Attendance Tool Rights

Last Modified on 03/05/2025 9:38 am CST

The **Attendance** tool allows staff such as attendance clerks and front office staff to view, enter, change and report on an individual student's attendance.

See the Attendance (Student) article to learn more about how this tool is used.

Attendance ☆

Abegg, Dylan V 📇 **Student #:** 171900001 **Grade:** 11 **DOB:** 09/15/2007 **Counselor:** Joy Counselor

✳ Medical Condition(s) ⚠ HS Graduation 👥 Custody Restriction 📗 Peer Tutor 🏆 NHS 🚩 504 Student

| New | 🖨 Period Detail | 🖨 Daily Detail | Positive Attendance | Documents |

Term 1 07/01/2024 - 09/27/2024
Instructional Days: 65   Present Days: 62.9

Period	0	1	2	3	4	5	6	7	8	WIN	ACT	T
Absent	0	4	2	2	2	0	3	1	0	0	0	14
Early Release	0	0	0	0	0	0	0	0	0	0	0	0
Tardy	0	0	2	0	0	0	0	0	0	0	0	2

Term 2 09/30/2024 - 12/20/2024
Instructional Days: 60   Present Days: 60

Period	0	1	2	3	4	5	6	7	8	WIN	ACT	T
Absent	0	0	0	0	0	0	0	0	0	0	0	0
Early Release	0	0	0	0	0	0	0	0	0	0	0	0
Tardy	0	0	0	0	0	0	0	0	0	0	0	0

Term 3 12/23/2024 - 03/21/2025
Instructional Days: 65   Present Days: 65

Period	0	1	2	3	4	5	6	7	8	WIN	ACT	T
Absent	0	0	0	0	0	0	0	0	0	0	0	0
Early Release	0	0	0	0	0	0	0	0	0	0	0	0
Tardy	0	0	0	0	0	0	0	0	0	0	0	0

Term 4 03/24/2025 - 06/30/2025
Instructional Days: 71   Present Days: 71

Period	0	1	2	3	4	5	6	7	8	WIN	ACT	T
Absent	0	0	0	0	0	0	0	0	0	0	0	0
Early Release	0	0	0	0	0	0	0	0	0	0	0	0
Tardy	0	0	0	0	0	0	0	0	0	0	0	0

Course Number & Name	Absent	Tardy
3300A Concert Choir	2	2
3300B Physical Science	2	0
3300C Government	2	0
1300 Integrated Math III	1	0
3300 English 11	4	0
3300D American Literature	3	0

Chronic Absenteeism Information (Federal)

Absenteeism Percentage (Federal)
0.77%

Chronically Absent (Federal) ❓
NO

Scheduled Days (YTD)
259

Days Absent (Federal) ❓
2

| Unknown | Excused | Unexcused | Exempt |

Date	Period										
	0	1	2	3	4	5	6	7	8	WIN	ACT
08/23/2024 Fri Daily		AEX	AEX	AEX	AEX		AEX				
07/26/2024 Fri Daily							AUX	AUX			
07/22/2024 Mon Daily		AEX	TEX								
07/19/2024 Fri Daily		AX	AX	AX	AX		AX				
07/15/2024 Mon Daily		AUK	TUK								
07/10/2024 Wed Daily		AEX	AEX	AEX	AEX		AEX				

Student Information > General > Attendance

Related Tools/Information:

See the Positive Attendance article to learn about what Positive Attendance is and how it is recorded in Campus.

Available Tool Rights

Subrights are in *italic*.

▶ Click here to expand...

Student Information > General > Attendance Tool Rights

R	W	A	D
Attendance			
• View attendance summary information • Generate Period Detail and Daily Detail report • Toggle between Standard and Positive Attendance • View uploaded documents (if using Digital Repository)	• Modify existing attendance records. • User is able to delete attendance by using Clear to remove entered attendance information.	• Add new attendance records.	N/A
Additional Enrollment Attendance			
• Generate Period Detail report for students who are enrolled in multiple schools	N/A	N/A	N/A
Chronic Absenteeism Information			
• Displays Chronic Absenteeism information.	N/A	N/A	N/A

Suggested User Groups

Some groups may only need Read access to the information displayed in this tool.

- Attendance Clerks
- Behavior Admin
- Front Office
- Health Office Staff
- Principal
- Special Education
- Teachers

See User Groups and Suggested Roles for more information.