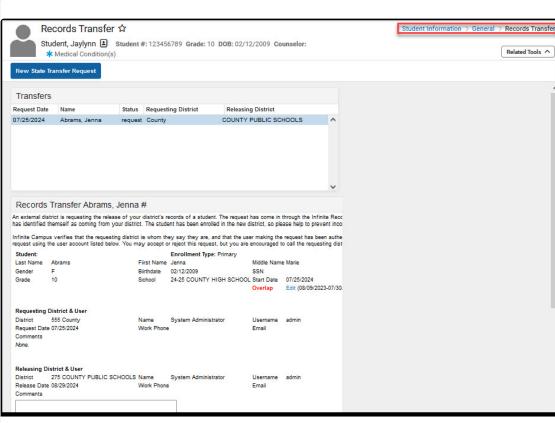# Records Transfer Tool Rights

Last Modified on 03/28/2025 3:57 pm CDT

The **Records Transfer** tool is part of the District-to-District Records Transfer process available in Campus.

> See the Records Transfer article to learn more about this tool. See the National Records Exchange article to learn about the entire process, which is only available in District Edition.

Student Information > General > Profile

> **Users also need the following R rights assigned:**
>
> - Assessment Import Wizard - Student Information > General > Assessment
> - Immunization Import Wizard - Student Information > Health > Immunizations
> - Health Condition Import Wizard - Health > Report > Health Alert Summary Report

Available Tool Rights

R	W	A	D
• View records transfer requests and responses. • Import information made available in data import wizards.	N/A	• Create new records request	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- Front Office

See User Groups and Suggested Roles for more information.