

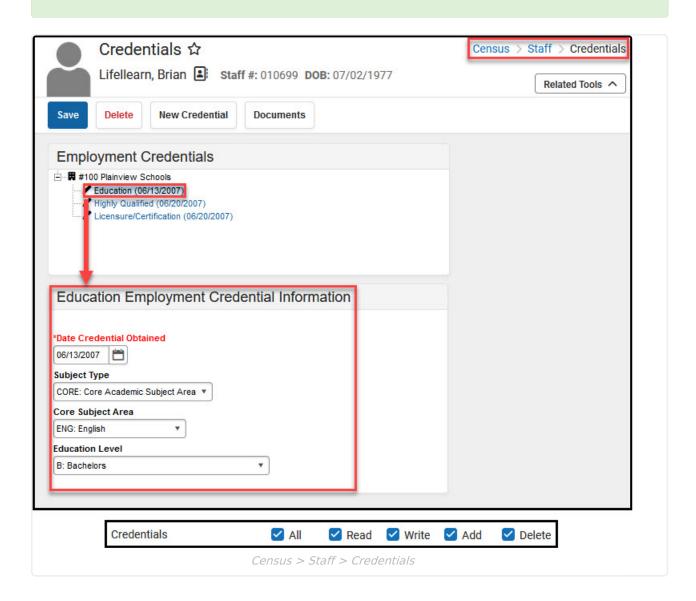
## **Credentials Tool Rights**

Last Modified on 02/14/2025 9:48 am CST

The **Credentials** tool is used to document credentials held by staff. Options are configured in Campus according to district or state guidelines and reporting needs.

To learn how to use this tool, see the Credentials article. There may be a separate article for your state.

Let us know what you think! Submit feedback for the Tool Rights Catalog by posting in the Tool Rights Catalog forum.





Choices available when entering a New Credential can vary by state and/or district.

## **Available Tool Rights**

R	w	A	D
User can view existing credential information.	User can edit existing credential information.	User can add new credential information.	User can delete credential information.

## **Suggested User Groups**

- Front Office Staff
- Principals
- Schedulers

See User Groups and Suggested Roles for more information.