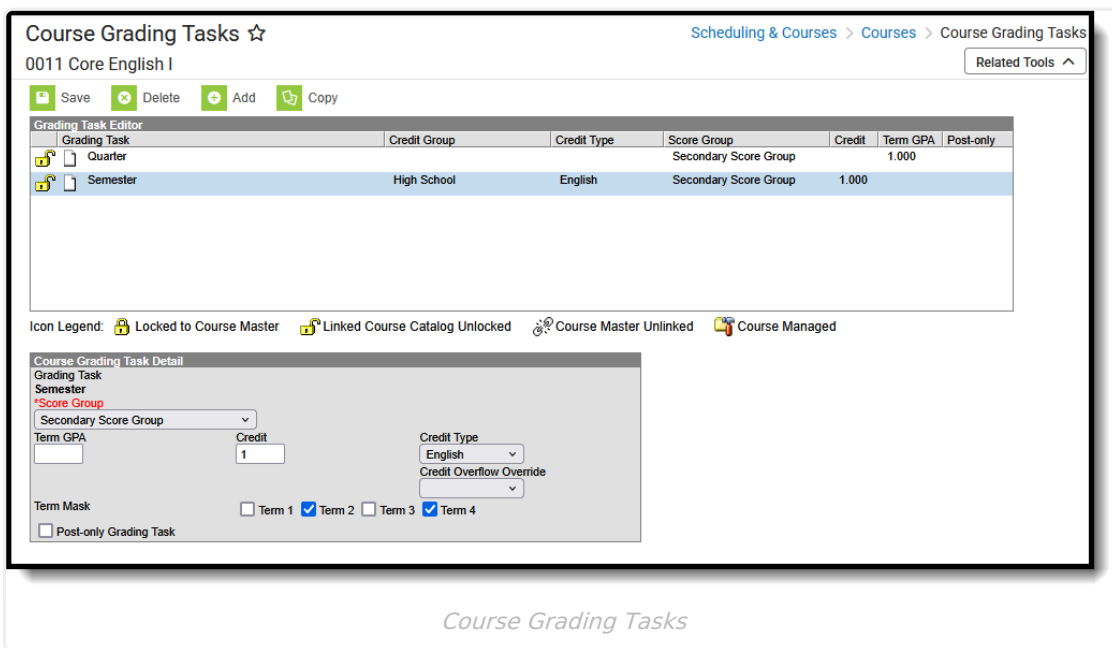


# Course Grading Tasks Tool Rights

Last Modified on 12/14/2025 8:45 pm CST

The **Grading Tasks** tool lists the items the teachers grade as part of the grading process. These tasks include mid-term grades, quarter grades, semester grades, etc. These grading tasks are created in the [Grading Tasks](#) tool in the Grading and Standards area.

See the [Course Grading Tasks](#) article for details on adding courses.



The screenshot shows the 'Course Grading Tasks' interface for '0011 Core English I'. It includes a 'Grading Task Editor' table with columns for Grading Task, Credit Group, Credit Type, Score Group, Credit, Term GPA, and Post-only. The table lists two tasks: 'Quarter' and 'Semester'. Below the table is an 'Icon Legend' and a 'Course Grading Task Detail' form. The detail form includes fields for Grading Task, Semester, Score Group, Term GPA, Credit, Credit Type, Credit Overflow Override, Term Mask, and Post-only Grading Task.

| Grading Task | Credit Group | Credit Type | Score Group           | Credit | Term GPA | Post-only |
|--------------|--------------|-------------|-----------------------|--------|----------|-----------|
| Quarter      |              |             | Secondary Score Group |        | 1.000    |           |
| Semester     | High School  | English     | Secondary Score Group | 1.000  |          |           |

Icon Legend: Locked to Course Master Linked Course Catalog Unlocked Course Master Unlinked Course Managed

**Course Grading Task Detail**

Grading Task:

Semester:

\*Score Group:

Secondary Score Group:

Term GPA:

Credit:

Credit Type:

Credit Overflow Override:

Term Mask: ☐ Term 1 ☒ Term 2 ☐ Term 3 ☒ Term 4

☐ Post-only Grading Task

At least **Read** rights to [Section Information](#) are needed to access and view Course Grading Tasks.

Deleting Grading Tasks when grades have already been posted for that task will cause a loss of data for students (for the current year and past years).

## Available Tool Rights

| R  | W  | A   | D  |
|--|--|---|--|
| <ul style="list-style-type: none"> <li>• Access and view the Course Grading Tasks tool.</li> <li>• View current grading tasks assigned to the course.</li> </ul> | <ul style="list-style-type: none"> <li>• Modify the details of the grading tasks assigned to the course in the Course Grading Task Detail editor.</li> </ul> | <ul style="list-style-type: none"> <li>• Add new Grading Tasks to the course.</li> <li>• Copy Grading Tasks from one course to another course.</li> </ul> | <ul style="list-style-type: none"> <li>• Delete Grading Tasks assigned to the course.</li> </ul> |

## Suggested User Groups

- [Counselors](#)
- [Front Office Staff](#)
- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.