

Special Ed Preferences Tool Rights

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Special Education Preferences are separate from overall System Preferences. Special Education preferences need to be created to send process alert messages and assign rules.

See the Special Ed Preferences article for additional information.

Special Ed Preferences 🏠	Student Information > Special Ed Administration > Special Ed Preferences
Save	
District Special Education Preferences	
Use School Scope for SPED Staff/Advisors/Service Providers/Evaluators	No v
Enable Team Member List to Populate from Classroom Teachers	Yes v
Days Between a Locked Evaluation and a New Locked IEP Starting	Calendar Days v
Days Between a Locked Evaluation Consent Date and Evaluation Date	Calendar Days 👻
Days Between a Locked Evaluation Consent Date and Evaluation Determination Date	Calendar Days 👻
Auto Create a PDF when Amend Tool is used	Nov
Include a DRAFT watermark on all Plans until the Plan is locked	No v
Include a DRAFT watermark on all Evaluations until the Evaluation is locked	No v
Auto End Date the previous locked Plan when a new Plan is locked with overlapping dates	No
Document Wizard Description:	
Evaluation: Restore Default Evaluation Description	
Initial Referral, Determination of Disability, Re-Evaluations and Notice of Evaluation	
Plan:	
Restore Default Plan Description	
Goals and Objectives, Services, Accommodations, Transition, and Other Information	
Progress Report:	
Restore Default Progress Report Description	
Report measurable progress against ongoing Plan Goals	
Custom Form:	
Restore Default Custom Form Description	
Notices, checklists, and supplemental forms	
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Available Tool Rights

R	w	Α	D
 Access and view the Special Ed Preferences tool. Review preferences saved by other users. 	 Modify Special Ed Preferences. 	N/A	N/A



Suggested User Groups

• Special Education Administrators User Group

See User Groups and Suggested Roles for more information.