

# Maintain CRDC Survey Results: 2023 - 2024

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Tool Search: CRDC Maintain Survey Results

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The CRDC Maintain Survey Results tool allows users to view, edit and export survey results for CRDC Mappings associated with the 2023-2024 reporting period.

CRDC Maintain Survey Results ☆ Reporting > Civil Rights Data Collection (CRDC) > CRDC Maintain Survey Results

Related Tools ^

**School Results**

Version	School Year	School Search
2023-2024	23-24 ▼	Find by School Name...
<b>School Name</b>		
Capital City Extension School >		
Capital City High School >		

CRDC Maintain Survey Results - School Results

## CRDC Maintain Survey Results

This section describes how to view, edit, and export CRDC Results.

### To select a version, school year and school:

1. The current **Version** is the only one available.
2. Select the **School Year** in which to view and/or edit survey results. The **School Search** field can be used to find a school, if necessary.
3. Select the **School Name** in which to view and/or edit survey results.

### School Results Editor

Field	Definition
<b>Version</b>	Displays the current CRDC version.
<b>School Year</b>	Allows the user to select the school year in which to view/edit Survey Results.
<b>School Search</b>	Allows the user to search for a school.
<b>School Name</b>	Allows the user to select the school in which to view the survey results for the selected School Year. Schools in which the user has tool rights to and have at least one active calendar display. <b>Note:</b> If a mapping for a school has changed, the 'Mapping Changed' message appears next to the school.

### Select the module in which to view/edit survey results:

1. Select the **module** in which to view/edit survey results. The results are shown by module with each question listed below each module.

**Note:** Results for the SCHR: School Characteristics module must be generated at least once for a given school prior to independently generating results for other modules.

2. If results have been modified, the **Refresh button** can be used to update the results.

3. Select the appropriate **question** to view/edit results.

## CRDC Maintain Survey Results

### Survey Results

Select a question to view or edit results.

#### Highview Alternative Program

Report Version: 2021-2022

School Year: 2021-2022

DIND: Coronavirus Pandemic-related Directional Indicators and Items	+
SCHR: School Characteristics	+
PSCH: Preschool	+
NBIN: Nonbinary	+
ENRL: Enrollment	+
PENR: Program Enrollment (Gifted & Talented, Dual Enrollment, Credit Recovery)	+
COUR: Courses & Classes	+

*Maintain Survey Results - Select Section and Question*

### To view, edit, or export Survey Results:

Users with the appropriate tool rights are allowed to view, edit, and/or export survey results for the selected question.

### Capital City Extension School

**Report Version: 2023-2024**      **School Year: 2023-2024**

**School Characteristics**  
**SCHR-3: Grades with Students Enrolled**

**Instructions:** *(All schools and justice facilities)*

For the Fall 2023 snapshot date, indicate whether this school had at least one student enrolled in each grade in the table. Please select "Yes" or "No" for each grade.

- Students must be counted in the school where they physically and/or remotely attend for more than 50% of the school day.
- Check ungraded if students are not classified by grade. You may check grades and also check ungraded if some students are classified by grade and others are not.

Question	Result	Exclude Result	Override
Preschool		<input type="checkbox"/>	<input style="width: 100%;" type="text"/>
Kindergarten		<input type="checkbox"/>	<input style="width: 100%;" type="text"/>
Grade 1		<input type="checkbox"/>	<input style="width: 100%;" type="text"/>
Grade 2		<input type="checkbox"/>	<input style="width: 100%;" type="text"/>
Grade 3		<input type="checkbox"/>	<input style="width: 100%;" type="text"/>

Save & Next ▼
Cancel
Edit Mapping
Previous
Next

*Maintain Survey Results - View Survey Results*

## View Survey Results Editor

Field	Definition
<b>Result</b>	Allows the user to view the survey results for questions. If results have previously been modified, the date and time the mapping was last modified displays. Clicking the link in the Results column displays the results in a side panel on the screen. The results can be exported by clicking the Export button, if desired.
<b>Exclude Result</b>	Allows the user to exclude the survey result from the flat file.
<b>Override</b>	Allows the user to override the results for the selected question.

