

Section Grading By Task Tool Rights

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Section Grading By Task allows staff other than teachers to enter or amend grades and comments for students in a section, for example when a teacher is unable to post grades or corrections need to be made after grades have been posted and the grading window closed.

See the [Section Grading By Task](#) article to learn how this tool is used.

The screenshot shows the 'Section Grading By Task' tool interface. At the top, the navigation path is 'Scheduling & Courses > Courses > Section Grading By Task'. Below this, the course information is '3100-1 English 9 Teacher: Lifelearn, Dave'. A 'Save' button is on the left. The main area is a 'Fill Grades' section with a table for 'Task' (3 - Term) and columns for 'Percent', 'Score', and 'Comments'. Below this is a list of students with their names, current grades (e.g., 75), and a 'Comments' field. Each student row has a 'Fill' icon and a 'Delete' icon.

Scheduling & Courses > Courses > Section Grading By Task

Available Tool Rights

R	W	A	D
View student grades for each grading task aligned to the selected course section.	Edit existing grades.	Add new grades.	Delete entered grades.

Suggested User Groups

- [Counselors](#)
- [Front Office](#)
- [Principals](#)
- [Registrars](#)

- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.
