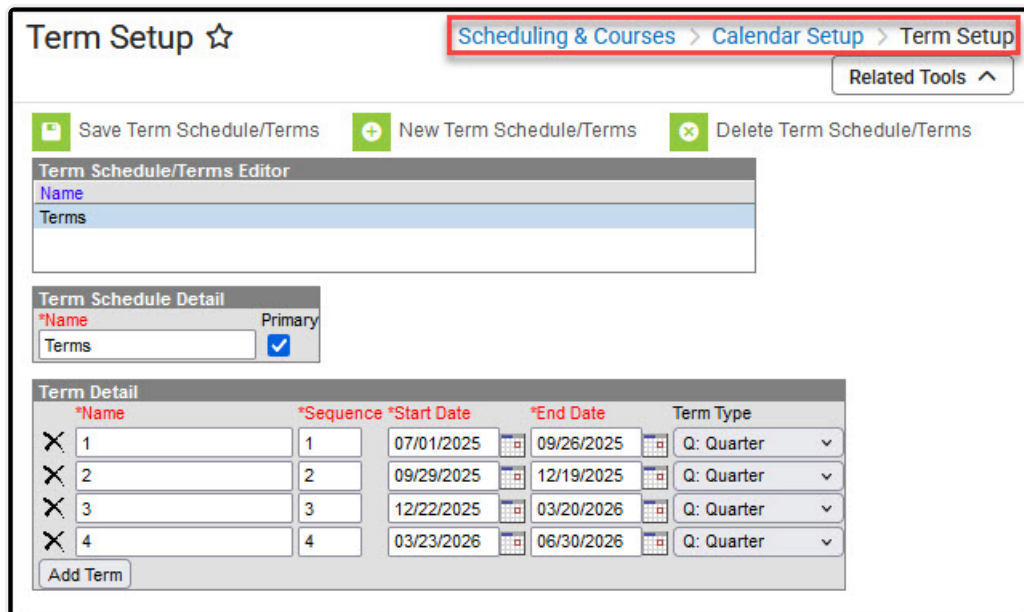


# Term Setup Tool Rights

Last Modified on 11/26/2025 12:52 pm CST

The **Term Setup** tool is used by staff responsible for defining and setting the start and end dates for the terms in a school's calendar.

To learn how to use this tool, see the [Term Setup](#) article (Calendar Terms).



*Scheduling & Courses > Calendar Setup > Term Setup*

Users with Add rights will be able to create multiple Term Schedules. **This is not recommended and should not be done without consulting Campus Support first.**

## Available Tool Rights

| R  | W  | A   | D  |
|--|--|---|--|
| View Terms Editor Detail for each defined term.<br>Save/New/Delete options are disabled. | Make and save changes to existing Term Schedule/Terms Editor Detail records. | Add a new Term Schedule/Terms Editor Detail record. | Delete a Term Schedule/Terms Editor Detail record. |

# Suggested User Groups

- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.

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