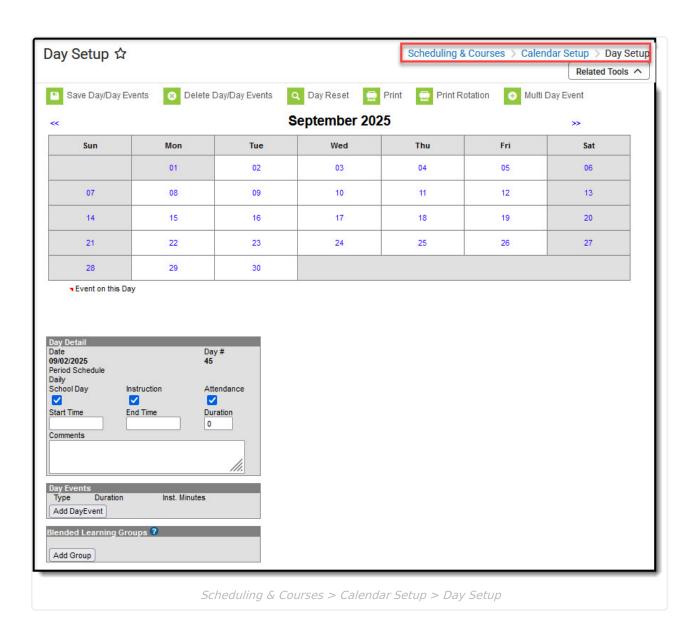# Day Setup Tool Rights

Last Modified on 01/31/2025 12:59 pm CST

The **Day Setup** tool is used by staff who are responsible for defining calendar information to set parameters for each school year, including the start and end date of the school year and how school minutes will be handled.

> To learn how to use this tool, see the Day Setup article.

Scheduling & Courses > Calendar Setup > Day Setup

Users may need access to related tools to verify the following have been done for the selected calendar before using the Day Setup tool:

- Calendar dates are correct
- Term dates are correct
- Periods and Period Schedules are established

Available Tool Rights

R	W	A	D
• View Day Setup • Print Calendar Days report • Print Calendar Days Rotation report	• Add and save a new Day Event.	• Add a Multi-Day Event • Perform a Day Reset	• Delete Day/Day Events

Suggested User Groups

- Schedulers

See User Groups and Suggested Roles for more information.