

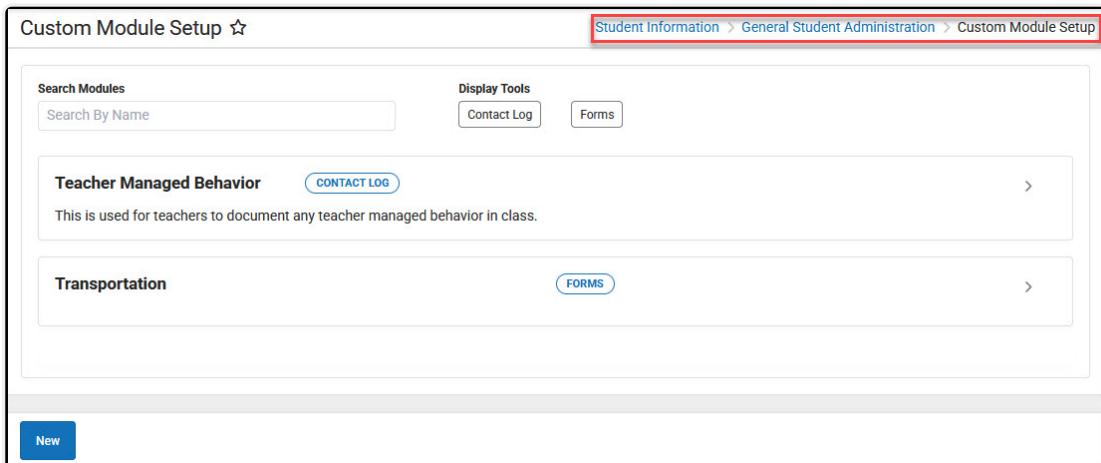
Custom Module Setup Tool Rights

Last Modified on 12/22/2025 2:38 pm CST

The **Custom Module Setup** tool is used to create and manage organizational modules that store Custom Forms and/or Contact Logs.

When users with rights to this tool create custom modules for forms and/or contact logs, these items are added to the list of assignable tool rights in User Management > Tool Rights. These rights must then be assigned to the groups that need to use them.

See the [Custom Module Setup](#) article to learn more about how this tool is used.



Student Information > General Student Administration > Custom Module Setup

Workflow Considerations:

- Users with rights to Custom Module Setup create modules for forms and/or contact logs.
- These items are added to the list of assignable tool rights in User Management > Tool Rights.
- Tool rights to the added forms/contact logs must be assigned to the groups that need to use them.
- They can be moved to a different location in the index after they are created using the [Custom Tool Placement Editor](#), or merged with other Custom Modules that also only contain Contact Logs.

Available Tool Rights

R	W	A	D
View existing Custom Modules.	Edit existing Custom Modules.	Create new Custom Modules.	N/A

Workflow Example

- Administrator uses Custom Module Setup to add a Contact Log.

Custom Module Setup ☆

Student Information > General Student Administration > Custom Module Setup

Custom Module Setup can be used to create a space for custom forms and/or a contact log with associated tool rights.

Carefully review the Module Name and associated tools as they cannot be changed once created.

Create Custom Module

Display Name: Transportation

Ad Hoc Display Module Name

Module Name displays in Ad hoc.

Activities

Tools *

Contact Log

Use the fields below to indicate where the Contact Log should appear in the Main Menu. After a Custom Contact Log has been created it can only be moved using the Custom Tool Placement Editor.

Menu

School & District Settings

Category

Transportation

Forms

Description

Description is limited to 500 characters.

Buttons

Save Cancel Merge Delete

Custom Module Setup - Contact Log

- Tool rights for the new Contact Log are added to User Management > Tool Rights. Administrator adds tool rights to User Group.

	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
School & District Settings					
District	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Schools	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Lockers	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Transportation					
Batch End and Delete Wizard	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Bus Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Student Bus Assignment Report	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Transportation Contact Log	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Access to Records Created By Other Users	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Transportation Roll Forward Wizard	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Transportation Summary Report	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

Custom Module - Transportation Contact Log Tool Rights

- Users can access the new custom contact log.

Transportation Contact Log ☆

Abegg, Dylan V  Student #: 171900001 Grade: 11 DOB: 09/15/2007
Counselor: Joy Counselor

Medical Condition(s) HS Graduation Custody Restriction Peer Tutor
 NHS  504 Student  All On-Site

Contacted ...	Module	Contacted By	Contacted	Contact Type	Date/Time	Details
Abegg, Dylan	Transportation	Administrator, Demo	Donald Abegg	U.S. Mail	03/20/2025 10:10 AM	Sent transportation exception contract

New **Print** **Feedback**

Custom Transportation Contact Log

Suggested User Groups

System Administrators (administrators with rights to all available Campus tools).

See [User Groups and Suggested Roles](#) for more information.