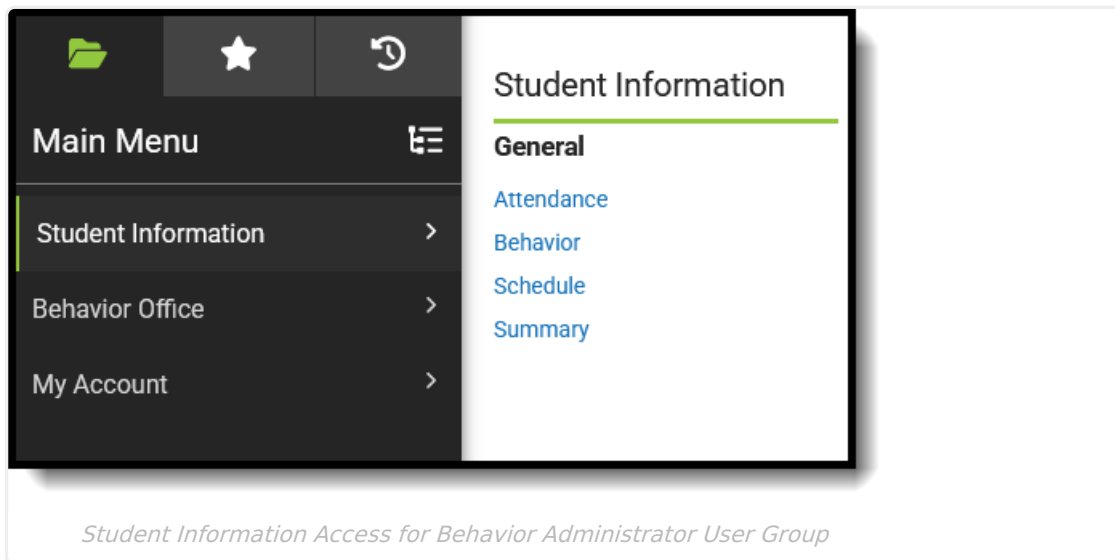


Behavior Administrators User Group

Last Modified on 12/14/2025 8:45 pm CST

The following are suggested tool rights for Behavior Administrators. Your behavior administrators may require more tool rights or fewer tool rights, depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

Student Information

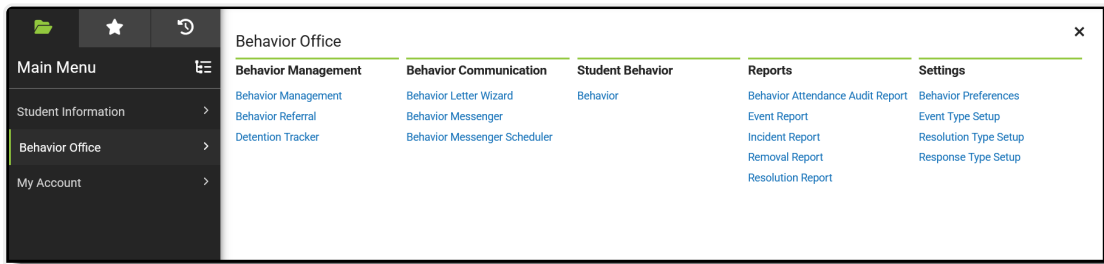


General

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Attendance	X			
Behavior	X	X	X	X
All Calendars	X			
Modify Attendance	X			
Behavior History	X			
Schedule	X			
Grade Book	X			
Summary	X			
Print Picture	X			
State ID	X			

Behavior Office



Behavior Office Access for Behavior Administrators

Behavior Management

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Behavior Management	X	X	X	X
Modify Attendance	X	X	X	X
Unlock Incident	X	X	X	X
Behavior Referral	X	X	X	X
Detention Tracker	X	X	X	X

Behavior Communication

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Behavior Letter Wizard	X	X	X	X
User Group Formats	X	X	X	X
Behavior Messenger	X	X	X	X
User Group Formats	X	X	X	X
Behavior Messenger Scheduler	X	X	X	X

Student Behavior

► [Click here to expand...](#)

When Student Information Behavior tool rights are assigned, Behavior Office Student Behavior tool

rights are assigned automatically.

Tool	Read	Write	Add	Delete
Behavior	X	X	X	X
All Calendars	X			
Modify Attendance	X			
Behavior History	X			

Behavior Reports

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Behavior Attendance Audit Report	X			
Event Report	X			
Incident Report	X			
Removal Report	X			
Resolution Report	X			

Settings

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Behavior Preferences	X	X	X	X
Event Type Setup	X	X	X	X
Resolution Type Setup	X	X	X	X
Response Type Setup	X	X	X	X

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Additional Access Rights

General

For the following tool right, ALL is the only selection available.

Tool	All
Allow unfiltered search	X