Health Office Administrators User Group

Last Modified on 12/19/2024 2:32 pm CST

> IN PROGRESS

Student Information | Census | Communication | Reporting |

The following are suggested tool rights for school principals, assistant principals, and similar titles. Your principals may need more tool rights or less tool rights depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

Student Information

General | Health

General

▶ Click here to expand...

Tool	Read	Write	Add	Delete
Forms	X			
Health	X	X	X	X
Custom Forms	X	X	X	X
Unlock	X	X	X	X
Copy	X	X	X	X
Blank Forms	X	X	X	X
Override	X	X	X	X
Schedule	X			
Summary	X			
GUID	X			
Print Picture	X			
State ID	X			

Health

▶ Click here to expand...

Tool	Read	Write	Add	Delete
Conditions	X	X	X	X
Health Contact Log	X	X	X	X
Access to Records Created by Other Users	X	X	X	X
Daily Health Log	X	X	X	X
Health Documents	X	X	X	X
Custom Forms	X	X	X	X
Lock	X			
Unlock	X	X	X	X
Copy	X			
Document Upload	X	X	X	X
Lock	X	X	X	X
Unlock	X	X	X	X
Immunizations	X	X	X	X
Office Visits	X	X	X	X
Locked	X	X	X	X
Office Visits History	X			
Medications	X	X	X	X
Screenings	X	X	X	X

NEED TO ADD OLD SYSTEM ADMIN > HEALTH TOOLS

UPDATE IMAGE

Student Information

General

Ad Hoc Letters	Flags
Assessment	Forms
Athletics	Grades
Attendance	Lockers
Behavior	Profile
Blended Learning Group Assignments	Report Comments
	Schedule
Contact Log	Summary
Credit Summary	Transcripts
Enrollments	Transportation
Fees	

Counseling

Counseling Contact Log

Health

Conditions
Health Contact Log
Health Documents
Immunizations
Office Visits
Office Visits History
Screenings

Special Ed

Special Ed Document Editor
Special Ed Documents

Reports

Caseload Summary Report	Process Compliance Report
Enrollment Loss Report	Service Detail Report
Enrollment Overlap Report	Service Provider Detail Report
Enrollment Status Report	Service Provider Summary Report
Enrollment Summary Report	Service Summary Report
File Labels By DOB	Test Results Report
Folder Labels by DOB	

Student Information Access for Principals

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Census

People

For specific details on what these rights do, visit the Census Tool Rights articles.

People

▶ Click here to expand...

Tool	Read	Write	Add	Delete
Demographics	X			
Staff State ID	X			
GUID	X			
Student State ID	X			
Modify Local Staff Number	X			
Modify Local Student Number	X			
Ed-Fi ID	X			
View Staff Birth Date & Age	X			

ADD IMAGE

Communication

Messenger | Messenger Administration

Messenger

Tool	Read	Write	Add	Delete
Messenger 2.0	X	X	X	X
Message Types	X	X	X	X
General	X	X	X	X
Priority	X	X	X	X

Messenger Administration

Tool	Read	Write	Add	Delete
Recipient Log	X			
Recipient Campus Fields	X			
Sent Message Log	X			

