

# Plan eSignature Editors (Pennsylvania)

Last Modified on 01/16/2025 9:08 am CST

## IEP Team/Signatures

Tool Search: Special Ed Documents

The Pennsylvania Individual Education Plan can be sent to parents/guardians to sign (eSign) on the Campus Parent Portal electronically.

See the core [Special Ed eSignature Process](#) article for information on the overall process and setup for eSignature documents.

Complete the plan creation process and fill out the plan in Campus. The IEP Team/Signatures editor requires parent/guardian eSignatures, which is indicated with an eSign label on the Editor Home. To send the plan to the student's parent/guardian, these editors must be placed in the status **Complete Pending eSignature** or **Not Needed**. All other editors must be in a **Complete** status.

See the [Pennsylvania Individual Education Plan](#) article for the most updated print format.

Editor Home - PA IEP 2025 <span style="float: right;">i</span>			
NAME	STATUS	MODIFIED BY	COMPLETED BY
Education Plan	IN PROGRESS	System Administrator 1/9/25 4:15 PM	>
Enrollment Information	NOT STARTED		>
Student Information	IN PROGRESS	System Administrator 1/9/25 4:15 PM	>
Parent/Guardian Information	IN PROGRESS	System Administrator 1/9/25 4:15 PM	>
Team Meeting	NOT STARTED		>
IEP Team/Signatures <span style="margin-left: 10px;">ESIGN</span>	NOT STARTED		>
Special Considerations	NOT STARTED		>

Print
Cancel

*Pennsylvania IEP Editor Home*

# IEP Team/Signatures

The IEP Team/Signatures editor contains the Procedural Safeguards Notice and IEP Meeting Waiver sections.

IEP Team/Signatures
NOT STARTED
ESIGN
Editor 6 of 23

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**Procedural Safeguards Notice**

I have received a copy of the Procedural Safeguards Notice during this school year. The Procedural Safeguards Notice provides information about my rights, including the process for disagreeing with the IEP. The school has informed me whom I may contact if I need more information.

Yes  
 No

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**IEP Meeting Waiver**

The Pennsylvania Special Education Regulations and Standards (22 PA Code §14.124(d)) state that parents are to be provided with a copy of the multidisciplinary evaluation at least 10 days prior to the meeting of the IEP Team so that they may have time to review the report. Parents may choose to waive this time period and proceed to the IEP meeting to discuss the determination of exceptionality and IEP development.

As parents/guardians of MOHAMMAD AAHIL I/we request that this time period be waived.

Yes, waive this time period  
 No, do not waive this time period

*IEP Team/Signatures Editor*

1. Navigate to the **IEP Team/Signatures** editor.
2. Click the down arrow next to the **Complete** button in the action bar, then click **Complete Pending eSignature**. The editor is now in the correct status to send to the parent/guardian for eSignature.



3. Work through all other editors and make sure they are all in a **Complete** status. Once all editors are in the correct status, the plan is ready to send to the parent/guardian for eSignature.