


Attendance Tool Rights

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[Available Tool Rights](#) | [Suggested User Groups](#)

The **Attendance** tool allows staff such as attendance clerks and front office staff to view, enter, change and report on an individual student's attendance.

See the [Attendance \(Student\)](#) article to learn more about how this tool is used.



Attendance ☆

[Student Information](#) > [General](#) > [Attendance](#)

Abegg, Dylan V Student #: 171900001 Grade: 11 DOB: 09/15/2007 Counselor: Joy Counselor
 Medical Condition(s) HS Graduation Custody Restriction Peer Tutor NHS 504 Student

[New](#)
[Period Detail](#)
[Daily Detail](#)
[Positive Attendance](#)
[Documents](#)

Term 1 07/01/2024 - 09/27/2024
Instructional Days: 65 Present Days: 62.9

| Period | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | WIN | ACT | T |
|---------------|---|---|---|---|---|---|---|---|---|-----|-----|----|
| Absent | 0 | 4 | 2 | 2 | 0 | 3 | 1 | 0 | 0 | 0 | 0 | 14 |
| Early Release | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tardy | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |

Term 2 09/30/2024 - 12/20/2024
Instructional Days: 60 Present Days: 60

| Period | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | WIN | ACT | T |
|---------------|---|---|---|---|---|---|---|---|---|-----|-----|---|
| Absent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Early Release | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tardy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Term 3 12/23/2024 - 03/21/2025
Instructional Days: 65 Present Days: 65

| Period | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | WIN | ACT | T |
|---------------|---|---|---|---|---|---|---|---|---|-----|-----|---|
| Absent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Early Release | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tardy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Term 4 03/24/2025 - 06/30/2025
Instructional Days: 71 Present Days: 71

| Period | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | WIN | ACT | T |
|---------------|---|---|---|---|---|---|---|---|---|-----|-----|---|
| Absent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Early Release | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tardy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Date | Period | | | | | | | | | | | |
|-------------------------|--------|-----|-----|-----|-----|-----|-----|---|---|-----|-----|--|
| | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | WIN | ACT | |
| 08/23/2024 Fri Daily | AEX | AEX | AEX | AEX | AEX | AEX | | | | | | |
| 07/26/2024 Fri Daily | | | | | | AUX | AUX | | | | | |
| 07/22/2024 Mon Daily | AEX | TEX | | | | | | | | | | |
| 07/19/2024 Fri Daily | AX | AX | AX | AX | AX | | | | | | | |
| 07/15/2024 Mon Daily | AUK | TUK | | | | | | | | | | |
| 07/10/2024 Wed Daily | AEX | AEX | AEX | AEX | AEX | | | | | | | |

| Course Number & Name | Absent | Tardy |
|---------------------------|--------|-------|
| 3300A Concert Choir | 2 | 2 |
| 3300B Physical Science | 2 | 0 |
| 3300C Government | 2 | 0 |
| 1300 Integrated Math III | 1 | 0 |
| 3300 English 11 | 4 | 0 |
| 3300D American Literature | 3 | 0 |

Chronic Absenteeism Information (Federal)

| | |
|-------------------------------------------|------------------------------------|
| Absenteeism Percentage (Federal) 0.77% | Chronically Absent (Federal) NO |
| Scheduled Days (YTD) 259 | |
| Days Absent (Federal) 2 | |

[Student Information](#) > [General](#) > [Attendance](#)

Related Tools/Information: See the [Positive Attendance](#) article to learn about what Positive Attendance is and how it is recorded in Campus.

Student Attendance Tool Rights Assignment: When tool rights are assigned to *Student Information > General > Attendance*, the same tool rights are also assigned to *Attendance Office > Student Attendance > Attendance*.

Available Tool Rights

► [Click here to expand...](#)

| | | | | | |
|----------------------------------|------------------------------|-------------------------------|--------------------------------|------------------------------|---------------------------------|
| Attendance | <input type="checkbox"/> All | <input type="checkbox"/> Read | <input type="checkbox"/> Write | <input type="checkbox"/> Add | <input type="checkbox"/> Delete |
| Additional Enrollment Attendance | <input type="checkbox"/> All | <input type="checkbox"/> Read | <input type="checkbox"/> Write | <input type="checkbox"/> Add | <input type="checkbox"/> Delete |
| Chronic Absenteeism Information | <input type="checkbox"/> All | <input type="checkbox"/> Read | <input type="checkbox"/> Write | <input type="checkbox"/> Add | <input type="checkbox"/> Delete |

Student Information > General > Attendance Tool Rights

Subrights are in *italic*.

| R | W | A | D |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----|
| Attendance | | | |
| <ul style="list-style-type: none"> View attendance summary information Generate Period Detail and Daily Detail report Toggle between Standard and Positive Attendance View uploaded documents (if using Digital Repository) | <ul style="list-style-type: none"> Modify existing attendance records. User is able to delete attendance by using Clear to remove entered attendance information. | <ul style="list-style-type: none"> Add new attendance records. | N/A |
| <i>Additional Enrollment Attendance</i> | | | |
| <ul style="list-style-type: none"> Generate Period Detail report for students who are enrolled in multiple schools | N/A | N/A | N/A |
| <i>Chronic Absenteeism Information</i> | | | |
| <ul style="list-style-type: none"> Displays Chronic Absenteeism information. | N/A | N/A | N/A |

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- [Attendance Clerks](#)
- [Behavior Admin](#)
- [Front Office](#)
- [Health Office Staff](#)
- [Principal](#)
- Special Education
- [Teachers](#)

See [User Groups and Suggested Roles](#) for more information.
