

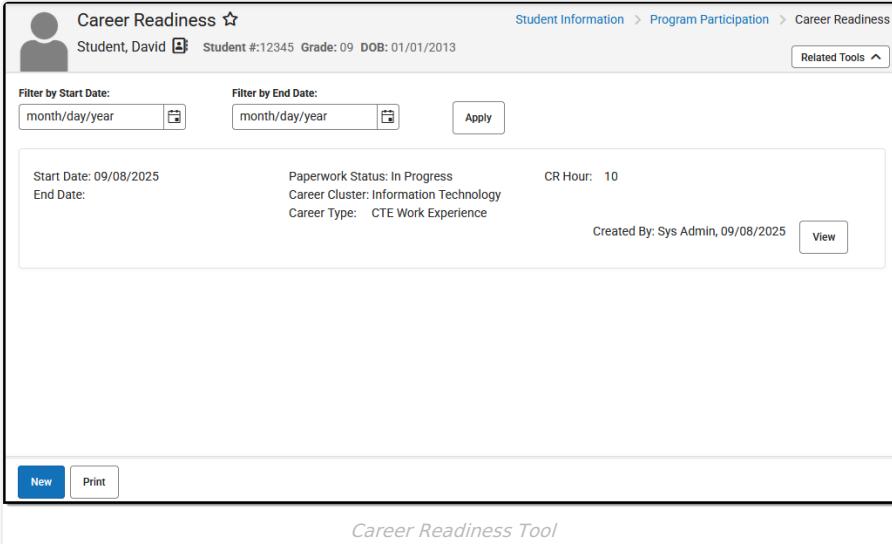
# Career Readiness (Nevada)

Last Modified on 01/09/2026 9:01 am CST

Tool Search: Career Readiness

The Career Readiness tool is used to view, enter, track, and report data related to students participating in Career Readiness Programs. These programs might include options such as job shadowing or internships. The information below details fields specific to Career Readiness in **Nevada**.

The [NV Career Readiness Report](#) pulls career readiness records that are tied to an approved Course State Code or have a Career Readiness record with work hours attached.



The screenshot shows a web-based application for managing career readiness records. At the top, there is a navigation bar with links to 'Student Information', 'Program Participation', and 'Career Readiness'. Below the navigation, a student profile is displayed: 'Student, David' (with a graduation icon), 'Student #:12345', 'Grade: 09', and 'DOB: 01/01/2013'. A 'Related Tools' button is also present. The main content area displays a single record for a career readiness entry. The record includes: 'Start Date: 09/08/2025', 'End Date: ', 'Paperwork Status: In Progress', 'Career Cluster: Information Technology', 'Career Type: CTE Work Experience', 'CR Hour: 10', and 'Created By: Sys Admin, 09/08/2025'. A 'View' button is located next to the creation date. At the bottom of the record view, there are 'New' and 'Print' buttons. The footer of the tool is labeled 'Career Readiness Tool'.

## Program Information Detail

### Career Readiness

**Start Date:** (Required)  
**End Date:**

**Paperwork Status:**

**Career Readiness Type** ?  
**Type:**

**Other Type:**  
 Maximum 150 characters

**Career Cluster:** (Required) 
**CTE Concentrator:**

**Certificate (s) / Credential (s) / Associate Degree (s):**  
 Maximum 500 characters

**Hours:**

**Comments:**  
 Maximum 500 characters

### Employer Information

<b>Employer:</b> Maximum 150 characters <input type="text"/>	<b>Supervisor:</b> Maximum 150 characters <input type="text"/>	<b>Position:</b> Maximum 150 characters <input type="text"/>
<b>Phone #:</b> <input type="text"/>	<b>Email:</b> <input type="text"/>	

Nevada Career Readiness Detail Editor

## Add/Edit a Career Readiness Record

1. Select a Calendar Year from the drop-down list to limit the records that display to that year. Select an existing record to view or edit it, or click **New** to enter a new Career Readiness record.
2. Enter the **Start Date** (when the student began the program). The **End Date** is entered when the student leaves or completes the program.
3. Select the current status of the related documentation from the **Paperwork Status** drop-down list.
4. Select a **Career Readiness Type**.
5. Enter information about the type in the **Other Type** field if "UNDEFINED: Other" was selected as the Career Readiness Type.
6. Select a **Career Cluster**.
7. Mark the **CTE Concentrator** checkbox if applicable.
8. Enter **Certificate (s)/Credential (s)/Associate Degree (s)** information in the text field.
9. Enter program **Hours** (whole numbers only) and **Comments** if applicable.
10. Populate the **Employer Information** fields if appropriate.

