

Program Services (Georgia)


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Tool Search: Program Services

The Program Services tool displays the program-related services a student receives. This article outlines how to use the Program Services tool for **Gifted Service** in **Georgia**. The Gifted Service functionality differs from the [Gifted Program](#) tool, which documents information at the student's time of eligibility.

The main view of the Program Services tool displays the Program Editor, which lists all records in chronological order that have been recorded for the student.



Program Services ☆

Student, Example

Team: 6th Team 3

Student #: 12345

Grade: 06

DOB: 01/01/2013

Gifted

Language Translation Needed

ELL - Monitored

Related Tools ^

Start Date

End Date

Service Tool

Filters: month/day/year

month/day/year

Service Tool: Gifted Service

Gifted Served: Yes - Received Gifted Services

Associated Gifted Record Dates:

Start Date: 08/12/2024

End Date:

Created By: Gifted Administrator 08/23/2024

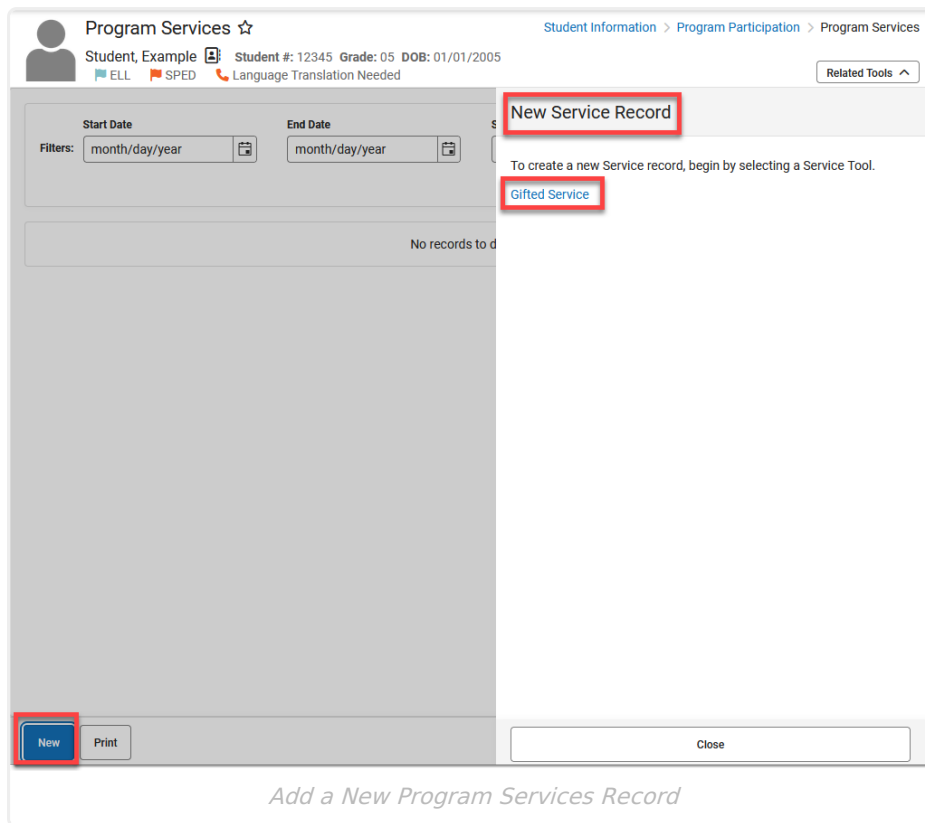
View

Program Services Editor

- Read** - Access and view the Program Services tool.
- Write** - Modify existing Program Services records.
- Add** - Enter new Program Services records.
- Delete** - Permanently remove Program Services records.

See the [Tool Rights](#) article for more information about Tool Rights and how they function.

