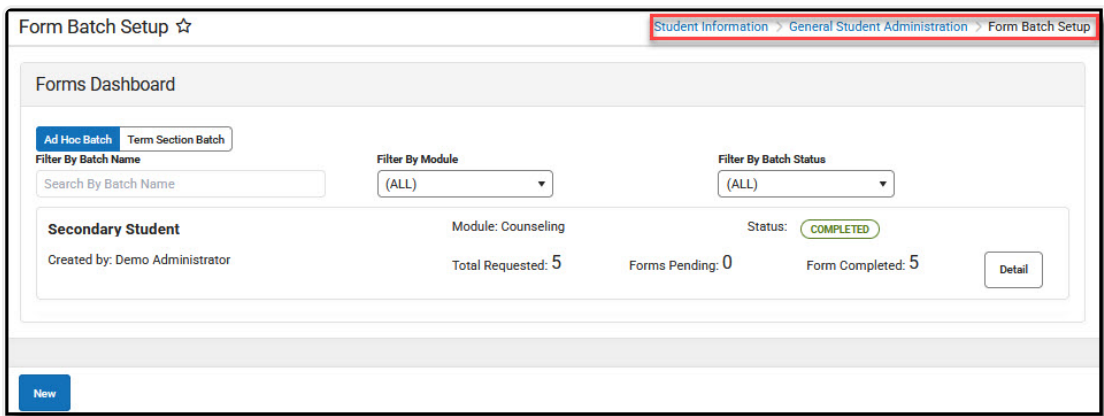# Form Batch Setup Tool Rights

Last Modified on 03/18/2025 3:01 pm CDT

The Form Batch Setup tool is used by school staff to assign a Custom Form to a group of students. Form batches are school and calendar specific.

See the Form Batch Setup article to learn more about how this tool is used.

Student Information > General Student Administration > Form Batch Setup

Related Tool Alert:

The Student Information > Forms tool is used to manage forms associated with individual students.

Available Tool Rights

To create a form batch for a module, users need to have tool rights to individual modules under Custom Form Setup. Different groups may need different module rights.

Form Batch Setup Tool Rights

Tool	Read	Write	Add	Delete
Form Batch Setup	View existing form batches.	Edit existing batches.	Create new batches.	Users do not need Module Delete rights to delete a batch.
View Form Batches Created by Others	View existing form batches created by other users.	N/A	N/A	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- Front Office

See User Groups and Suggested Roles for more information.