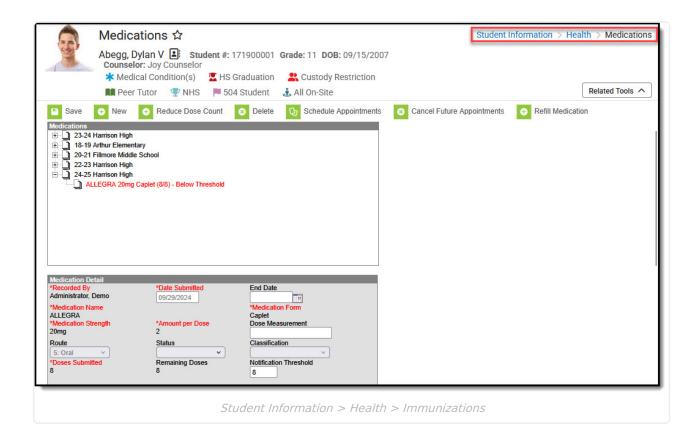


Medications Tool Rights

Last Modified on 03/24/2025 3:02 pm CD7

Health Office staff use the **Medications** tool to record information about student medications that are managed and dispensed for students in their school of enrollment. Users of this tool can also schedule and manage appointments for students to come to the Health Office for their medications.

To learn how to use this tool, see the Medications article.



Related Tool Alert:

Medication Appointments display in the Health Office Calendar once they are created. When a medication is recorded as having been given to a student during an Office Visit, Remaining Doses is updated in the Medication tool.



Available Tool Rights

Subrights in *italics*

Office Visit tool rights are needed to schedule, reschedule/update, and delete appointments from within the Medications tool. Even with full rights to the Student Information > Health > Office Visits tool, a user will not be able to add, change or delete scheduled office medication visits from the Medications without corresponding rights within the Medications tool.

R	w	A	D
 View a student's medication records. 	 Edit Medication Details for existing medications. (Some fields may be disabled and therefore non-editable.) 	 Add new medication records. Refill medication. Reduce medication dose count. 	Delete medication information.
Office Visits (in conjunction with Medications Tool Rights, users can do the following from within the Medications tool)			
View office visits	 Record scheduled visits 	 Schedule new or edit existing office visits 	 Cancel future appointments

Suggested User Groups

• Health Office

See User Groups and Suggested Roles for more information.