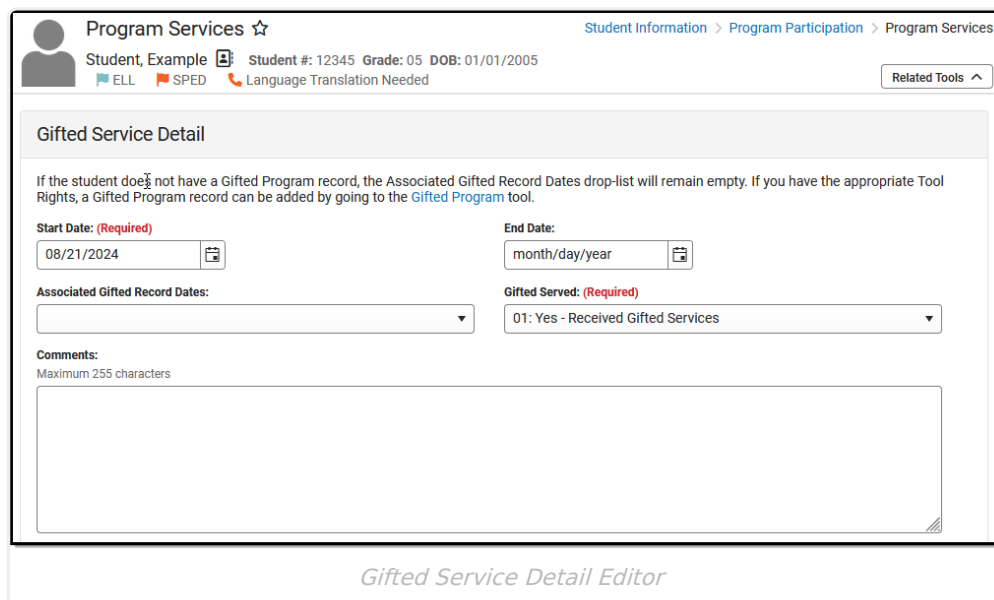
Use the [Federal/State Program Updater](#) tool to import Program Services records to this tool.



The screenshot shows the 'Program Services' section of the Infinite Campus interface. At the top, there's a header with 'Program Services' and a star icon. Below it, student information is displayed: 'Student, Example', 'Student #: 12345', 'Grade: 05', 'DOB: 01/01/2005'. There are also icons for 'ELL', 'SPED', and 'Language Translation Needed'. A 'Related Tools' dropdown is visible. The main area shows filters for 'Start Date' and 'End Date' with a 'month/day/year' format. A 'New Service Record' side panel is open, containing the text 'To create a new Service record, begin by selecting a Service Tool.' and a 'Gifted Service' button. At the bottom, there are 'New', 'Print', and 'Close' buttons. The caption below the screenshot reads 'Add a New Program Services Record'.

Add a Program Services Record

1. Click **New** in the action bar across the bottom. A **New Service Record** side panel opens.
2. Select the appropriate **Service Tool** - Gifted Service. The Gifted Service Detail editor displays.



The screenshot shows the 'Gifted Service Detail' editor. It includes a header with 'Program Services' and a star icon. Below it, student information is displayed: 'Student, Example', 'Student #: 12345', 'Grade: 05', 'DOB: 01/01/2005'. There are also icons for 'ELL', 'SPED', and 'Language Translation Needed'. A 'Related Tools' dropdown is visible. The main area is titled 'Gifted Service Detail' and contains a paragraph of text: 'If the student does not have a Gifted Program record, the Associated Gifted Record Dates drop-list will remain empty. If you have the appropriate Tool Rights, a Gifted Program record can be added by going to the Gifted Program tool.' Below this, there are two date pickers: 'Start Date: (Required)' with a value of '08/21/2024' and 'End Date:' with a placeholder 'month/day/year'. There are also two dropdown menus: 'Associated Gifted Record Dates:' and 'Gifted Served: (Required)' with a value of '01: Yes - Received Gifted Services'. At the bottom, there is a 'Comments:' section with a text area and a note 'Maximum 255 characters'. The caption below the screenshot reads 'Gifted Service Detail Editor'.

