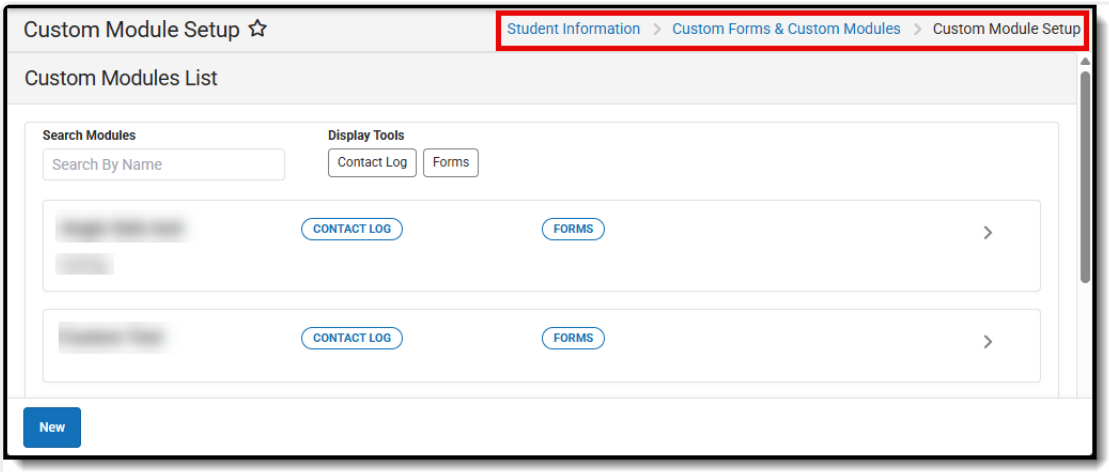
Custom Module Setup Tool Rights

Last Modified on 10/15/2026 8:36 am CDT

The **Custom Module Setup** tool is used to create and manage organizational modules that store Custom Forms and/or Contact Logs.

When users with rights to this tool create custom modules for forms and/or contact logs, these items are added to the list of assignable tool rights in User Management > Tool Rights. These rights must then be assigned to the groups that need to use them.

See the Custom Module Setup article to learn more about how this tool is used.



Student Information > Custom Forms and Custom Modules > Custom Module Setup

Workflow Considerations:

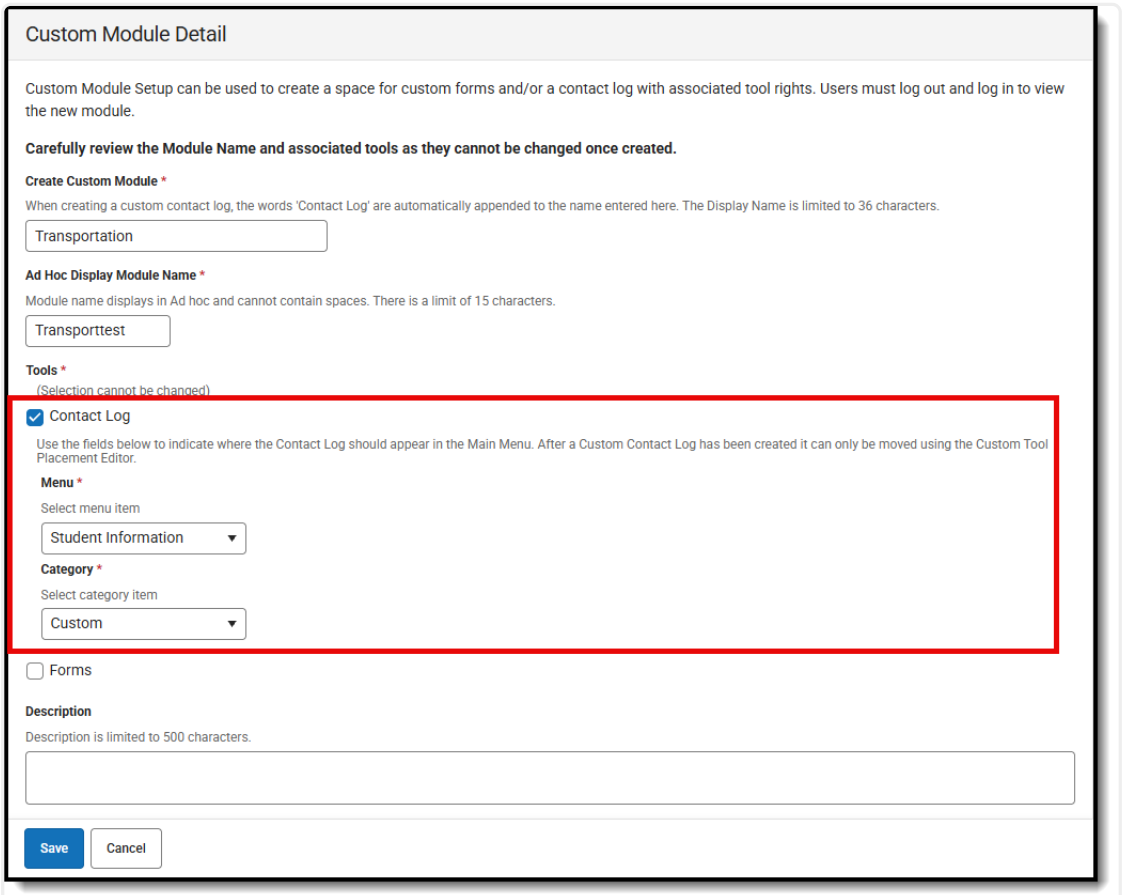
- Users with rights to Custom Module Setup create modules for forms and/or contact logs.
- These items are added to the list of assignable tool rights in User Management > Tool Rights.
- Tool rights to the added forms/contact logs must be assigned to the groups that need to use them.
- They can be moved to a different location in the index after they are created using the Custom Tool Placement Editor, or merged with other Custom Modules that also only contain Contact Logs.

