

# Payment Methods (New)

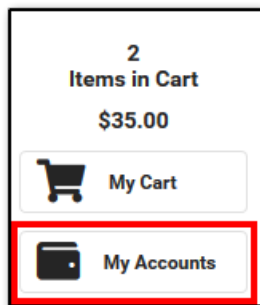
Last Modified on 03/27/2025 1:03 pm CDT

This functionality is only available to districts who have purchased Online Payments.

The Payment Methods tool is where you add and delete methods for making payments in Campus. Depending on the payment methods your district accepts, you can pay by credit card, checking account, or savings account.

## Where do I go to add a Payment Method?

The Payment Methods tool is part of My Accounts.



## How do I add a Credit Card/Debit Card?

1. Click **Payment Methods**.
2. Click **New** at the bottom of the screen.
3. Select the **Card** option.
4. Enter all required information.
5. Click **Save**.

For more details, see the following [Add a Payment Method](#) section.

## How do I add a Bank account?

1. Click **Payment Methods**.
2. Click **New** at the bottom of the screen.
3. Select the **US bank account** option and select one of two options:
  - a. **Automatic bank validation**
    1. Search for and select your bank. A secure payment vendor screen will open.

Payment Method

Accepted Payment Methods:

VISA DISCOVER

Nickname:

Use as Default Payment Method:

☐

All fields below are required

Card ☐ US bank account ☐

Email

Search for your bank

CHASE Bank of America WELLS FARGO

Capital One NAVY FEDERAL Credit Union usbank

Enter bank details manually instead (takes 1-2 business days)

Full name


Country or region

United States


Address


Save Cancel

2. Carefully follow the on-screen prompts to link your bank account to complete the payment process.



**Log in with Chase**

 Infinite Campus uses Stripe to connect your accounts  
Connection is fast and simple.

 Data is encrypted  
Infinite Campus can [access data](#). You can disconnect at any time.

By connecting via Stripe, you agree to the [Terms and Privacy Policy](#)

**Agree and continue**

Manually verify instead (takes 1-2 business days)

- b. **Enter bank details manually.**
  1. Click **Enter bank details manually**.

2. Enter your routing and account numbers.

3. Click **Submit**. It will take 1-2 business days to verify your bank account via micro-deposits.

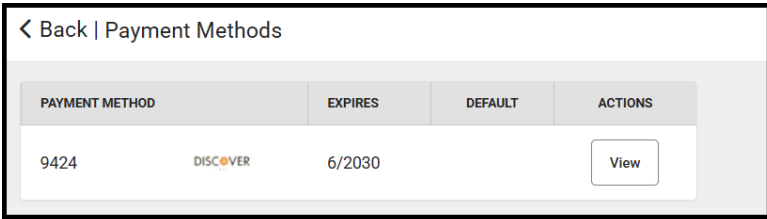
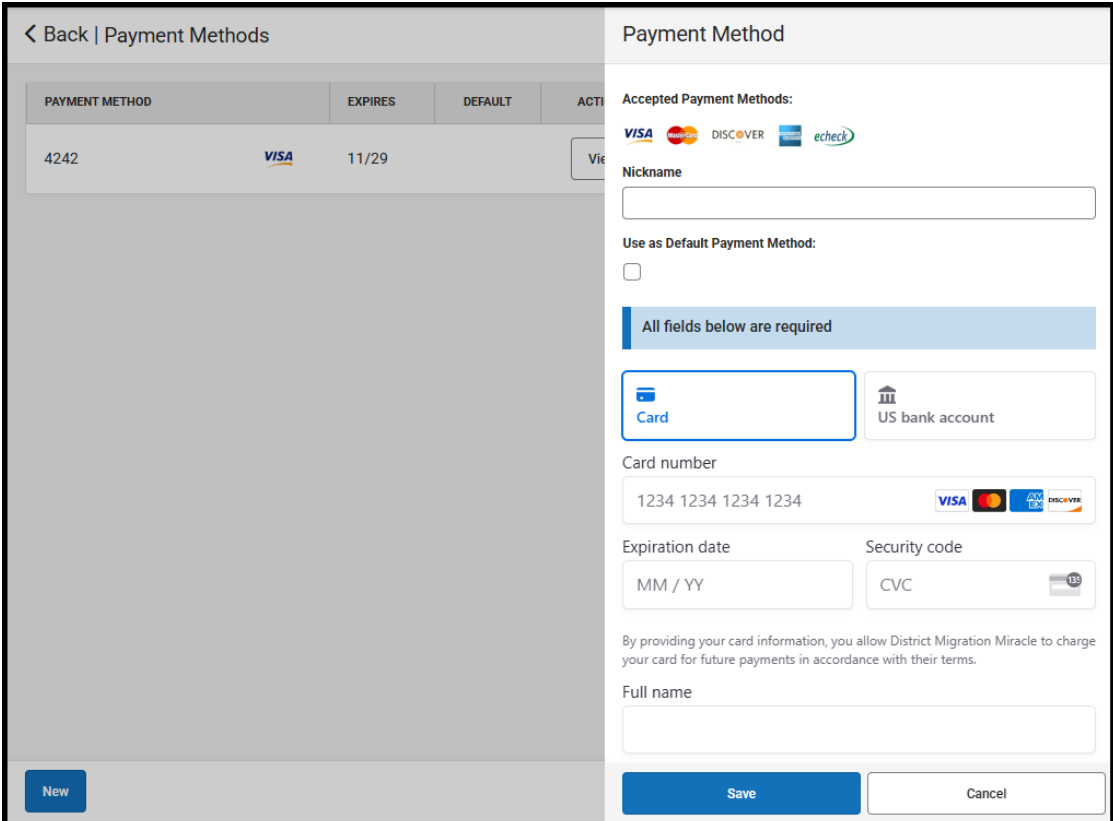
4. Enter all required information.