3. Enter a **Start Date** (*required*) for when the student began receiving program services.
4. If applicable, select the **Associated Gifted Record Date** for which the services are provided.


If the student does not have a Gifted Program record, the **Associated Gifted Record Dates** drop list will remain empty. If you have the appropriate Tool Rights, you can add a Gifted Program record by going to the [Gifted Program](#) tool.

5. Select the appropriate **Gifted Served** (required) designation from the droplist.
6. Enter any **Comments** related to this record.
7. Click **Save** when finished. The new record is now listed below the School Year field.

To display record details, click **View**. This opens the Program Detail for the selected record, where information can be viewed or modified. Select the View button to modify the Program Services record and make necessary changes. Click **Save** when finished.

End a Program Services Record

1. Click anywhere on an existing record to display the Program Information editor.
2. Enter an **End Date** for when the information for the current program service ended. End dates must be AFTER the start date.
3. Enter any **Comments** needed for this record.
4. Click **Save** when finished. The record is ended and is displayed on the Program Editor with an End Date.


Program Services ☆

[Student Information](#) > [Program Participation](#) > Program Services

Student, Example

Student #: 12345 Grade: 05 DOB: 01/01/2005

ELL SPED Language Translation Needed

Related Tools ^

Start Date

End Date

Service Tool

Filters: month/day/year

month/day/year

▼

Service Tool: Gifted Service

Gifted Served: Yes - Received Gifted Services

Associated Gifted Record Dates:

Start Date: 08/21/2024 End Date:

Created By: Jackson County Schools 678; 08/07/2024

View

New

Print

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Field	Description	Ad hoc Inquiries <i>Student > Learner > Program Services > Gifted Services ></i>	Ed-Fi Resource(s)
Gifted Served Required	<p>Identifies the reason the student was or was not served.</p> <div> <div>1: Yes - Received Gifted Services</div> <div>2: No - Taking Dual Enrollment Courses</div> <div>3: No - Gifted Services Suspended at Request of Parent/Student</div> <div>4: No - Local Continuation Policy Criteria Not Met</div> <div>5: No - Gifted Courses Not Offered</div> <div>6: No - Student became eligible in the spring, but gifted services commence the following school year</div> <div>7: No- Gifted Documentation for the transferring student has not been received</div> </div>	giftedService.serviceType	Student School Associations (Georgia)
Comments	Additional information about the record.	giftedService.comments	

District Defined Elements

District-specific data elements are established under the Gifted Service section of the [Custom Attribute/Dictionary](#) tool.

- Fields do not display in the Gifted Service Detail Editor. Users must select the record to see this detail.
- The header for this section will not be displayed until district-defined elements are added.

Print a Program Services Summary

Click **Print** to generate a PDF summary of the student's Program Services.

Jackson County Schools 12345 Main Street, Jackson, GA 54321 Generated on 08/23/2024 09:50:03 AM Page 1 of 1	Student, Example - Gifted Service Summary Grade 06 Birthdate: 01/01/2013 State ID: 123456789									
<table border="1"> <tr> <td>Start Date: 08/12/2024</td> <td>End Date:</td> <td>Created By: Jackson County Schools 678 08/23/2024</td> </tr> <tr> <td colspan="3"> Associated Gifted Record Dates: 07/29/2022-; Gifted Served: Yes - Received Gifted Services Created By: Jackson County Schools 678; </td> </tr> <tr> <td colspan="3">Comments:</td> </tr> </table>		Start Date: 08/12/2024	End Date:	Created By: Jackson County Schools 678 08/23/2024	Associated Gifted Record Dates: 07/29/2022-; Gifted Served: Yes - Received Gifted Services Created By: Jackson County Schools 678;			Comments:		
Start Date: 08/12/2024	End Date:	Created By: Jackson County Schools 678 08/23/2024								
Associated Gifted Record Dates: 07/29/2022-; Gifted Served: Yes - Received Gifted Services Created By: Jackson County Schools 678;										
Comments:										

Gifted Services Summary