People Setup Tool Rights

Last Modified on 03/28/2025 3:28 pm CDT

Few people need access to People Setup Tools. These areas are usually set up when a district is implemented and rarely updated after it goes live. The selections defined here appear in droplists elsewhere in Campus.

To learn about how each of these tools are used, see the following articles:

- Impact Aid/Military Connections Site Setup
- Pronoun Setup
- Relationship Type Setup

Let us know what you think! Submit feedback for the Tool Rights Catalog by posting in the Tool Rights Catalog forum.
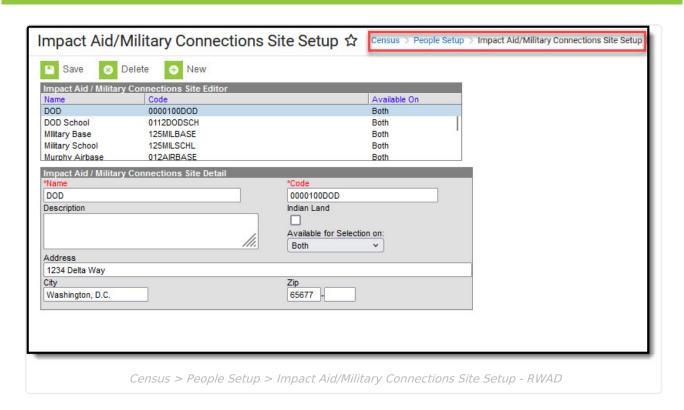
Impact Aid/Military Connections Site Setup

Federal sites are defined here to be selected in the Impact Aid and Military Connection tools. This only applies to districts needing this functionality.
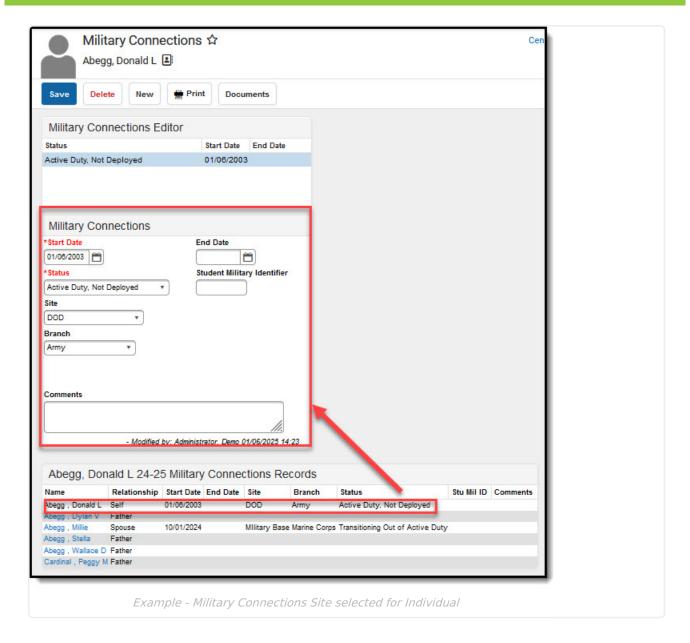
If your district needs to track and report information for use with Impact Aid and Military Connections:

1. Set System Settings > System Preferences > System Preferences > Turn on Federal Impact Aid Tracking = Yes
2. Use this tool to define federal sites used with Census > People > Impact Aid and Census > People > Military Connections

Impact Aid/Military Connections Site Setup ☆

Save   **Delete**   **New**

Impact Aid / Military Connections Site Editor

Name	Code	Available On
DOD	0000100DOD	Both
DOD School	0112DODSCH	Both
Military Base	125MILBASE	Both
Military School	125MILSCHL	Both
Murphy Airbase	012AIRBASE	Both

Impact Aid / Military Connections Site Detail

*Name

DOD

*Code

0000100DOD

Description

Indian Land

☐

Available for Selection on:

Both

Address

1234 Delta Way

City

Washington, D.C.

Zip

65677 -

Census > People Setup > Impact Aid/Military Connections Site Setup - RWAD

Example - Military Connections Site selected for Individual
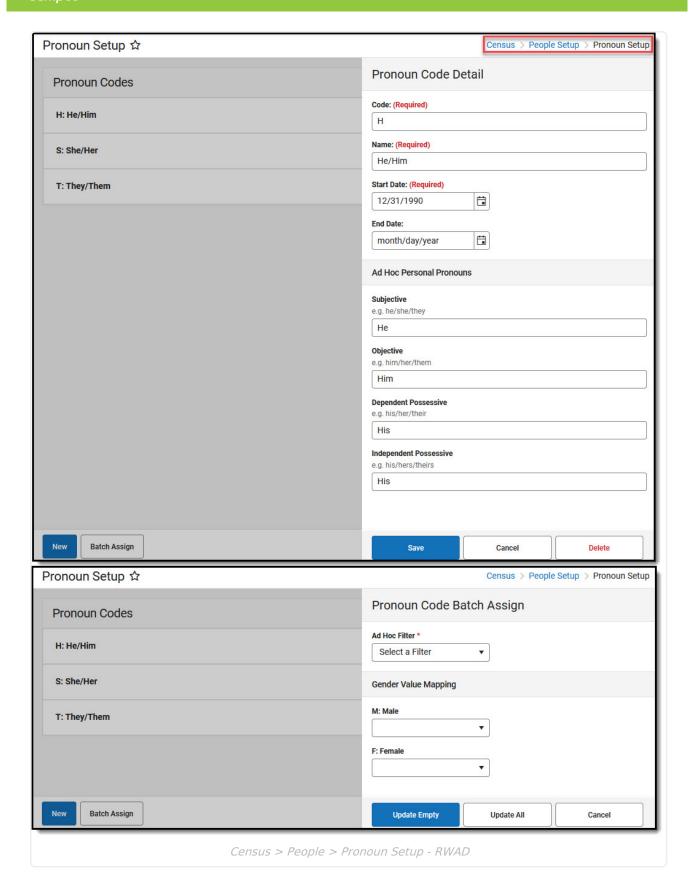
Available Tool Rights

