

Health Contact Log Tool Rights

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Health Office staff use the **Health Contact Log** tool to record all the health-related communications made on behalf of a student.

To learn how to use this tool, see the [Health Contact Log](#) article.

The screenshot shows the 'Health Contact Log' interface for a student named Abegg, Dylan V. The interface includes a student profile header with various status icons (Medical Condition(s), HS Graduation, Custody Restriction, Peer Tutor, NHS, 504 Student) and a 'Related Tools' dropdown. Below the header is a table with the following data:

| Contacted ... | Module | Contacted By | Contacted | Contact Type | Date/Time | Details |
|---------------|--------|---------------------|--------------|--------------|------------------------|---|
| Abegg, Dylan | Health | Administrator, Demo | Donald Abegg | Telephone | 02/17/2025 01:07 PM | I called dad to let him know that Dylan was not feeling very well and that I recommended he goes home. Donald is on his way to pick Dylan up. |

At the bottom of the interface are buttons for 'New', 'Print', and 'Feedback'.

Student Information > Health > Health Contact Log

Contact logs are maintained for students in multiple locations in Campus. There is also a [Contact Log](#) that pulls information from all these contact logs together on one screen, but users need to have appropriate tool rights to see Contact Log information that was entered in different places in Campus.

Available Tool Rights

Subrights in *italics*.

| R | W | A | D |
|--|---|--|--|
| View a student's health contact log. | Modify existing health contact records. | Add health contact log entry for a student | Delete student's health contact log information. |
| <i>Access to Records Created by Other Users</i> | | | |
| View Contact Log records created by others. | Edit Contact Log records created by others. | N/A | Remove Contact Log records created by others. |

Suggested User Groups

- Health Office

See [User Groups](#) and [Suggested Roles](#) for more information.