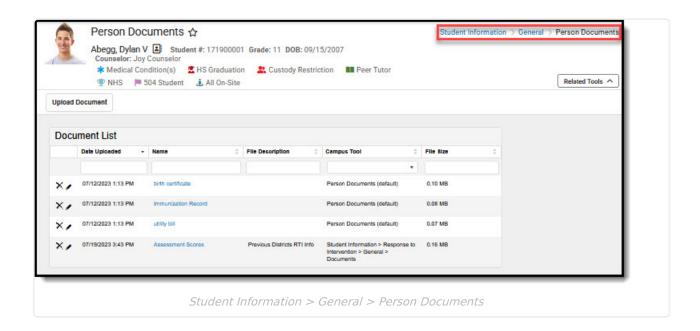


## Person Documents (Student) Tool Rights

Last Modified on 11/10/2025 1:08 pm CST

The **Person Documents** tool allows users to view a selected student's uploaded person documents regardless of which tool was used to upload them. Users with rights to do so can manage the document list from here, as well as upload additional documents.

See the Person Documents (Student) article to learn more about this tool.



<u>Campus Digital Repository</u> must be enabled in order for documents to be uploaded in Campus.

## **Available Tool Rights**



R	w	A	D
View and download copies of documents via the blue  Name links.	Use the <b>Edit Document</b> feature  ( <b>pencil icon</b> ) to  replace an existing  file or change its  name, description  and tool location.	Upload Document button is active. User can upload new documents and edit existing uploads.	Delete (X) uploaded documents.

## **Suggested User Groups**

• Registrars

See <u>User Groups and Suggested Roles</u> for more information.