

# Activity Monitor

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Tool Search: Activity Monitor

The Activity Monitor manages and monitors existing and upcoming activities and student registrations. The Activity Roster is accessed through the Activity Monitor tool and provides a detailed view of the students who have registered for an activity.

## Getting Started

- Activity Registration [Setup Checklist](#)
- Optional [Preapproval Configuration](#) for staff-proposed activities

## How-To Guides

### Manage Activities

- [View](#) Activities
- [Create a New Activity](#) (No Proposal)
- [Copy](#) Activities
- [Cancel/Delete](#) an Activity

### Activity Proposals

- [Process](#) Proposed Activities

### Manage Registrations and Rosters

- [Process](#) Registrations
- [Manually Add](#) Students
- [Remove/Transfer](#) Students
- [Refund](#) Payments
- [Manage Waitlists](#)
- [Post to Course/Section](#)
- [Manage Incomplete Registrations](#)
- [Accept or Decline a Document Upload](#)

## Reference

- [Forms Setup](#)
- [Activity Proposal Processes](#)
- [Tool Rights](#)
- Activity Registration [Fields for Ad hoc Reporting](#)

## Previous Versions

[Activity Monitor \[.2507- .2515\]](#)

[Activity Monitor \[.2403 - .2503\]](#)

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