

administrator/backup only)

- **Records Transfer:** Request records transfer/import released records for selected student
- **[Student Records Transfer:](#)** Monitor status of district students' requests/import released records for district students

Available Tool Rights

R	W	A	D
<ul style="list-style-type: none"> • View records transfer requests and responses. • Import information made available in data import wizards. 	N/A	<ul style="list-style-type: none"> • Create new records request. 	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- [Front Office](#)
- [Records Transfer](#)

See [User Groups and Suggested Roles](#) for more information.