Activity Dashboard - Start here

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Activity Registration tools are available with Campus Payments.

Tool Search: Activity Dashboard

The Activity Dashboard allows primary and secondary activity owners to manage their activities and rosters. Users with proper tool rights can create and submit proposed activities for approval.

How-to guides

Manage Activities

- View activities
- Create an activity proposal | Video
- Copy activities
- Update or change activity forms video
- Cancel or delete an activity

Manage Registrations and Rosters

- Process registrations video
- Manually add students | Video
- Remove or transfer students
- Refund payments
- Manage waitlists | Video
- Post to Course/Section
- Accept or decline a document upload

Reference

- Activity Proposal Processes
- Preapproval Configuration
- Forms Setup
- Tool Rights
- Activity Registration Ad hoc Reporting fields