Field	Definition
<b>Comments</b>	Allows the user to enter comments regarding the survey results.
<b>Save</b>	Saves the changes made by the user.
<b>Save &amp; Next</b>	Saves the changes made by the user and advances to the next question.
<b>Cancel</b>	Changes are not saved.
<b>Edit Mapping</b>	Allows the user to edit the category mapping. Modifying category mappings may result in changes to survey results.
<b>Previous</b>	Advances the user to the survey results for the previous question.
<b>Next</b>	Advances user to the survey results for the next question.

**If results for a question are not calculated by the CRDC tool:**

Users are able to select a value from the Override column in order to report results for a question, if desired.

### Capital City Extension School

Report Version: 2023-2024
School Year: 2023-2024

**School Characteristics**  
**SCHR-5: School Characteristics**

**Instructions:** *(All schools and justice facilities, preschool-grade 12, UG)*

For the Fall 2023 snapshot date, indicate whether this school can be characterized as one of the following types of school. Please select "Yes" or "No" for each option.

- For magnet schools and programs, count only programs or schools that have a written mission statement with the explicit aim of preventing minority group isolation.

The results for this question are not calculated by the CRDC tool. Enter an override value to report this question in the flat file.

Question	Override
Special education school	<input type="text" value="Yes"/>
Magnet school or school operating a magnet program within the school	<input type="text"/>
Charter school	<input type="text"/>
Alternative school	<input type="text"/>

Save & Next
Cancel
Previous
Next

Maintain Survey Results - Override

### To view and export Survey Results:

- Select the link in the Results column to view the results for the selected question. A side panel displays on the screen which allows the user to view the survey results. The **Override column** can be used to override the results for the selected question. The **Exclude Result checkbox** can be used to exclude the results from reporting in the flat file.

If results totals are different than the totals on the Details screen, return to the Generate CRDC Survey Results screen to generate new results and update the totals.

**Instructions:** (All schools and justice facilities)  
 For the Fall 2023 snapshot date, indicate whether this school had at least one student enrolled. Please select "Yes" or "No" for each grade.

- Students must be counted in the school where they physically and/or remotely attend for school day.
- Check ungraded if students are not classified by grade. You may check grades and also students are classified by grade and others are not.

Question	Result	Exclude Result	Override
Preschool	No	<input type="checkbox"/>	
Kindergarten	Yes	<input type="checkbox"/>	
Grade 1	Yes	<input type="checkbox"/>	
Grade 2	Yes	<input type="checkbox"/>	
Grade 3	Yes	<input type="checkbox"/>	
Grade 4	Yes	<input type="checkbox"/>	
Grade 5	No	<input type="checkbox"/>	
Grade 6	No	<input type="checkbox"/>	

**SCHR-3: Grades with Students Enrolled Details**  
 Kindergarten

Result totals may be different than totals in the details screen. If totals are not the same, verify the Fall Snapshot Count Date is the same as it was when the results were generated. If totals are still not the same, return to the Generate CRDC Survey Results screen and generate new results to update results with new totals.

GRADE	LAST NAME	FIRST NAME	STATE ID
K	Bend	Bobb	15C
K	Boxt	Thor	15C
K	Boyd	Eva	15C
K	Byle	Birklee	15C
K	Clarke	Aubree	15C
K	Davis	Eva	15C
K			15C
K			15C
K			15C
K			15C
K			15C
K			15C

Buttons: Save & Next, Cancel, Edit Mapping, Previous, Next, Close, Export to Excel