Available Tool Rights

R	W	A	D
View existing Custom Modules.	Edit existing Custom Modules.	Create new Custom Modules.	N/A

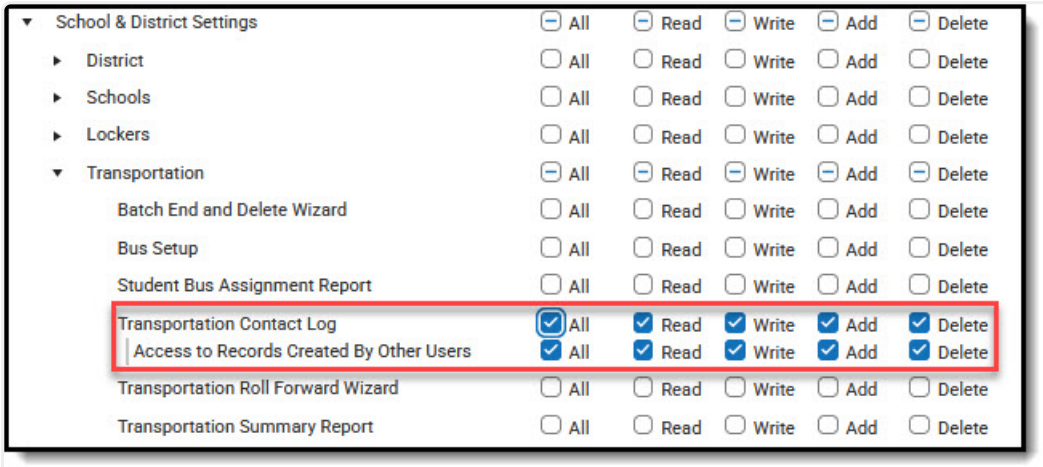
Workflow Example

1. Administrator uses Custom Module Setup to add a Contact Log.



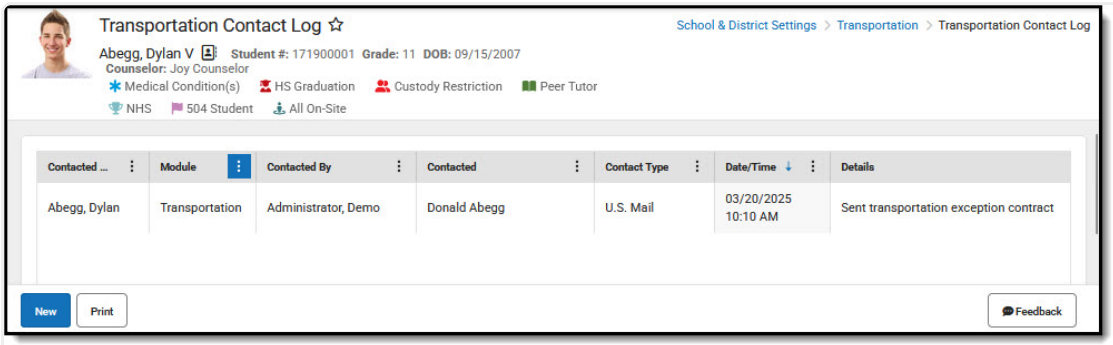
The Custom Module Setup Contact Log option.

2. Tool rights for the new Contact Log are added to User Management > Tool Rights. Administrator adds tool rights to User Group.



Custom Module - Transportation Contact Log Tool Rights

3. Users can access the new custom contact log.



Custom Transportation Contact Log

Suggested User Groups

System Administrators (administrators with rights to all available Campus tools).

See User Groups and Suggested Roles for more information.