

School Year Setup Tool Rights

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The **School Year Setup** tool is used by staff who are responsible for defining calendar information to set parameters for each school year, including the start and end date of the school year and how school minutes will be handled.

See the [School Year Setup](#) article to learn how to use this tool.

School Year Setup ☆ Scheduling & Courses > Calendar Setup > School Year Setup Related Tools ^

Save Delete New

Label	Start Year	End Year	Active
27-28	2027	2028	
26-27	2026	2027	
25-26	2025	2026	
24-25	2024	2025	X
23-24	2023	2024	
22-23	2022	2023	

School Year Detail

*Label: 24-25 Active

MCCC Year ID:

*Start Year: 2024 *End Year: 2025
Start Date: 06/27/2024 End Date: 06/26/2025

School Year: Load Preference From Previous Year

Instructional Minutes Preference

Exclude non-instructional periods
 Exclude non-instructional minutes
 Exclude time gaps between periods

School Day Minutes Preference

Exclude non-instructional periods
 Exclude non-instructional minutes Max non-instructional minutes per period
 Exclude time gaps between periods Max non-instructional minutes for period gaps

Scheduling & Courses > Calendar Setup > School Year Setup

Available Tool Rights

R	W	A	D
View School Year Detail for each defined school year. Save/Delete/New are disabled.	Make and save changes to existing School Year Detail records.	Add a new School Year Detail record.	Delete a School Year Detail record. <i>School Years cannot be deleted if Calendars are associated with them.</i>

Suggested User Groups

- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.
