

Household Members Tool Rights

Last Modified on 03/31/2025 11:10 am CDT

Staff needing to see or maintain information regarding who currently is or formerly was a member of a household need access to the **Household Members** tool.

See the Household Members article to learn how to use this tool.

Household Members ☆						Cens	Census > Households > Household Members		
Abegg ID: 1694 F	Phone: (651)555	i-1694							Related Tools 🗸
Find New Member Household Member Editor								Add Household	
Name Abegg, Colton	Start Date End Date Second gg, Colton 05/29/2018 03/25/2019		econdary	Private				Census Wi	zard
Abegg, Colton Abegg, Glissa-Jean A Abegg, Harrison	04/02/2019 07/23/2014 07/23/2014	>						Household	I Information
Abegg, Lillian Abegg, Ryo W	07/23/2014 07/23/2014			x				Household	I Addresses
								Household	l Fees
								Household Deposit	Food Service
								Household	I Members
								Household	l Payments
•	Households				Read	- Write	🗖 Add	Delete	1
	Add House	Add Household		🗹 All	Read	🗹 Write	🗹 Add	🗹 Delete	
	Census Wiz	Census Wizard Add Address Add Household			Read	🗹 Write	Add	Delete	
	Add Addr				🗹 Read	🗹 Write	Add	Delete	
					Read	Write	Add	Delete	
		Add Person Household Information			🗹 Read	Write	🗌 Add	🗌 Delete	
	Household			MII 💟	🗹 Read	🗹 Write	🗹 Add	🗹 Delete	
	Household Addresses Household Fees			🗹 All	Read	🗹 Write	🗹 Add	🗹 Delete	
					Read	Write	Add	Delete	
	Household	Food Service De	eposit		Read	Write	Add	Delete	
	Household	Members		🔽 All	🗹 Read	🗹 Write	🗹 Add	🗹 Delete	
	Household	Payments			Read	🗌 Write	Add	Delete	
_									
		Census >	> Hous	eholds >	Househol	d Membe	rs		

End Dating or Deleting a household membership requires additional rights to decide what to do with existing Relationships that person has with people in the household.

Available Tool Rights

R	w	Α	D
User can view household member information.	User can edit existing information on the household members tab.	User can find and add new household members.	User can delete household members. <i>To preserve historical</i> <i>information, use</i> <i>Start/End dates</i> <i>instead of Delete</i>

Suggested User Groups

- Principals
- Counselors
- Front Office Staff
- Registrars

See User Groups and Suggested Roles for more information.