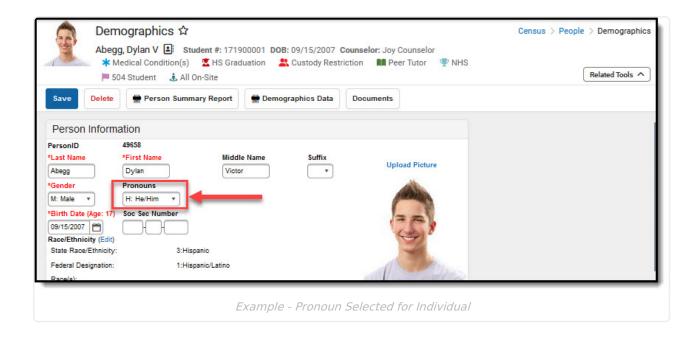| R	W	A	D
Access and view details for existing Military Connection sites.	Edit details about existing Military Connections sites.	Create new Military Connections sites.	Permanently delete Military Connection sites (as long as they are not associated with a person).

Pronoun Setup

The pronoun setup tool is used to define pronoun codes that can be assigned to a selected individual or batch assigned using this tool. Staff needing rights in this area are responsible for defining pronouns and may be allowed to batch assign them.

Pronoun Setup ☆

Pronoun Codes

H: He/Him

S: She/Her

T: They/Them

Pronoun Code Detail

Code: (Required)

H

Name: (Required)

He/Him

Start Date: (Required)

12/31/1990

End Date:

month/day/year

Ad Hoc Personal Pronouns

Subjective
e.g. he/she/they

He

Objective
e.g. him/her/them

Him

Dependent Possessive
e.g. his/her/their

His

Independent Possessive
e.g. his/hers/theirs

His

New   Batch Assign

Save   Cancel   Delete

Pronoun Setup ☆

Census > People Setup > Pronoun Setup

Pronoun Codes

H: He/Him

S: She/Her

T: They/Them

Pronoun Code Batch Assign

Ad Hoc Filter *

Select a Filter ▼

Gender Value Mapping

M: Male

▼

F: Female

▼

New   Batch Assign

Update Empty   Update All   Cancel

Census > People > Pronoun Setup - RWAD

Example - Pronoun Selected for Individual

Batch Assign requires the selection of an Ad Hoc Filter to identify which people's gender value to update. This requires either membership in a group that has the appropriate filters or additional rights within the Ad hoc Reporting tools.
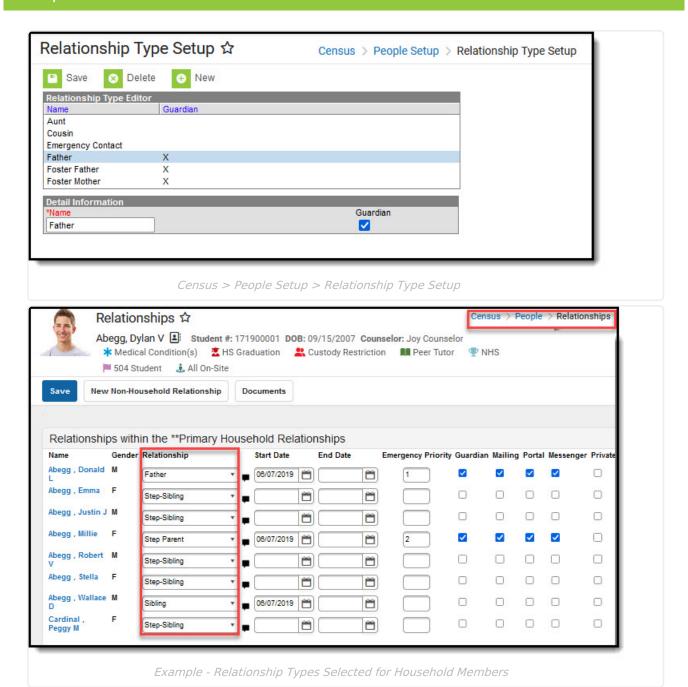
Available Tool Rights

R	W	A	D
• Access and view existing pronoun codes.	• Edit existing pronoun codes. • Use Batch Assign to updated gender value mappings.	• Create new pronoun codes.	• Permanently delete pronoun codes (as long as they are not associated with a person).

Relationship Type Setup

Relationship types are typically defined during a district's implementation. They appear as items in a droplist to be selected when defining relationships between people in Campus. Few staff need access to change or add relationship types.

Census > People Setup > Relationship Type Setup

Example - Relationship Types Selected for Household Members

Read - User can view details for existing relationship types.
Write - User can edit details for existing relationship types.
Add - User can add existing relationship types.
Delete - User can delete unused relationship types.

Available Tool Rights

R	W	A	D
• Access and view existing relationship types.	• Edit existing relaitonship types.	• Create new relationship types.	• Permanently delete relationship types (as long as they are not associated with a person).