

Graduation Tool Rights

Last Modified on 03/28/2025 3:18 pm CDT

Staff use the **Graduation** tool to enter graduation information used in State Reporting.

See the [Graduation](#) article to learn more about this tool.

The screenshot shows the 'Graduation' tool interface for student Abegg, Dylan V. The breadcrumb trail at the top right is 'Student Information > General > Graduation'. The student's information includes Student #: 171900001, Grade: 11, DOB: 09/15/2007, and Counselor: Joy Counselor. The interface is divided into several sections:

- Enrollment Data:** Plainview Schools (100)
- Calendar:** 22-23 Harrison High
- Graduation Detail:** Plainview Schools (100)
- General Graduation Information:**
 - GRAD Score: 100
 - Diploma Date: [Field]
 - Diploma Type: [Dropdown]
 - Diploma Period: SP: Spring
 - Date First Entered the 9th Grade: 05/22/2022
 - Extended Year Cohort: 2026
 - Four Year Cohort: 2026
 - Post Grad Location: IS: In-State
 - Post Grad Plans: 4U: Four Year Public
 - Student Post Grad Confirmation: [Field]
- State Reporting Graduation Fields:**

Field	Date	Reimbursement Request
Grad Path Math	Grad Path Math Date	<input type="checkbox"/>
Grad Path Reading	Grad Path Reading Date	<input type="checkbox"/>
Grad Path Writing	Grad Path Writing Date	<input type="checkbox"/>
- State Seal Information:**
 - *State Seal and Certs
 - Date Earned: [Field]
 - Language: [Dropdown]
 - Add State Seal button

Student Information > General > Graduation

Consider your state reporting requirements when assigning this tool to user groups.

Available Tool Rights

Subrights in *italics*.

R	W	A	D
Graduation			
View information displayed in Graduation tool.	Add and edit information.	N/A	N/A
Modify Cohort			
Modify student's NGA Cohort End Year and NCLB Cohort End Year fields	N/A	N/A	N/A
Modify 9th Grade Start Date			
Modify Date First Entered 9th Grade Field (automatically populated when 9th grade enrollment is created).	N/A	N/A	N/A
View GRAD Score			
View student's GRAD score	N/A	N/A	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- [Counselors](#)
- [Front Office](#)
- [Registrars](#)

See [User Groups and Suggested Roles](#) for more information.