*Question with Survey Results*

2. If desired, **Export** the results. The results are displayed in an Excel file.

	A	B	C	D	E	F	G	H
1	NCES School Number	School Name	Person ID	State ID	Last Name	First Name	Grade Name	CRDC Grade Level
2		North Star High School	9843		Lucas	Lucas	11	Grade 11
3		North Star High School	9011		Tanicha	Tanicha	11	Grade 11
4		North Star High School	5738		Branden	Branden	11	Grade 11
5		North Star High School	1284		Holly	Holly	11	Grade 11
6		North Star High School	1602		Jasmine	Jasmine	11	Grade 11
7		North Star High School	5792		Crystal	Crystal	11	Grade 11
8		North Star High School	6103		Justin	Justin	11	Grade 11
9		North Star High School	9678		Jaden	Jaden	11	Grade 11
10		North Star High School	7886		Paij	Paij	11	Grade 11
11		North Star High School	4505		Abbigayl	Abbigayl	11	Grade 11
12		North Star High School	7491		Timothy	Timothy	11	Grade 11
13		North Star High School	1320		Shiann	Shiann	11	Grade 11
14		North Star High School	1813		Kollin	Kollin	11	Grade 11
15		North Star High School	7251		Janae	Janae	11	Grade 11
16								

3. Click **Close**.

**To edit Category Mappings:**

1. Select the **School Year** in which to view and/or edit survey results. The **School Search** field can be used to find a school, if necessary.
2. Select the **School Name** in which to view and/or edit survey results.
3. Select the **module** in which to view/edit survey results. The results are shown by module with each question listed below each module.
4. Select the appropriate **question** to view/edit results.
5. Click **Edit Mapping**.

Grade 9	Yes	<input type="checkbox"/>		<input type="text"/>
Grade 10	Yes	<input type="checkbox"/>		<input type="text"/>
Grade 11	Yes	<input type="checkbox"/>		<input type="text"/>
Grade 12	Yes	<input type="checkbox"/>		<input type="text"/>
Ungraded	No	<input type="checkbox"/>		<input type="text"/>

Comments

Modified by: Administrator, System 06/11/2018 3:11 pm

6. Select the **mapping** that is being modified.
7. Make the necessary changes to the mapping.
8. Click **Save**.
9. A message displays indicating that changing a category mapping may impact survey results. Users can choose to update the mappings now or later. Selecting **Update Later** directs the user back to the Question Detail screen. Selecting **Update Now** directs the user to a new pop-up message.

**Update Results** ×

Changing a category mapping can impact survey results. You can choose to generate new results now or later for questions that are impacted by this change.

10. After clicking **Update Now**, a message indicating that results for all questions that use the selected category mapping will be updated. Users can elect to retain or delete all manually entered data from the Overrides, Excludes, and Comments fields.



**Confirm Update**
✕

This action will generate new results for all calculated questions that use this category mapping.

**Overrides, Exclude Results & Comments**

Select an option to retain or delete manually entered data from the Override, Exclude and Comments fields.

**Overrides**

Retain all Overrides ▼

**Excludes**

Retain all Excludes ▼

**Comments**

Retain all Comments ▼

Continue

Cancel

11. Click **Continue**. A Mappings Changed icon displays on the Question Detail screen indicating Category Mappings have changed.
12. Navigate back to the Select a question to view or edit results screen and click **Refresh** to update the results for the question.

## Question Results Logic

### Shared Logic Questions:

#### Fall Snapshot Student Enrollment/Grade Level Logic

▶ [Click here to expand...](#)

##### Logic

All enrollment logic must be met in order to be reported in the Fall Snapshot logic.

### Logic

Students will report in the School in which they are enrolled:

- The student's enrollment must overlap the Fall Snapshot Count Date if reporting in a category not in IDEA.
- The student's enrollment must overlap the Fall Snapshot IDEA Count date if populated, else the Fall Snapshot Count Date if reporting in an IDEA category.
- The students Enrollment Service Type must not be selected in the Exclude Enrollment Service Types field in the Report Options to report for the school that is being generated.

Consider the following logic for the CRDC School of Accountability field:

- If the CRDC School of Accountability field is NULL or = to the School of Enrollment the student will report in that school.
- If the CRDC School of Accountability school is not = to the enrolled school, the student will report in the CRDC School of Accountability school.

