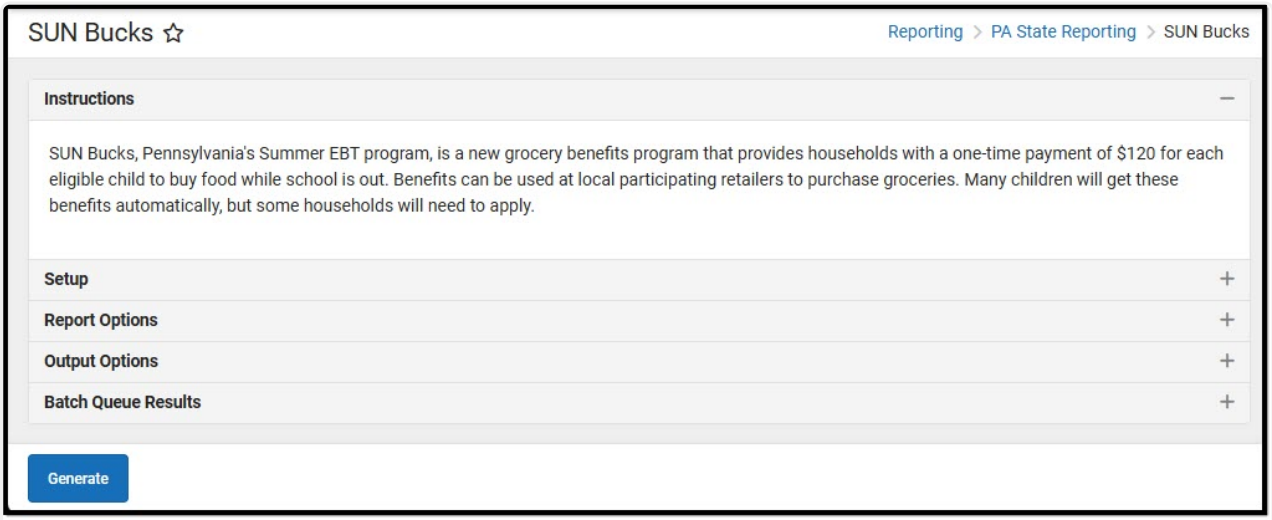
SUN Bucks (Pennsylvania)

Last Modified on 08/20/2026 10:53 am CDT

Tool Search: SUN Bucks

The SUN Bucks extract generates a report of students and their Free and Reduced-Priced eligibility for Pennsylvania's summer food program.



SUN Bucks Extract Editor

Report logic

One record reports per student enrolled in the calendar(s) selected. This includes all students enrolled at any point during the school year.

Data reports from the most recent primary enrollment when no active enrollment record exists for the student. When a student has multiple primary enrollments, the report filters primary enrollment records to only those whose enrollment dates fall within the report's specified date range. The enrollment with the most recent enrollment date reports. All other primary enrollment records for the student are excluded.

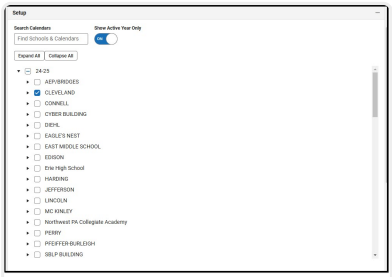
The student's primary household reports.

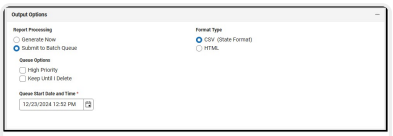
Students do not report when:

- The student and/or calendar is marked as State Exclude.
- The student is marked as No Show.

The report can be generated for the active year and any prior year.

Editor fields

Field	Description	Image *Click to enlarge*
Instructions		
SUN Bucks, Pennsylvania's Summer EBT program, is a new grocery benefits program that provides households with a one-time payment of $120 for each eligible child to buy food while school is out. Benefits can be used at local participating retailers to purchase groceries. Many children will get these benefits automatically, but some households will need to apply.		
Setup *At least one calendar must be selected to report.*		
Search Calendars	Enter text to narrow search results for calendar and school selection. Results dynamically change as each character is entered.	 *Setup Fields*
Show Active Year Only	When toggled on, only the active year calendars display. Otherwise, all calendars from all schools display based on tool rights access.	
Expand All Collapse All	Opens or closes all available calendars and structures. The calendar selected in the Campus toolbar is automatically marked.	
Report Options		
Date Range *Required*	The time frame when records should report. Enter dates in MM/DD/YYYY format, or click the calendar icon and select dates.	 *Report Options*
Ad hoc Filter	The selection of a pre-existing filter narrows report results to only students within that filter. See the Filter Designer article for additional information.	
Output Options		

