

Academic Planning (Student Information) Tool Rights

Last Modified on 08/08/2025 2:05 pm CDT

Schools use the Academic Planning toolset to track student progress toward graduation. Information displayed in this tool is based on completion of course credits per credit group.

See the [Academic Planning \(Student Information\)](#) article to learn more about this toolset.

Academic Planning Toolset:

- **Programs:** Tracks a student's current Graduation Program assignment and any Academic Programs to which they are assigned.
- **Progress:** Displays student progress towards meeting Graduation Program and Academic Program requirements
- **Course Plan:** Defines the plan for ensuring a student takes the courses they need to meet requirements

Available/Suggested Tool Rights

Full access to the Academic Planning toolset requires the following tool rights:

- **RWAD** to Student Information > Academic Planning > Programs > **Academic Programs and/or Graduation Programs**
- **R** to Student Information > Academic Planning > **Progress**
- **RW** to Student Information > Academic Planning > **Course Plan**

Program Admin tool rights are required for access to the Academic Planning Programs toolset. Additional [Student Information tool rights](#) may also be necessary.

The following tool rights are suggested tool rights for each type of user (role) when incorporating Academic Planning into your school's process. Additional tool rights may be given to allow a specific user or user group to successfully perform the tasks of their job.

Campus Administrators

Module	Area	Assigned Tool Rights
Grading and Standards	Credit Groups	RWAD
	Course Master	RWAD

Module	Area	Assigned Tool Rights
	Course Catalog	RWAD
Scheduling	Course	RWD
	Grading Tasks	RWAD
	Course Rules	RWAD
Student Information	Student Transcripts	RWAD
System Administration	Calendar Wizard	R
	Portal Display Options	RW
Ad hoc Reporting	All Tools	RWAD, where applicable
Programs	Graduation Programs	RWAD
	Academic Programs	RWAD
	Flags/Academic Program Assignment Tool	R
	Course Plan Admin	R
	Reports	R

Counselors

Module	Area	Tool Rights
Student Information Academic Planning	Academic Program	RWAD
	Grad Progress	R
	Course Plan	RW
Student Information General	Credit Summary	R
Programs	Graduation Programs	RWAD
	Academic Programs	RWAD
	Flags/Academic Program Assignment Tool	R
	Course Plan Admin	R
	Reports	R

Module	Area	Tool Rights
Ad hoc Reporting	All Tools	RWAD, where applicable
Scheduling Reports	Course Projections	R

Teachers

Module	Area	Tool Rights
Campus Instruction	Student Course Recommendations	RW

Students and Parents

Students and parents must have an account to access the Portal.

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- [Counselors](#)
- [Front Office](#)
- [Registrars](#)

See [User Groups and Suggested Roles](#) for more information.