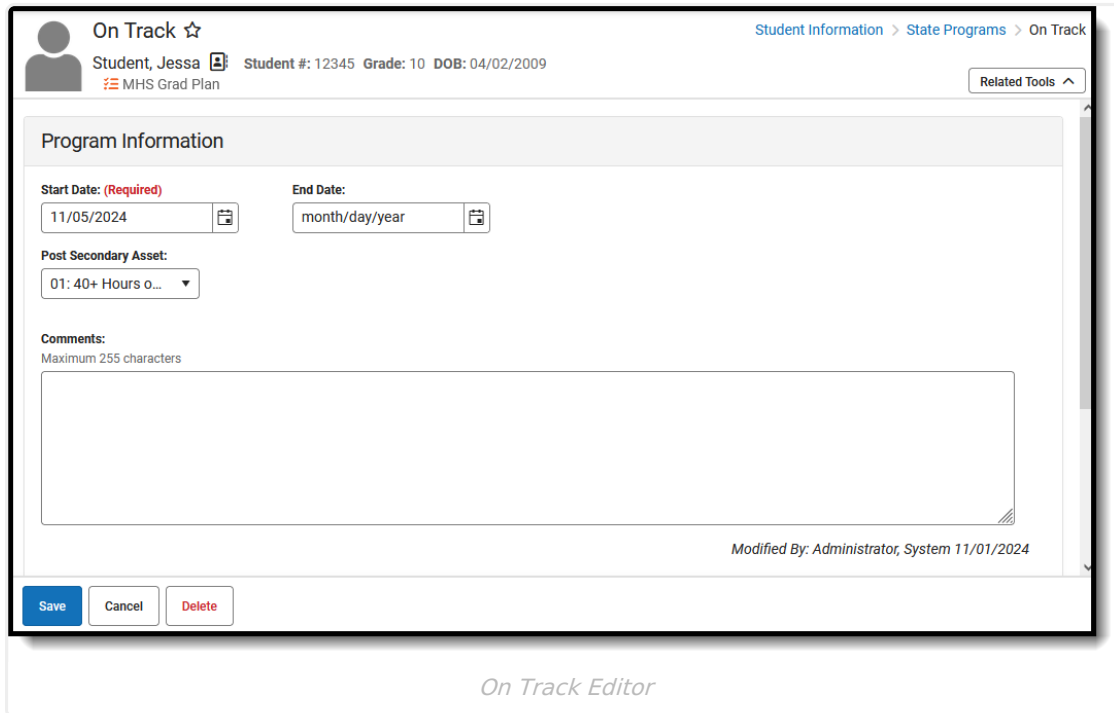


# On Track (Kansas)

Last Modified on 09/10/2025 3:13 pm CDT

The On Track tool tracks 9-12 grade students' progress towards graduation, with special attention to post-secondary assets. This is a new reporting requirement for the 2024-25 school year, starting with 9th grade students, and is collected in the [KIDS EOYA Extract](#) and the [Student Education Organization Associations Resource](#).



The screenshot shows the 'On Track Editor' interface. At the top, there's a header with 'On Track' and a star icon. Below it, a student profile for 'Student, Jessa' is shown with fields for 'Student #', 'Grade', and 'DOB'. A 'Related Tools' button is on the right. The main section is titled 'Program Information' and contains fields for 'Start Date' (with a calendar icon), 'End Date' (with a calendar icon), and 'Post Secondary Asset' (a dropdown menu). Below these is a 'Comments' section with a text area and a character count. At the bottom, there are 'Save', 'Cancel', and 'Delete' buttons. A footer note indicates the record was modified by an administrator on 11/01/2024.

A student may only have one active On Track record per Post Secondary Asset type at any given time. Overlapping records by Post Secondary Asset type are not allowed.

Use the [Federal/State Program Updater](#) to import existing On Track records for students or to update records for multiple students.

To filter the list of student records, use the **School Year** filter to narrow results. To access a particular record, select **View** to see the individual program record details.



On Track ☆

Student Information > State Programs > On Track

Student, Jessa

Student #: 12345 Grade: 10 DOB: 04/02/2009

MHS Grad Plan

Related Tools ^

School Year
24-25

24-25

23-24

22-23

21-22

20-21

End Date:

Created By: Manhattan-Ogden USD 383 D0383; 11/01/2024

Hours of

View

New

Print

Main View of On Track Record

Records can also be printed from this main view. Click **Print** to generate a PDF report of the student's On Track records.

Kansas State		On Track Summary	
Generated on 11/01/2024 01:30:00 PM Page 1 of 1		Grade: 10 Birthdate: 04/02/2009 State ID: 81347	
Start Date: 11/05/2024		End Date:	Created By: Manhattan-Ogden USD 383 D0383; 11/01/2024
Post Secondary Asset: 40+ Hours of Community Service			
Comments:			
Start Date: 05/05/2023		End Date: 06/30/2023	Created By: Manhattan-Ogden USD 383 D0383; 11/01/2024
Post Secondary Asset: Junior ROTC			
Comments:			

Print of On Track Records

## Add an On Track Record

1. Click **New** in the action bar across the bottom.
2. Enter a **Start Date** of when the student began participation in the On Track program.
3. Select the appropriate **Post Secondary Asset** for this student.
4. Enter any **Comments** needed for this record, along with any District Defined Elements.
5. Click **Save** when finished.

## On Track Field Descriptions



Field	Description	Additional Information
<b>Start Date</b> <i>Required</i>	Indicates the first date the student participated in the program. This is a required field.	<b>Database Location:</b> OnTrack.startDate  <b>Ad hoc Inquiries:</b> Student > Learner > State Programs > OnTrack > startDate <b>(onTrack.startDate)</b>
<b>End Date</b>	Indicates the last date the student participated in the program.	<b>Database Location:</b> OnTrack.startDate  <b>Ad hoc Inquiries:</b> Student > Learner > State Programs > OnTrack > endDate <b>(onTrack.endDate)</b>
<b>Post Secondary Asset</b>	Lists the options for the Post Secondary Asset record. <ul style="list-style-type: none"> <li>• 01: 40+ Hours of Community Service</li> <li>• 02: 2+ High School Athletics or Activities</li> <li>• 03: Junior ROTC</li> </ul>	<b>Database Location:</b> OnTrack.postsecondaryAsset  <b>Ad hoc Inquiries:</b> Student > Learner > State Programs > OnTrack > postSecondaryAsset <b>(onTrack.postSecondaryAsset)</b>
<b>Comments</b>	Lists any comments related to the student's participation in the program.	<b>Database Location:</b> OnTrack.comments  <b>Ad hoc Inquiries:</b> Student > Learner > State Programs > OnTrack > comments <b>(onTrack.comments)</b>