

## Special Ed Contact Log Tool Rights

Last Modified on 03/27/2025 1:50 pm CDT

Special Ed staff use the **Special Ed Contact Log** tool to record all the communications made on behalf of a student related to their IEP and services received.

See the Special Ed Contact Log article for information on using the Contact Log tool.

Special Ed Contact Log 🏠 Student Information > Special Ed Contact Log 😭 Student Information > Special Ed Contact Log 🖒							
		tor 🍷 NHS 📱 Computer S					Related Tools 🗸
							Special Ed Caseload
Module :	Contacted By		Contact Type	Date/Time \downarrow 🚦	Details	:	Special Ed Contact Log
Special Ed	Administrator, Demo	Worker Social, Joy Counselor, Donald Abegg,	In Person	09/15/2022 01:30 PM	Meet to discuss adaptations needed for testing.	<u>^</u>	Special Ed Document Editor
							Special Ed Documents
							Special Ed Goal Monitoring
							Special Ed Service Log
							Special Ed Team Members
New Print						Seedback	
Special Ed Contact Log							

Contact logs are maintained for students in multiple locations in Campus. There is also a Contact Log that pulls information from all these contact logs together on one screen, but users need to have appropriate tool rights to see Contact Log information that was entered in different places in Campus.

## **Available Tool Rights**

Subrights in *italics*.

R	W	Α	D
View a student's Special Education contact log.	Modify existing Special Education contact records.	Add Special Education contact log entry for a student	Delete student's special education contact log information.

R	w	Α	D					
Access to Records Created by Other Users								
View Contact Log records created by others.	Edit Contact Log records created by others.	N/A	Remove Contact Log records created by others.					

## **Suggested User Groups**

- Special Education Administrators
- Special Education Staff
- SPED Teachers

See User Groups and Suggested Roles for more information.