

Course Information Tool Rights

Last Modified on 12/14/2025 8:45 pm CST

Course Information contains all the important details about a course, things like Course Name and Number, how the course is built (4 terms, 2 schedules, etc.), information about standards and GPA, data that may be included in state reports, and any district-specific fields that may be localized.

See the [Course Information](#) article for details on managing course information, setting up courses for Responsive Scheduling, and other course-related information.

Course Information ★
3100 English 9

Scheduling & Courses > Courses > Course Information

Related Tools

General Course Information

Course Master Linked - English 9

Number: (Required) 3100 Name: (Required) English 9 Active:

State Code:

NCES Code: 0101001

SCED Subject Area: 01: English Language Arts and Literature (K-12) SCED Course Identifier: (Required)

Available Carnegie Unit Credit: 0.00 SCED Course Level: G: General or regular courses SCED Sequence: (part n of m parts) 1 of 1

SCED Lowest Grade: SCED Highest Grade:

Description:

Course ID: 23949 | Modified By Administrator, System on 6/10/2025 3:40 PM

Scheduling

Course Setup

State Defined

District Defined

Course Information Editor

At least **Read** rights to [Section Information](#) are needed to access Course Information.

Courses should only be deleted when they were created in error. While users assigned full tool rights to Course Information can delete courses, this is not a recommended practice.

- Deleting courses results in the loss of current and historical data, including student scores, transcript records, and attendance data.
- Courses cannot be deleted when Sections are associated with the Course. Sections cannot be deleted when they are tied to a roster.

Available Tool Rights

Subrights are in italics.

R	W	A	D
<ul style="list-style-type: none"> • Access and view existing information about the course. • Display the Course Information in full-screen mode. • Expand and collapse all cards of the Course Information tool. 	<ul style="list-style-type: none"> • Edit information about the course. • Save changes to edited information. 	N/A	<ul style="list-style-type: none"> • Permanently delete the course from the school's list of courses. <p>This is NOT recommended.</p>
<i>Push to Sections</i>			
N/A	<ul style="list-style-type: none"> • Send updates made on the Course information tool to the associated Course Sections. 	N/A	N/A

Suggested User Groups

- [Counselors](#)
- [Front Office Staff](#)
- [Principals](#)

- [Registrars](#)
- [Schedulers](#)
- [Scheduling Board Users](#)

See [User Groups and Suggested Roles](#) for more information.
