

# Walk-In Scheduling User Group

Last Modified on 03/28/2025 1:55 pm CDT

The following are suggested tool rights for Walk-In Schedulers, e.g., staff who are responsible for manually adjusting student schedules. This task might be assigned to guidance counselors or those who register new students. Your Walk-In Schedulers may need more tool rights or less tool rights depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

### **Student Information**

nain Menu	C I	Student Information ×
Student Informati	on >	Schedule
Communication >		
My Account	>	
	Student	Information Access for Walk-In Schedulers

### General

Click here to expand...

ΤοοΙ		Write	Add	Delete
Schedule		Х	Х	Х
Can Override Strict Student Constraints	Х			
Scheduling Messenger				
User Group Formats	Х			
Additional Enrollment Schedules				

## **Additional Access Rights**

#### General



For the following tool right, ALL is the only selection available.

ΤοοΙ	All
Allow unfiltered search	Х