

iNHDEX

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Tool Search: iNHDEX

iNHDEX (Initiative for New Hampshire’s Data Exchange) is the Statewide Student Information System being deployed and phased into all New Hampshire public schools and districts over the next three years (2023-2025). The New Hampshire Department of Education plans for iNHDEX to eventually replace the existing [i4see](#) data collection system.

iNHDEX ☆
Reporting > NH State Reporting > iNHDEX

Instructions

This tool will extract data to complete several formats of the New Hampshire State-defined iNHDEX reporting extracts.

Setup

Search Calendars

Show Active Year Only

- ▼ 24-25
 - Adams Carlson Academy
 - Campus Street School
 - East Davis School
 - Franklin School
 - Harris Street Magnet School
 - Jackson School
 - Kirkland School
 - Lincoln High School
 - Madison Middle School
 - Narnia School
 - Van Buren School

Report Options

Extract Type *

Start Date *

End Date *

Display Course Number

Cross Site Exclude

Ad Hoc Filter

Output Options

Report Processing

 Generate Now
 Submit to Batch Queue

Format Type

 CSV (State Format)
 HTML

Batch Queue Results

Start Date End Date








Report Title	Queued Time	Status
No records available.		

0 - 0 of 0 items

iNHDEX Report Editor

Report Editor

Data Element	Description																
Set Up																	
Search Calendars	Use the search field to narrow the list of calendars to select. Use the Expand All/Collapse All option. Place a checkbox next to the desired school and calendars.																
Show Active Year Only	<p>Only calendars for the active school year are available for selection when set to ON.</p> <p>When set to OFF, all calendars from all school years are available for selection based on the user's tool rights.</p>																
Report Options																	
Extract Type <i>(required)</i>	<p>Determines which iNHDEX report generates. Click on the hyperlink for more information about the specific extract.</p> <table border="1" data-bbox="437 835 1423 1984"> <thead> <tr> <th data-bbox="437 835 804 898">Extract</th> <th data-bbox="804 835 1423 898">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="437 898 804 1077"> Charter Payment Verification </td> <td data-bbox="804 898 1423 1077">Charter schools can use this to update student enrollments outside the Enrollment submission windows for payment verification purposes.</td> </tr> <tr> <td data-bbox="437 1077 804 1290"> College and Career Readiness </td> <td data-bbox="804 1077 1423 1290">Required for districts (including charter schools) with high schools (grades 9-12). Allows for reporting a student's attainment of identified CCR indicators that occurred at any point during their high school tenure.</td> </tr> <tr> <td data-bbox="437 1290 804 1352"> Course Assignments </td> <td data-bbox="804 1290 1423 1352">Reports data for all courses offered.</td> </tr> <tr> <td data-bbox="437 1352 804 1491"> Education Tax Credit </td> <td data-bbox="804 1352 1423 1491">Reports a record for all students with an Enrollment Status of '28: Education Free Account (EFA) Program'.</td> </tr> <tr> <td data-bbox="437 1491 804 1671"> Enrollment </td> <td data-bbox="804 1491 1423 1671">Reports all students enrolled anytime during the academic year. It excludes Homeschooled and Adult Education students who are not enrolled full-time.</td> </tr> <tr> <td data-bbox="437 1671 804 1809"> Extended Learning Opportunities </td> <td data-bbox="804 1671 1423 1809">Reports data for high school students who participated in an extended learning opportunity (ELO) during the school year.</td> </tr> <tr> <td data-bbox="437 1809 804 1984"> Free and Reduced </td> <td data-bbox="804 1809 1423 1984">Reports all students in the selected calendar(s) with a FRAM Eligibility record status (F: Free or R: Reduced) or with the 'Free Milk Eligible' checkbox marked.</td> </tr> </tbody> </table>	Extract	Description	Charter Payment Verification	Charter schools can use this to update student enrollments outside the Enrollment submission windows for payment verification purposes.	College and Career Readiness	Required for districts (including charter schools) with high schools (grades 9-12). Allows for reporting a student's attainment of identified CCR indicators that occurred at any point during their high school tenure.	Course Assignments	Reports data for all courses offered.	Education Tax Credit	Reports a record for all students with an Enrollment Status of '28: Education Free Account (EFA) Program'.	Enrollment	Reports all students enrolled anytime during the academic year. It excludes Homeschooled and Adult Education students who are not enrolled full-time.	Extended Learning Opportunities	Reports data for high school students who participated in an extended learning opportunity (ELO) during the school year.	Free and Reduced	Reports all students in the selected calendar(s) with a FRAM Eligibility record status (F: Free or R: Reduced) or with the 'Free Milk Eligible' checkbox marked.
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Data Element	Description 
	<p data-bbox="820 203 1406 353">Reports homeschooled students participating in academic classes in public schools from grades classified 'Ninth Grade' - 'Post Graduate'.</p> <p data-bbox="453 383 762 416">Program Participation </p> <p data-bbox="820 383 1406 640">Reports students participating in the following school programs:</p> <ul data-bbox="855 461 1406 640" style="list-style-type: none"> <li data-bbox="855 461 1406 566">• Adult Education <ul data-bbox="919 495 1406 566" style="list-style-type: none"> <li data-bbox="919 495 1406 566">◦ <i>Manually entered by districts using the flag with the code 'ADULT'.</i> <li data-bbox="855 573 1406 607">• NH Career Academy <li data-bbox="855 613 1406 640">• 504 Education Plan <p data-bbox="453 696 703 730">Student Absence </p> <p data-bbox="820 696 1385 920">Reports when students have an attendance event designated with an absence code associated with a State Code. The data is used to calculate chronic absenteeism and the attendance rate at the district and school.</p> <p data-bbox="453 954 663 987">Student Class </p> <p data-bbox="820 954 1305 1021">Pulls course-level enrollment data for students in district schools.</p> <p data-bbox="453 1055 679 1088">Student Roster </p> <p data-bbox="820 1055 1394 1155">Can be used to register K-12 students for all state assessments and NHSAS Interim testing.</p> <p data-bbox="453 1189 762 1267">Summer Graduates and Withdrawals </p> <p data-bbox="820 1189 1394 1301">Reports students who either graduated/completed high school or withdrew from the district over the summer.</p> <p data-bbox="453 1335 692 1368">Title I Academic </p> <p data-bbox="820 1335 1283 1402">Reports the designation of students receiving Title I Services.</p>
<p data-bbox="177 1559 347 1626">Start Date / End Date</p> <p data-bbox="177 1637 312 1671"><i>(required)</i></p>	<p data-bbox="437 1559 1321 1626">Dates determine the time frame of the extract. Dates are entered in mmddyy format or can be chosen using the calendar icon.</p>
<p data-bbox="177 1700 395 1767">Display Course Number</p> <p data-bbox="177 1778 405 1883"><i>(Does not display for all extract types)</i></p>	<p data-bbox="437 1700 1315 1767">The course number is displayed on the report when the checkbox is selected.</p>