UPDATE IMAGE

Messenger Access for Principals
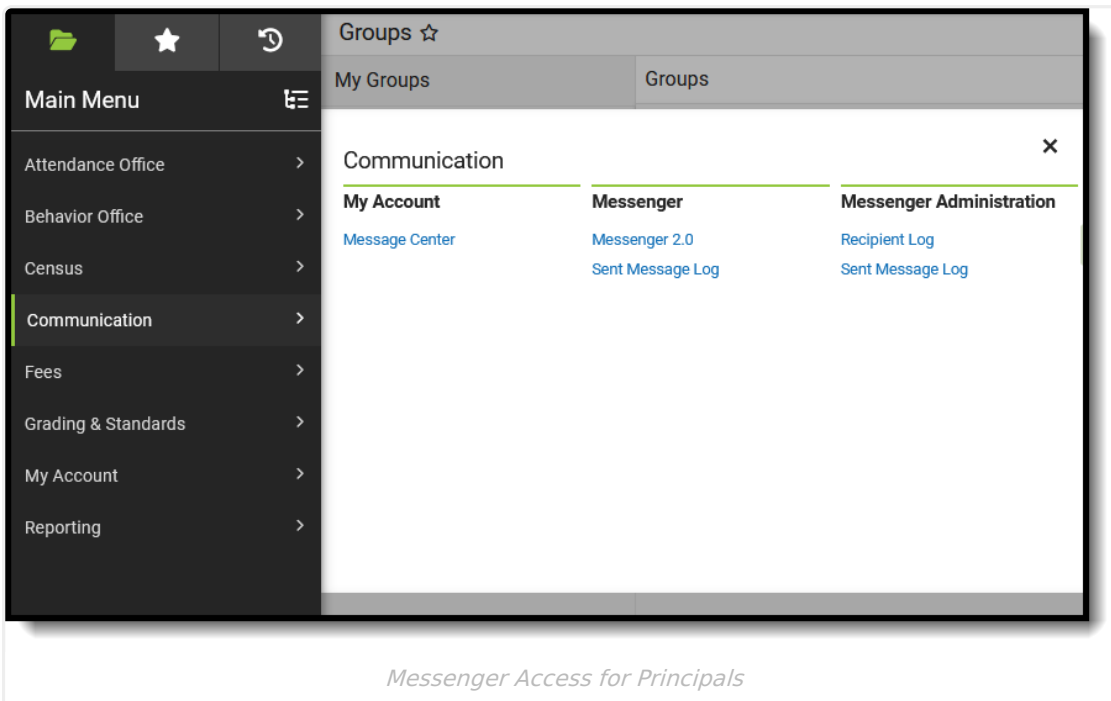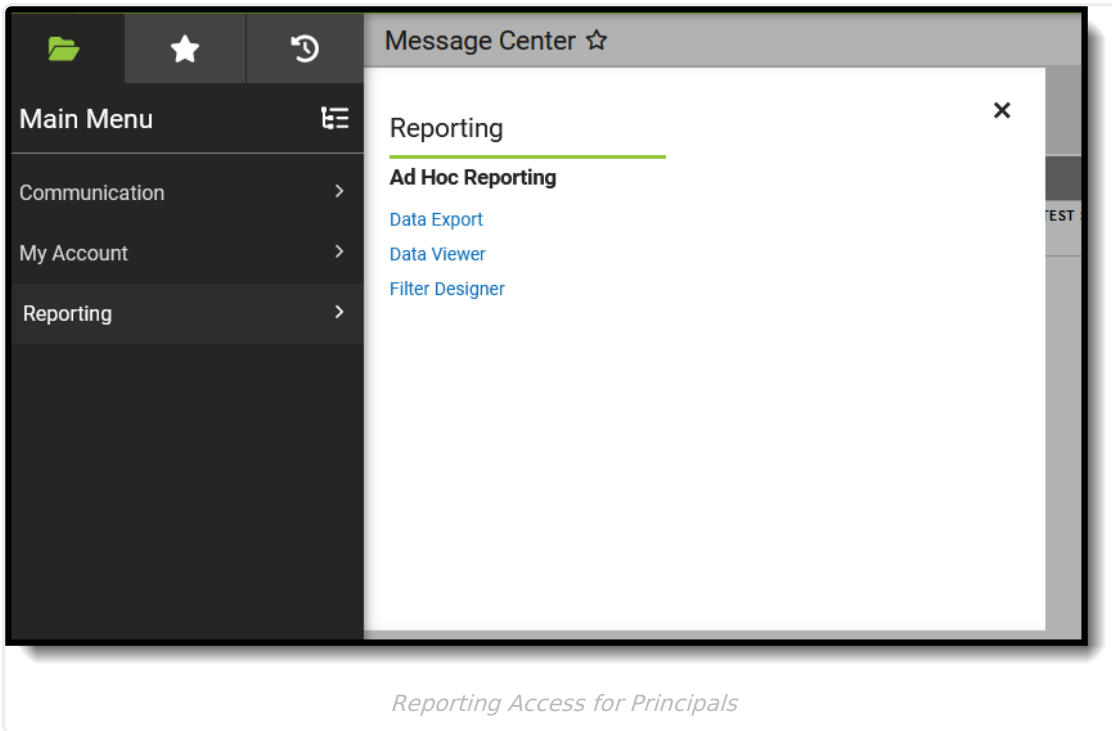
Reporting

Ad hoc Reporting

Tool	Read	Write	Add	Delete
Data Export	X	X	X	X
Data Warehouse: Allow live data as source	X	X	X	X
Filter Designer	X	X	X	X
Data Warehouse: Allow live data as source	X	X	X	X
Pass-through SQL FIlters	X	X	X	X
Query Wizard Filters	X	X	X	X
Selection Editor Filters	X	X	X	X
User Group Filters	X	X	X	
State Owned Filters	X	X	X	
Export Filters	X	X	X	
Letter Builder	X	X	X	X
Data Warehouse: Allow live data as source	X	X	X	
Letter Designer	X	X	X	X
User Group Formats	X	X	X	

UPDATE IMAGE

Reporting Access for Principals