11. **Save** when done, or **Cancel** to close the editor without saving. When saved, each record displays the name and number of the district that created it, along with the date the record was created. This date remains unchanged when the record is modified.
12. **Print** to generate a PDF of the selected student's Career Readiness records. For District Edition states, this returns a PDF of records created within the district. For State Edition connected districts, this returns a PDF of records that have been synced to State Edition.

## Career Readiness Field Descriptions

Field	Description	Location
<b>Program Information</b>		
<b>Start Date</b> <i>(Required)</i>	The date the student began the program.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > startDate <b>Database:</b> cr.startDate
<b>End Date</b>	The date the student's program participation ended.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > endDate <b>Database:</b> cr.endDate
<b>Paperwork Status</b>	The current status of the related documentation. <ul style="list-style-type: none"> <li>• C: Complete</li> <li>• IP: In Progress</li> <li>• NS: Not Started</li> </ul>	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > programStatus <b>Database:</b> cr.programStatus

<b>Career Readiness Type</b>	<p>The kind of Career Readiness learning or work experience the student is undertaking.</p> <table border="1" data-bbox="546 309 1002 1028"> <tr> <td>APP: Apprenticeship</td><td>JSH: Job Shadowing</td></tr> <tr> <td>CLN: Clinical Experience</td><td>NON CTE WE: Non-CTE Work Experience</td></tr> <tr> <td>CTE WE: CTE Work Experience</td><td>SBE: School-Based Enterprise</td></tr> <tr> <td>INT PD: Internship Paid</td><td>SAE: Supervised Agricultural Experience</td></tr> <tr> <td>INT UNPD: Internship Paid</td><td>UNDEFINED: Other  Description/information should be added in the "Other Type" textbox field.</td></tr> <tr> <td>INT TACPP: Internship TACPP</td><td>SAEI: SAE Placement Internship</td></tr> <tr> <td colspan="2">SAEO: SAE Entrepreneurship/Ownership</td></tr> </table>	APP: Apprenticeship	JSH: Job Shadowing	CLN: Clinical Experience	NON CTE WE: Non-CTE Work Experience	CTE WE: CTE Work Experience	SBE: School-Based Enterprise	INT PD: Internship Paid	SAE: Supervised Agricultural Experience	INT UNPD: Internship Paid	UNDEFINED: Other  Description/information should be added in the "Other Type" textbox field.	INT TACPP: Internship TACPP	SAEI: SAE Placement Internship	SAEO: SAE Entrepreneurship/Ownership		<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; Type</p> <p><b>Database:</b> cr.type</p>
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<b>Other Type</b>	Information about the "UNDEFINED: Other" option indicated in the Type dropdown. (Maximum 150 characters)	<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; otherType</p> <p><b>Database:</b> cr.otherType</p>														
<b>Career Cluster</b> <i>(Required)</i>	The industry/occupation group associated with the program.	<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; careerCluster</p> <p><b>Database:</b> cr.careerCluster</p>														
<b>CTE Concentrator</b>	Indicates whether the Career Readiness record is classified as a CTE Concentrator.	<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; cteConcentrato</p> <p><b>Database:</b> cr.cteConcentrator</p>														
<b>Certificate(s)/Credential(s) /Associate Degree(s)</b>	Information about the Certificate, Credential, or Associate Degree aligned with the student's program.	<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; otherCredentialOrDegree</p> <p><b>Database:</b> cr.otherCredentialOrDegree</p>														
<b>Hours</b>	Number of qualifying work hours the student completed in the program.	<p><b>Ad hoc Inquiries:</b> Student &gt; Learner &gt; Career Readiness &gt; hours</p> <p><b>Database:</b> cr.hours</p>														

<b>Comments</b>	Additional information about the program record.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > comments  <b>Database:</b> cr.comments
<b>Employer Information</b>		
<b>Employer</b>	Text field into which a maximum of 150 characters may be entered.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > employer  <b>Database:</b> cr.employer
<b>Supervisor</b>	Text field into which a maximum of 150 characters may be entered.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > supervisor  <b>Database:</b> cr.supervisor
<b>Position</b>	Text field into which a maximum of 150 characters may be entered.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > position  <b>Database:</b> cr.position
<b>Phone</b>	Provides a space for entering a phone number, including the area code and extension.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > phone  <b>Database:</b> cr.phone
<b>Email</b>	Text field into which a maximum of 100 characters can be entered.	<b>Ad hoc Inquiries:</b> Student > Learner > Career Readiness > email  <b>Database:</b> cr.email