Data Element	Description
Exclude Cross-Site Data <i>(Does not display for all extract types)</i>	Cross-site section enrollment data is not included in the report when checked.
Ad Hoc Filter	Allows for the selection of a previously created filter. Only students included in the selected filter return on the report.
Output Options	
Report Processing	Generate Now: Select to generate the report immediately, Submit to Batch: Select when you want to determine when the report is generated. Submit to Batch is useful when generating reports for several calendars or larger amounts of reported data. See the Batch Queue article for more information.
Format Type	Determines in which format the report is generated. <ul style="list-style-type: none"> • CSV (State Format) • HTML <div style="background-color: #e1f5fe; padding: 10px; margin-top: 10px;"> <p>CSV Format Best Practice</p> <p>The accepted state format for all iNHDEX extracts is Comma-Separated Value (CSV). If the Microsoft Excel application is installed on your computer, this file type usually defaults to opening with it. Microsoft Excel handles date-time values in a very specific way. The default handling of date values removes leading 0s, which will cause issues with your reporting.</p> <p>To avoid issues, make sure to perform edits to CSV files through a text editor application such as Notepad, Notepad++, or a similar text editor application. If you want to continue using Excel, ensure that all date fields are set to format MM/DD/YYYY with leading 0's (e.g., "8/4/2024" should display as "08/04/2024"). This article from Microsoft provides detailed instructions on how to change the format of dates within Excel: Format a date the way you want - Microsoft Support.</p> </div>

Generate the Extract

1. Select the **School(s)/Calendar(s)** to include in the report.
2. Select the **Extract Type** from the droplist.
3. Enter a **Start Date**.
4. Enter an **End Date**.
5. Mark the **Display Course Number** checkbox to include in the report. (This option only displays for certain extract types.)

6. Mark the **Exclude Cross-Site** checkbox to not include [cross-site](#) section enrollment data in the report. (This option only displays for certain extract types.)
 7. Select an **Ad Hoc Filter** if desired.
 8. Mark **Generate Now** or **Submit to Batch**.
 9. Indicate the **Format** in which the report should be generated. Note the *CSV Format Best Practice* outlined above.
 10. Click the **Generate** button to generate the report in the desired format.
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