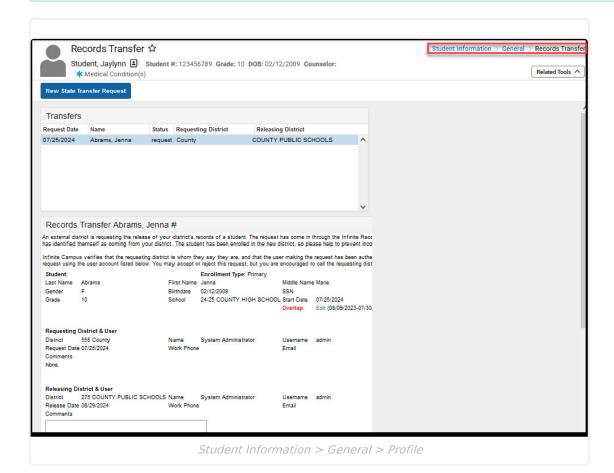


Records Transfer Tool Rights

Last Modified on 11/10/2025 1:37 pm CST

The **Records Transfer** tool is part of the District-to-District Records Transfer process available in Campus. It is used to request a records transfer and import released information for a selected student.

See the <u>Records Transfer</u> article to learn more about this tool. See the <u>National Records</u> <u>Exchange</u> article to learn about the entire process, which is only available in District Edition.



Users also need the following R rights assigned:

- Assessment Import Wizard Student Information > General > Assessment
- Immunization Import Wizard Student Information > Health > Immunizations
- Health Condition Import Wizard Health > Report > Health Alert Summary Report

Related Tools/Tool Rights:

• National Records Exchange: enable NRE/check NRE status (for district system



administrator/backup only)

- Records Transfer: Request records transfer/import released records for selected
- Student Records Transfer: Monitor status of district students' requests/import released records for district students

Available Tool Rights

R	w	A	D
 View records transfer requests and responses. Import information made available in data import wizards. 	N/A	Create new records request	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- Front Office
- Records Transfer

See <u>User Groups and Suggested Roles</u> for more information.