

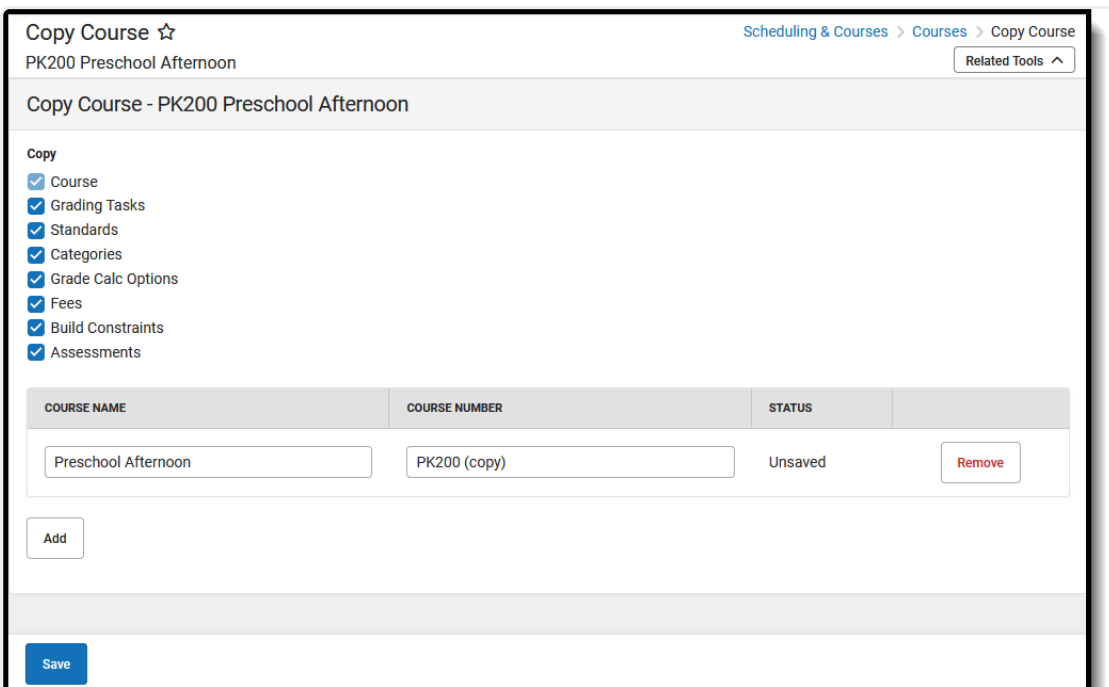
# Copy Course Tool Rights

Last Modified on 02/17/2025 11:43 am CST

**Copy Course** allows users to copy a course and that course's Grading Tasks, Standards, Categories, Grade Calc Options, Courses Rules, Fees, Build Constraints and Assessments to other courses in the same school calendar. This option copies everything associated with the selected Course - all of the populated fields, all of the associated Grading Tasks, Standards, etc.

When Courses are linked to Course Masters are used for the selected calendar, use the [Copy Course Masters](#) tool instead.

See the [Copy Course](#) article for details on adding courses.



*Copy Course*

Users need at least **Read** rights to [Course Information](#) and **Section Information** in order to copy a course.

## Available Tool Rights

R	W	A	D
N/A	N/A	<ul style="list-style-type: none"> <li>• Select Copy Course tool from Category.</li> <li>• Search for a course.</li> <li>• Modify Course Name and Course Number</li> <li>• Save the modified course information.</li> </ul>	N/A

## Suggested User Groups

- [Counselors](#)
- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.

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