

Flags Tool Rights

Last Modified on 12/22/2025 3:14 pm CST

Flags can be used by Front Office or other staff to assign indicators for programs, alerts, or notices to students.

See the [Flags \(Student\)](#) article to learn more about how this tool is used.

The screenshot shows the 'Flags' tool interface for a student named Abegg, Dylan V. The top navigation bar shows 'Student Information > General > Flags'. The main area displays a list of student flags:

Flag	Start Date	End Date	Eligibility Start Date	Eligibility End Date	User Warning
NHS	07/24/2023				NHS President
Custody Restriction	06/24/2024				Biological mother has supervise...
Peer Tutor	07/01/2024				
504 Student	07/01/2024				

Below this is a 'Student Flag Detail' section for the 'NHS' flag, showing fields for Start Date (03/06/2025), End Date, Eligibility Start Date, Eligibility End Date, User Warning, Participation Details, and Description.

Related Tool Alert:

These tools are used to set up different types of student flags.

- [Flags](#): Indicators related to general information such as contact or school groups.
- [Health Conditions](#): Medical Conditions flagged to display when assigned to a student.
- [Graduation Programs](#): Display when a student is assigned to a Graduation Program.
- [Blended Learning](#): Display when a student is assigned to a Blended Learning Group

For privacy reasons, State reported, Contact, Medical and Special Education flags require

additional tool rights to be assigned to the user to view, add or modify flag assignments. The Flag subrights of Contact Flags, Medical Flags, State Reporting and Special Ed need to be assigned to users who are responsible for adding these types of flags. In addition, to see the Special Education flag in the header a user must have rights to Special Education information.

Top level Flags rights override subrights. It is assumed that users with Flags tool rights may need the same level of access for one or more subrights. Users cannot be given subrights only, so consider that you may have to grant more rights than needed to users who are intended to only work with subright flags.

Using the Contact Flags subright as an example, this means:

- A user with R rights to Contact Flags who has RWAD rights at the Flags level inherits RWAD access to Contact Flags, even though only R is selected.
- It is not possible to grant a user Contact Flags rights without corresponding Flags level rights. A user with no Flags rights and RWAD Contact Flags subrights has no access to Contact Flags.
- A user with RWAD rights at the Flags level and R rights to Contact Flags inherits RWAD rights from Flags at the Contact Flags level
- It may be helpful to think of Flags subrights as additional flag types you wish users to see, with the same level of access they have for general flags.
- Full access to Student Flags requires **RWAD** rights to Flags and subrights.

Special Education subrights overrule State Reporting subrights. Depending on how a flag is created in the Flags Setup tool, additional rights may need to be assigned for users who are responsible for managing flags for students. For example, a user with Read and Write rights to Flags, and Read and Write rights to State Reporting can modify flags marked as State Reported. When the same user attempts to modify a flag that is marked as State Reporting AND as Special Education, the user cannot modify that flag without also having the Special Education subright assigned.

Available Tool Rights

- ▶ [Click here to expand...](#)

Tool Rights ☆

JAablock Aablock, Jeffery

Special Ed	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Service Hours	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Service Hrs Percent Reported	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Enrollment History	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
General Enrollment Information	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
School Of Accountability	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
FutureEnrollment	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
 Fees	 <input type="checkbox"/> All	 <input type="checkbox"/> Read	 <input type="checkbox"/> Write	 <input type="checkbox"/> Add	 <input type="checkbox"/> Delete
Flags	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Medical Flags	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Contact Flags	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
State Reporting	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Special Ed	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
 Forms	 <input type="checkbox"/> All	 <input type="checkbox"/> Read	 <input type="checkbox"/> Write	 <input type="checkbox"/> Add	 <input type="checkbox"/> Delete
Counseling	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Custom Forms	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

R	W	A	D
<ul style="list-style-type: none"> Access and view the Student Flags tool. Select a flag from the Student Flag Editor and view details. 	<ul style="list-style-type: none"> Modify existing flags assigned to students. 	<ul style="list-style-type: none"> Assign new flags to the student. 	<ul style="list-style-type: none"> Permanently delete assigned flags. <p>This should only be done if the flag was assigned in error. Use the End Date field to signify the flag is no longer active.</p>
Contact Flags			
<ul style="list-style-type: none"> View flags marked as Contact that are assigned to the student. 			
Medical Flags			
<ul style="list-style-type: none"> View flags marked as Medical that are assigned to the students. 			
State Reporting			

R	W	A	D
<ul style="list-style-type: none"> View flags marked as State Reporting that are assigned to the student. 			
<i>Special Education</i>			
<ul style="list-style-type: none"> View flags marked as Special Education that are assigned to the student. 			

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- [Counselor](#)
- [Front Office](#)
- [Health Office Staff User Group](#)
- [Health Office Administrators User Group](#)
- [Principal](#)
- [Registrars](#)
- [Special Education Administrations User Group](#)
- [Special Education Staff User Group](#)
- [Teachers](#)

See [User Groups and Suggested Roles](#) for more information.