Use the CRDC Grade level mapping to determine which grade level a student should report:

- If the student has more than 1 enrollment in the reporting school and the grade levels are different, report the grade level from the primary enrollment.
- If no primary enrollment or service types are the same, report from the enrollment with the earliest start date or enrollment id.
- Do not count a student if their enrollment Grade Level is not mapped to a CRDC Grade Level.
- If the student has a primary enrollment not mapped to a CRDC Grade Level and has a secondary enrollment that is mapped to a CRDC grade level, report the student in the secondary enrollment.

## Regular School Year Enrollment/Grade Level Logic

▶ [Click here to expand...](#)

### Logic

All enrollment logic must be met in order to be reported in the Regular School Year logic.

- Students will report in the School in which they are enrolled.
- The students enrollment must occur in the reporting school year.
- Do not include students that are in calendars marked as Summer School
- The students Enrollment Service Type must be selected in the Report Options in order to report for the school that is being reported

### Logic

Consider the following logic for the CRDC School of Accountability field:

- If the CRDC School of Accountability field is NULL or = to the School of Enrollment the student will report in that school.
- If the CRDC School of Accountability school is not = to the enrolled school, the student will report in the CRDC School of Accountability school.

Do not count a student if their enrollment Grade Level is not mapped to a CRDC Grade Level.

## Fall Snapshot & Regular School Year IDEA/504/EL/EL Students Enrolled in EL Programs Logic

[▶ Click here to expand...](#)

### Logic

Count distinct students saved in each category mapping for the school being reported.

## Student Race/Ethnicity Logic

[▶ Click here to expand...](#)

### Logic

Count students in the following race categories based on values selected in Race/Ethnicity on Demographics tab.

## Logic

Students can only report in 1 of the Race/Ethnicity categories listed below:

- Hispanic or Latino of any race: will report when the "Is the individual Hispanic/Latino?" question is set to Yes.
- American Indian or Alaska Native: will report when the "Is the individual Hispanic/Latino?" question is set to No and only the American Indian or Alaska Native checkbox is checked.
- Asian: will report when the "Is the individual Hispanic/Latino?" question is set to No and only the Asian checkbox is checked.
- Native Hawaiian or Other Pacific Islander: will report when the "Is the individual Hispanic/Latino?" question is set to No and only the Native Hawaiian or Other Pacific Islander checkbox is checked.
- Black or African American: will report when the "Is the individual Hispanic/Latino?" question is set to No and only the Black or African American checkbox is checked.
- White: will report when the "Is the individual Hispanic/Latino?" question is set to No and only the White checkbox is checked.
- Two or more races: will report when the "Is the individual Hispanic/Latino?" question is set to No and more than 1 race is checked
- Use the pesclabel column in the RaceEthnicity table to determine which race/ethnicity the student belongs to
- If the student has two or more races that are mapped to the same pesclabel, do not report the student as two or more races.

Do not count a student if their Race/Ethnicity is NULL.

If reporting results for Fall Snapshot, use the identity record that overlaps the report count date.:

- If an identity record cannot be found that overlaps the count date, use the earliest identity record.

If reporting results for Regular School Year, use the identity record that overlaps the last instructional day of the reporting year.

- Do not use calendars marked as Summer School to determine the last instructional day.

## Gender Logic

▶ [Click here to expand...](#)

## Logic

## Logic

First check the Protected Identity

- Report a student in the Male gender category when their Legal Gender is = M
- Report a student in the Female gender category when their Legal Gender is = F
- Report a student in the Nonbinary gender category when their Legal Gender IS NOT (M, F, NULL)

If Legal Gender is NULL on Identities, report from Gender on Census.

- Report a student in the Male gender category when their Legal Gender is = M
- Report a student in the Female gender category when their Legal Gender is = F
- Report a student in the Nonbinary gender category when their Legal Gender IS NOT (M, F)

**NOTE:** On the UI, Identity gender is required however, the database schema allows null, if Identity gender is NULL the student will report as Nonbinary.