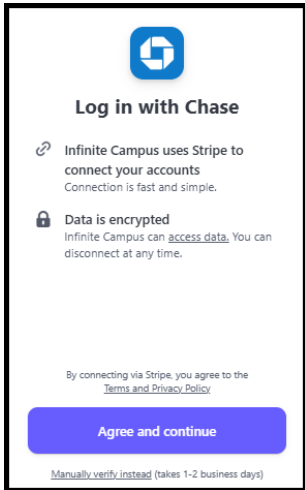
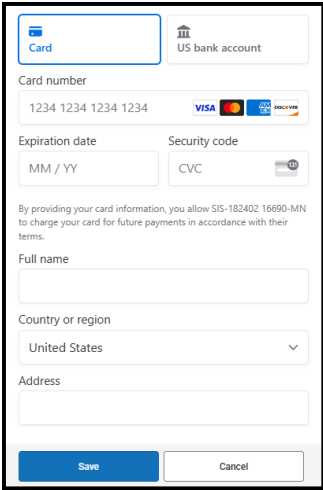
5. Click **Save**.

For more details, see the following [Add a Payment Method](#) section.

## Add a Payment Method

Step	Action
------	--------

Step	Action
1	<p>Click <b>Payment Methods</b>. The Payment Method screen displays. If you previously added a payment method, it displays on this screen.</p> 
2	<p>Click <b>New</b>. The Payment Method panel displays.</p> 
3	<p>You may enter the optional information fields:</p> <ul style="list-style-type: none"> <li>• <b>Nickname</b> - This is an optional name that appears on the Payment Methods screen to help you identify the Payment Method. If you choose not to enter a Nickname, part of the account number displays instead.</li> <li>• <b>Default Payment Method</b> - If you mark the <b>Use as default</b> checkbox, Campus makes this card your default Payment Method.</li> </ul>

Step	Action
3	<p>Select one of the following options:</p> <ul style="list-style-type: none"> <li>• Card</li> <li>• US bank account <ul style="list-style-type: none"> <li>◦ When you select 'US bank account', a secure payment vendor screen will open. Carefully follow the on-screen prompts to link your bank account to complete the payment process.</li> </ul> </li> </ul> 
4	<p>Enter all required information.</p> 



Step

Action

5

Click **Save**. The Payment Method appears in the table of Payment Methods.

< Back | Payment Methods

PAYMENT METHOD		EXPIRES	DEFAULT	ACTIONS
9424		6/2030		<div>View</div>
Primary Bank			X	<div>View</div>

If you entered something in error, changes cannot be made. Instead, delete the card and re-enter everything as a new Payment Method.

## Delete a Payment Method

1. Click **My Accounts**.
2. Select Payment Methods.
3. Select the Payment Method that will be deleted.
4. Click **Delete**. A Confirm Delete message will appear.

Payment Method

Accepted Payment Methods:

VISA DISCOVER echeck

Nickname:

Primary Card

Use as Default Payment Method:

☐

Card Number:

9424

Expiration Date:

5/2030

Name on Account:

John Ericson

Address:

4321 109th Avenue Northeast

City:

Blaine

State:

MN

Zip Code:

55449

Save Delete Cancel

5. Click **Delete**. A Deletion Successful message will appear.