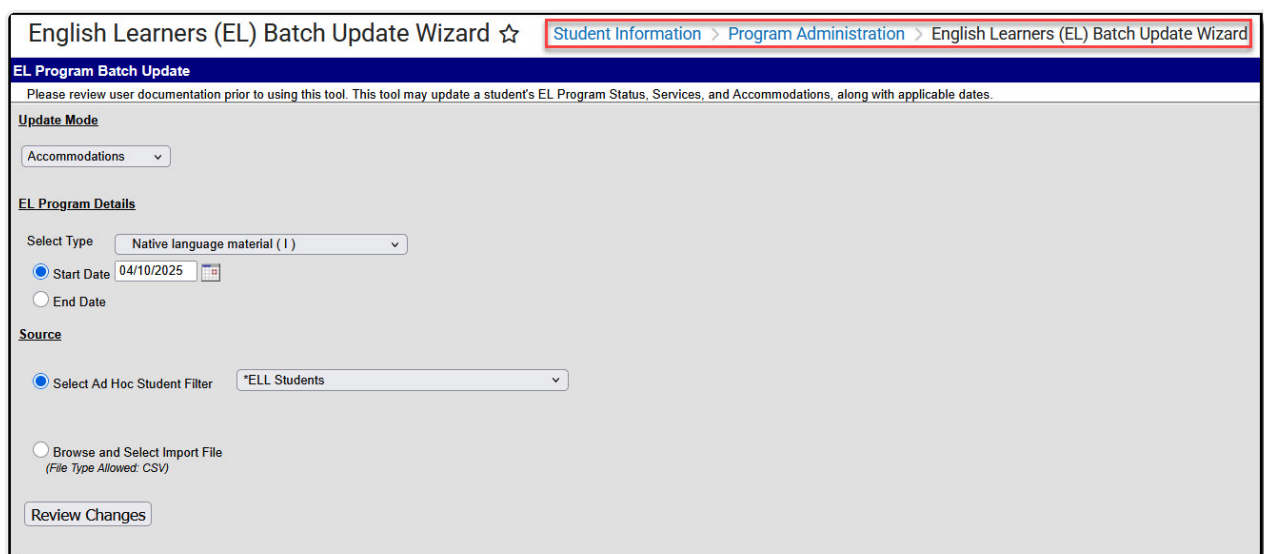# English Learners Batch Update Wizard Tool Rights

Last Modified on 12/22/2025 2:52 pm CST

This tool can be used by staff such as EL Administrators or Front Office Staff to update EL records for groups of students, for example students who are exiting the EL program on the same date.

See the English Learners Batch Update Wizard article to learn how to use this tool.

Student Information > Program Administration > English Learners (EL) Batch Update Wizard

Users may also need Ad Hoc filter rights in order to create, manage, or access filters needed to identify students being updated.

Available Tool Rights

R	W	A	D
Use EL Batch Update Wizard tool.	N/A	N/A	N/A

Suggested User Groups

Few users other than Front Office Staff or the Special Education Administrator need rights to this tool.