Field	Description	Image *Click to enlarge*
Report Processing	Choose when to generate the report. The options are **Generate Now** or **Submit to Batch Queue.** Additional **Queue Options** display when Submit to Batch Queue is selected. Submit to Batch Queue is useful when generating reports for several calendars or larger amounts of reported data. When selected, users can view report generation progress in the Batch Queue Results section. See the Batch Queue article for more information.	 *Output Options*
Format Type	Determines in which format the report is generated. Options are: • CSV (State Format) • HTML	

Generate report

1. Mark the checkbox next to each **School** and/or **Calendar** you want to include in the report. Marking a school year or school automatically marks all calendars within that expanded folder.
2. Enter a **Date Range** for the report by entering dates in MM/DD/YYYY format or by clicking the calendar icon and selecting the dates.
3. Optional: select an **Ad Hoc Filter** to narrow report results.
4. Select when to generate the report. Options are **Generate Now** or **Submit to Batch Queue**.
5. When Submit to Batch Queue is selected, enter additional **Queue Options**, including **High Priority**, and/or **Keep Until Delete**, and the **Queue Start Date and Time.**
6. Select the **CSV (State Format)** option when generating a report submitted to the state or the **HTML** option when auditing data.
7. Click **Generate**.

Report layout

Data Element	Description	Location
SFA / LEA Name	The name of the district.	District Information > District Detail > Name

Data Element	Description	Location
State District Number	The state district number. *Alphanumeric, 9 digits and 3 hyphens (XXX-XX-XXX-X)*	District Information > State District Number
School Building Name	The name of the school building.	School Information > School Detail > Name
School / Branch	The state school number for the school. *Numeric, 4 digits*	School Information > School Detail > State School Number
Student State ID / PA Secure ID	The student's state identification number.	Demographics > Person Identifiers > State ID
Student First Name	The student's first name. Spaces are removed from the name when applicable. *Alphanumeric, 26 characters*	Demographics > First Name
Student Middle Name	The student's middle name. Spaces are removed from the name when applicable. *Alphanumeric, 26 characters*	Demographics > Middle Name
Student Last Name	The student's last name. Spaces are removed from the name when applicable. *Alphanumeric, 26 characters*	Demographics > Last Name
Student Date of Birth	The student's birth date. *Date Field, MM/DD/YYYY*	Demographics > Birth Date
Mailing Address 1	The first line of the student's primary household address. When two mailing addresses exist, the PO Box reports, followed by the lowest address ID reports. *Alphanumeric, 50 characters*	Household Information > Addresses > Address > Number, Prefix, Street, Tag, Directions School Information > School Detail > Address

Data Element	Description	Location
Mailing Address 2	The second line of the student's primary household address, when applicable.	Household Information > Addresses > Address School Information > School Detail > Address
Apt #	The apartment number of the student's household address, when applicable.	Household Information > Addresses > Address > APT
City	The city of the student's household address.	Household Information > Addresses > Address > City
State	The state of the student's household address.	Household Information > Addresses > Address > State
ZIP Code	The ZIP code associated with the student's household address.	Household Information > Addresses > Address > ZIP
Eligibility	The student's FRAM eligibility status.	FRAM > Eligibility Detail > Eligibility
Address County Name	The county associated with the student's household address.	Household Information > Addresses > Address > County
Case Number	N/A *Alphanumeric, 10 characters*	N/A
Primary Parent / Guardian First Name	The student's primary parent/guardian's first name. When multiple primary households exist, the guardian with the lowest personID reports. Spaces are removed from the name when applicable.	Relationships > Primary Household Relationships > Guardian, Demographics > First Name
Primary Parent / Guardian Last Name	The student's primary parent/guardian's last name. Spaces are removed from the name when applicable.	Relationships > Primary Household Relationships > Guardian, Demographics > Last Name

Data Element	Description	Location
Primary Parent / Guardian Phone Number	The student's primary parent/guardian's phone number. The household phone report is first, followed by the guardian's cell, other, and work phone in that order. *Alphanumeric, 10 digits and 2 hyphens (XXX-XXX-XXXX)*	Household Information > Address > Phone Number
Primary Parent / Guardian Email	The student's primary parent/guardian's first email.	Household Information > Primary Member > Personal Information > Email
Enrollment Begin Date	The first day of the student's enrollment. *Date Field, MM/DD/YYYY*	Enrollments > Start Date
Enrollment End Date	The last day of the student's enrollment. *Date Field, MM/DD/YYYY*	Enrollments > End Date
Validation Output	Does not report	Does not report

Tool Rights

Read - Generate the report. Additional tool rights do not grant further access or functionality.

Users must have access to the calendar(s) for which they want to generate the report. See the Individual User Tool Rights article for additional information.