Use the following date logic to determine which identity record to use:

- If reporting results for Fall Snapshot, use the identity record that overlaps the report count date.
- If reporting results for Regular School Year, use the identity record that overlaps the last instructional day of the reporting year.
- If an identity record cannot be found that overlaps the count date or last instructional day, use the earliest identity record.
- Do not use calendars marked as Summer School to determine the last instructional day.

## Course Count Logic

▶ [Click here to expand...](#)

### Logic

The total number of courses offered by a school is determined by how many sections of the course are offered in which there are students enrolled. Count the total number of classes with the following criteria:

Use the Selected Courses in the Category Mapping(s) used for a question to determine which courses should be considered in the count.

Sum the total number of sections for each course that have a section schedule placement that overlaps with the Count Date that is entered on the Course Category Mapping.

- If a section has multiple section schedule placements and more than 1 overlap a Count Date, only count the section as 1 instance.

### Logic

If the same course is used in multiple mappings that are used for a question, they will be counted multiple times.

If Advanced options are used in a category mapping, do not count any section that is marked as excluded.

There must be at least 1 student scheduled into the section on the Schedule Type Count Date to be counted.

## Student Roster Count Logic for Courses

▶ [Click here to expand...](#)

### Logic

For Regular School Year, Count a student as enrolled in a course when their enrollment and roster both overlap the last term end date in a section .

For Fall Snapshot, Count a student as enrolled in a course when their enrollment and roster both overlap the fall snapshot count date.

If the student has more than 1 enrollment that overlap the term end date, use the Primary enrollment.

- If the enrollment start dates are the same, use the highest enrollment ID.
- If the enrollment start dates are not the same, use the enrollment with the most recent start date.

Refer to Fall Snapshot Enrollment or Regular School Year Enrollment logic based on the time frame of the question.

Only count the student 1 time per course category.

Only include Courses with a section placement that overlap at least 1 of the Schedule Type Count Dates

If Advanced options are used in a category mapping, do not count any section that is marked as excluded.

## School Form General Instructions

▶ [Click here to expand...](#)

## Logic

For Fall Snapshot questions, report data based on October 1 (or the closest school day to October 1), unless otherwise noted.

For Regular School Year questions, count should be cumulative based on the entire regular school year.

Counts by race/ethnicity by sex are unduplicated counts (i.e., a student is counted only once in the race/ethnicity columns).

Students counted in the race/ethnicity category may also be counted in the Students with Disabilities (IDEA), Students with Disabilities (Section 504 only), and Students who are English Learners (EL) categories. For example, the following may occur:

- *A Hispanic/Latino student with a disability served under IDEA and who is EL will be counted three times in some tables, once under race/ethnicity, once under Students with Disabilities (IDEA), and once under Students who are EL.*
- *A student with a disability served under section 504 and who is EL will be counted in both the Students with Disabilities (Section 504 only) category and the Students who are EL category.*

If the question does not apply to a school the question will report "NULL". If a question does apply to a school but there are not results for a data element, a value must report ("0", No, etc).

Student enrollment counts by course are unduplicated counts unless noted otherwise (i.e. a student is counted only once in Algebra I even if they take more than 1 course in that category).

## Module Questions Logic (For Questions Calculated in Campus):

Consult the information on the official [CRDC Resource Center](#) website if you need information about instructions, skip logic or other CRDC topics.

Campus calculates the answers for the following questions via mappings you'll use the CRDC Setup Tool to create. Alternatively, you may choose to create Ad hoc filters to answer these questions. See the [CRDC Questions Calculated in Campus](#) article for more information.

- 1. SCHR: School Characteristics (**ONLY** for SCHR-3: Grades with Students Enrolled)
- 3. PSCH: Preschool (**NOT** for PSCH-2a, 2b, 2c, 2d)
- 5. ENRL: Enrollment
- 7. COUR: Courses & Classes
- 9. EXAM: SAT/ACT
- 12. RETN: Retention

## Tool Rights

In order to use the Maintain Survey Results tool, users must have rights to the tool within their own

district.

**Read** - View survey results.

**Write**- Generate and edit survey results.

**Add**- Generate and edit survey results.

**Delete** - Generate and Edit Survey Results.

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.