

Behavior Administrators User Group

Last Modified on 03/28/2025 1:35 pm CDT

The following are suggested tool rights for Behavior Administrators. Your behavior administrators may need more tool rights or less tool rights depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

Student Information

>	Student Information
Main Menu 🗧	General
Student Information	Attendance Behavior
Behavior Office >	Schedule Summary
My Account >	
Student Information Access for Be	havior Administrator User Group

General

Click here to expand...

ΤοοΙ	Read	Write	Add	Delete
Attendance	Х			
Behavior	Х	Х	Х	Х
All Calendars	Х			
Modify Attendance	Х			
Behavior History	Х			
Schedule	Х			
Grade Book	Х			
Summary	Х			
Print Picture	Х			
State ID	х			

Behavior Office

Main Menu	١	Behavior Management	Behavior Communication	Student Behavior	Reports	Settings
Student Information	>	Behavior Management Behavior Referral	Behavior Letter Wizard Behavior Messenger	Behavior	Behavior Attendance Audit Report Event Report	Behavior Preferences Event Type Setup
Behavior Office	>	Detention Tracker	Behavior Messenger Scheduler		Incident Report Removal Report	Resolution Type Setup Response Type Setup
My Account	>				Resolution Report	

Behavior Management

• Click here to expand...

ΤοοΙ	Read	Write	Add	Delete
Behavior Management	Х	Х	Х	Х
Modify Attendance	Х	Х	Х	Х
Unlock Incident	Х	Х	х	Х
Behavior Referral	Х	Х	х	Х
Detention Tracker	Х	Х	Х	Х

Behavior Communication

Click here to expand...

ΤοοΙ	Read	Write	Add	Delete
Behavior Letter Wizard	Х	Х	Х	Х
User Group Formats	Х	Х	Х	Х
Behavior Messenger	Х	Х	Х	Х
User Group Formats	Х	Х	Х	Х
Behavior Messenger Scheduler	Х	Х	Х	Х

Student Behavior

_

Click here to expand...



When Student Information Behavior tool rights are assigned, Behavior Office Student Behavior tool rights are assigned automatically.

ΤοοΙ	Read	Write	Add	Delete
Behavior	Х	Х	Х	Х
All Calendars	Х			
Modify Attendance	Х			
Behavior History	Х			

Behavior Reports

Click here to expand...

ΤοοΙ	Read	Write	Add	Delete
Behavior Attendance Audit Report	Х			
Event Report	Х			
Incident Report	Х			
Removal Report	Х			
Resolution Report	Х			

Settings

Click here to expand...

ΤοοΙ	Read	Write	Add	Delete
Behavior Preferences	Х	Х	Х	Х
Event Type Setup	Х	Х	Х	Х
Resolution Type Setup	Х	Х	Х	Х
Response Type Setup	Х	Х	Х	Х

^ Back to Top

Additional Access Rights

General

For the following tool right, ALL is the only selection available.



ΤοοΙ	All
Allow unfiltered search	Х