Course Information Tool Rights

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Course Information contains all the important details about a course, things like Course Name and Number, how the course is built (4 terms, 2 schedules, etc.), information about standards and GPA, data that may be included in state reports, and any district-specific fields that may be localized.

See the Course Information article for details on managing course information, setting up courses for Responsive Scheduling, and other course-related information.

Course Information Editor

Users also need at least **Read** rights to Section Information.

> **Courses should only be deleted when they were created in error. While users assigned full tool rights to Course Information can delete courses, this is not a recommended practice.**
>
> - Deleting courses causes a loss of current and historical data, including student scores, transcript records, attendance data, etc.
> - Courses cannot be deleted when Sections are associated with the Course. Sections cannot be deleted when rosters are tied to the sections.

Available Tool Rights

Subrights are in italics.

R	W	A	D
- View existing information about the course. - Display the Course Information in full-screen mode. - Expand and collapse all cards of the Course Information tool.	- Edit information about the course. - Save changes to edited information.	N/A	- Permanently delete the course from the school's list of courses. **This is NOT recommended.**
Push to Sections			
N/A	- Send updates made on the Course information tool to the associated Course Sections.	N/A	N/A

Suggested User Groups

- Counselors
- Front Office Staff
- Principals

- Registrars
- Schedulers
- Scheduling Board Users

See User Groups and Suggested Roles for more information.