

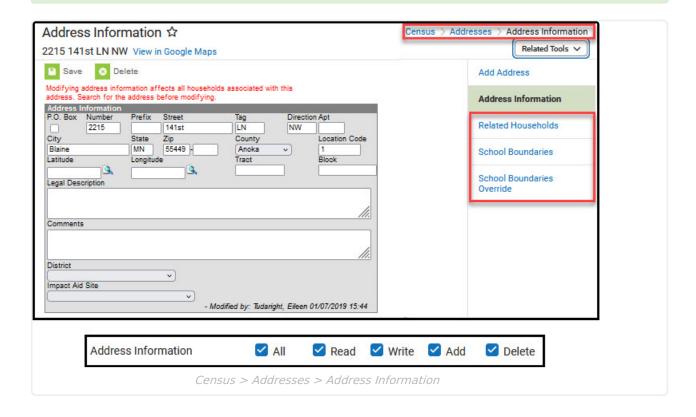
Address Information Tool Rights

Last Modified on 02/14/2025 11:42 am CST

A few people in your district may need to work with existing addresses. They may also need access to related tools.

To learn how to use this tool, see the **Address Information** article.

Let us know what you think! Submit feedback for the Tool Rights Catalog by posting in the Tool Rights Catalog forum.



Address Information should only be modified to:

- Correct a data entry error, for example an incorrect zip code.
- Add information that was not initially included when the address was entered, for example to add an Impact Aid Site.



Available Tool Rights

R	W	A	D
Allows the user to view the Address Information tool and associated data.	Allows the user to edit existing information in the Address Information tool.	N/A	Allows the user to delete address information.

Suggested User Groups

- Principals
- Counselors
- Front Office Staff
- Registrars
- Transportation

See User Groups and Suggested Roles for more information.