

Messenger User Group

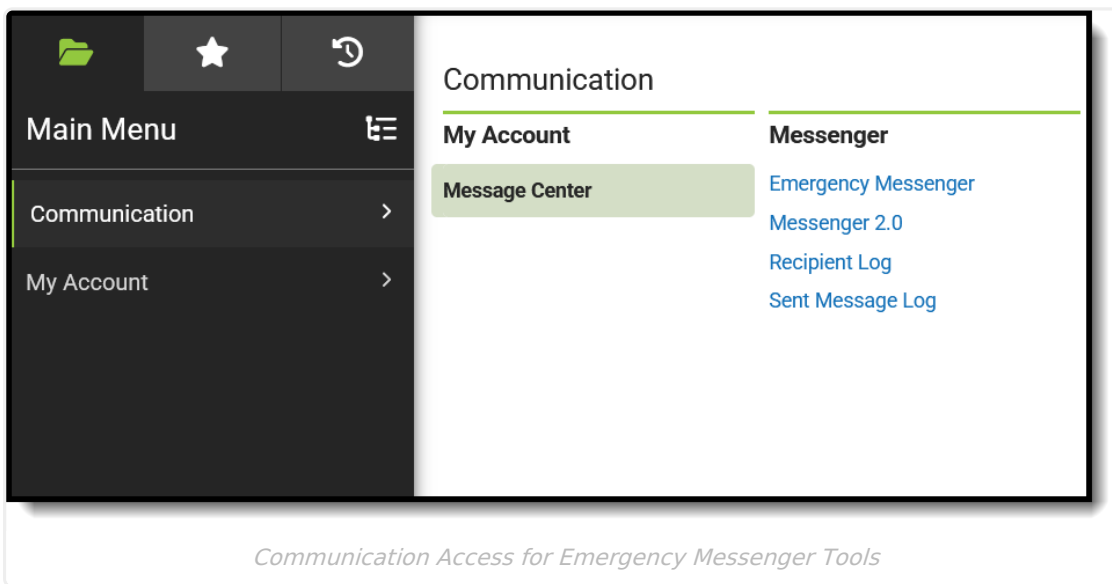
Last Modified on 12/14/2025 8:45 pm CST

The following are suggested tool rights for Messenger users. Your staff responsible for sending messages may need more tool rights or fewer tool rights, depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

This article provides tool rights for both the Emergency Messenger User Group and the Core Messenger User Group.

Emergency Messenger User Group

Communication



Messenger

► [Click here to expand...](#)

For the following tool rights, ALL is the only selection available.

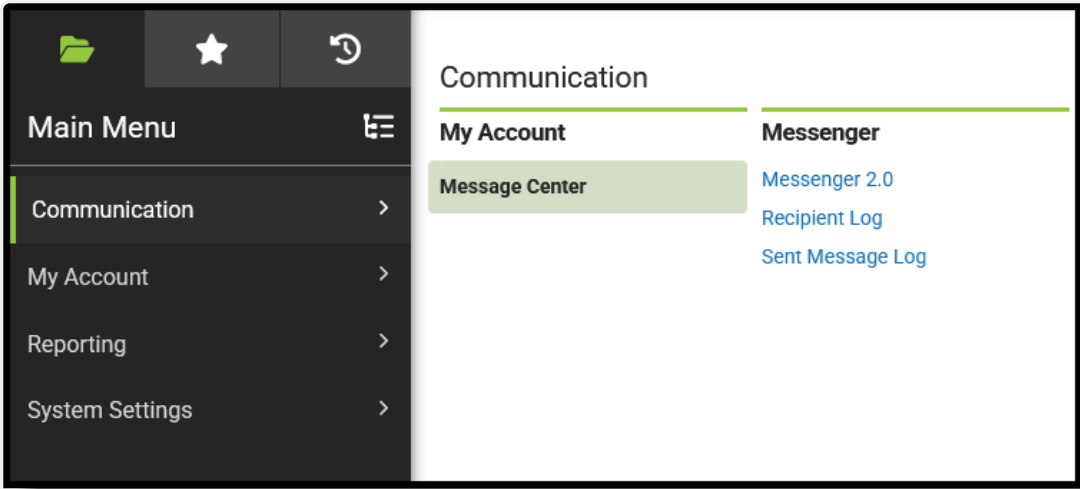
Tool	All	Read	Write	Add	Delete
Emergency Messenger		X	X	X	X
User Group Formats		X			
Messenger 2.0	X				
Message Types	X				
Emergency	X				
Recipient Log		X	X	X	

Tool	All	Read	Write	Add	Delete
Recipient Campus Fields		X	X	X	
Sent Message Log		X	X	X	

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Core Messenger User Group

Communication



Communication Access for Core Messenger User Groups

Messenger

► [Click here to expand...](#)

For the following tool rights, ALL is the only selection available.

Tool	All	Read	Write	Add	Delete
Messenger 2.0	X				
View/Edit All Scheduled Messages	X				
Message Types	X				
General	X				
Priority	X				
Recipient Log	X	X	X	X	X

Tool	All	Read	Write	Add	Delete
Recipient Campus Fields	X	X	X	X	X
Sent Message Log	X	X	X	X	X

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Additional Access Rights

General

For the following tool right, ALL is the only selection available.

Tool	All
Allow unfiltered search	X