

Course Plan Batch Report Tool Rights

Last Modified on 04/11/2025 2:51 pm CDT

The **Course Plan Batch Report** allows counselors and other administrators the ability to view a PDF report of several students' course plan.

See the Course Plan Batch article for additional information.

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Course Plan Batch Report 🏠	Student Information > Program Administration > Course Plan Batch Report
ourse Plan Batch Report	
Batch version of the Course Plan Report. Separated by student, it is suitable for handing out to students.	
This is a very complex report, so try to limit the number of students run per batch.	
Student Filtering Options	
Grade	
All Grades v	
Ad Hoc Filter Optionally select an Ad Hoc Filter	
Program Filtering Options	
Graduation Program All Programs	
Sort Options	
Student Grade/Student	
O Homeroom Teacher	
O Teacher/Period	
Period: 00 v Period Schedule: Main v Term: Q1 v	
PDF v	
Refresh Show top 50 v tasks submitted between 06/07/2024 and 06/14/2024	
Queued Time Report Title Status Download	
Generate Report Submit to Batch	
Course Plan B	Batch Report

Available Tool Rights

R	W	Α	D
 Access and view the Course Plan Batch tool. Generate the Course Plan Batch Report. 	• N/A	• N/A	• N/A



Suggested User Groups

• Counselors User Group