

Program Services (Georgia)

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Tool Search: Program Services

The Program Services tool displays the program-related services a student receives. This article outlines how to use the Program Services tool for **Gifted Service** in **Georgia**. The Gifted Service functionality differs from the <u>Gifted Program</u> tool, which documents information at the student's time of eligibility.

The main view of the Program Services tool displays the Program Editor, which lists all records in chronological order that have been recorded for the student.

	Program Services	☆			Student Information > P	rogram Participation >	Program Services
Ň	Student, Example Team: 6th Team 3	Student #:	12345 Grade: 06 DOB: 01	/01/2	13		
	🏴 Gifted 🛛 📞 Language	e Translatio	n Needed 🛛 🏲 ELL - Monit	tored			Related Tools A
	Start Date		End Date		Service Tool		
Filters:	month/day/year		month/day/year	Ċ.	•		
Service	e Tool: Gifted Service						
Gifted	Served: Yes - Received Gifte	ed Services			Associated Gifted Record Dates:		
Start D	ate: 08/12/2024	End D	ate:		Created By:Gifted Administrator 08/23/2024	4	View

Program Services Editor

Read - Access and view the Program Services tool.
Write - Modify existing Program Services records.
Add - Enter new Program Services records.
Delete - Permanently remove Program Services records.

See the <u>Tool Rights</u> article for more information about Tool Rights and how they function.

Use the <u>Federal/State Program Updater</u> tool to import Program Services records to this tool.

Camp	ับร				
	Program Service	es 🏠			Student Information > Program Participation > Program Services
	Student, Example	Student #:	12345 Grade: 05	DOB: 01/01/200	5 Related Tools
		Language	Tanslation Necded		New Corning Decord
	Start Date	E	nd Date		New Service Record
Filters:	month/day/year		month/day/year		To create a new Service record, begin by selecting a Service Tool.
					Gifted Service
				No records to o	
New	Print				Ciece
					Ciuse
		Ac	d a New	Program	Services Record

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Add a Program Services Record

- 1. Click **New** in the action bar across the bottom. A **New Service Record** side panel opens.
- 2. Select the appropriate **Service Tool** Gifted Service. The Gifted Service Detail editor displays.

Program Services 🏠	Student Information > Program Participation > Program Services
Student, Example Student #: 12345 Grade: 05 DOB: 01/0	1/2005 Related Tools A
Gifted Service Detail	
If the student doe $\underline{\underline{k}}$ not have a Gifted Program record, the Associated Gifted Rights, a Gifted Program record can be added by going to the Gifted Program	Record Dates drop-list will remain empty. If you have the appropriate Tool m tool.
Start Date: (Required)	End Date:
08/21/2024	month/day/year
Associated Gifted Record Dates:	Gifted Served: (Required)
•	01: Yes - Received Gifted Services 🔹
Comments: Maximum 255 characters	
Gifted Servi	ce Detail Editor

3. Enter a **Start Date** *(required)* for when the student began receiving program services.

4. If applicable, select the **Associated Gifted Record Date** for which the services are provided.



If the student does not have a Gifted Program record, the **Associated Gifted Record Dates** drop list will remain empty. If you have the appropriate Tool Rights, you can add a Gifted Program record by going to the <u>Gifted Program</u> tool.

- 5. Select the appropriate Gifted Served (required) designation from the droplist.
- 6. Enter any **Comments** related to this record.
- 7. Click **Save** when finished. The new record is now listed below the School Year field.

To display record details, click **View.** This opens the Program Detail for the selected record, where information can be viewed or modified. Select the View button to modify the Program Services record and make necessary changes. Click **Save** when finished.

End a Program Services Record

- 1. Click anywhere on an existing record to display the Program Information editor.
- 2. Enter an **End Date** for when the information for the current program service ended. End dates must be AFTER the start date.
- 3. Enter any **Comments** needed for this record.
- 4. Click **Save** when finished. The record is ended and is displayed on the Program Editor with an End Date.

Program Servic Student, Example	es ☆ Student #: 12345 Grade: 05 D Language Translation Needed	Student Information > Program Participat OB: 01/01/2005	Related Tools
Start Date Filters: month/day/year	End Date month/day/year	Service Tool	
Service Tool: Gifted Service Gifted Served: Yes - Received (Start Date: 08/21/2024	Sifted Services End Date:	Associated Gifted Record Dates: Created By: Jackson County Schools 678; 08/07/2024	View



Gifted Service Detail Editor Fields

Field	Description	Ad hoc Inquiries <i>Student > Learner > Program</i> <i>Services > Gifted Services ></i>	Ed-Fi Resource(s)
Start Date <i>Required</i>	Indicates the date the student began receiving the program service.	giftedService.startDate	
End Date	Indicates the last date the student received the program service.	giftedService.endDate	
Associated Gifted Records	Droplist of Gifted record dates documented for the student under the Gifted Program tool.	giftedService.associatedGiftedStartDate giftedService.associatedGiftedEndDate	



Field	Description	Ad hoc Inquiries <i>Student > Learner > Program</i> <i>Services > Gifted Services ></i>	Ed-Fi Resource(s)
Gifted Served Required	Identifies the reason the student was or was not served.	giftedService.serviceType	Student School Associations
	1: Yes - Received Gifted Services		<u>(Georgia)</u>
	2: No - Taking Dual Enrollment Courses		
	3: No - Gifted Services Suspended at Request of Parent/Student		
	4: No - Local Continuation Policy Criteria Not Met		
	5: No - Gifted Courses Not Offered		
	6: No - Student became eligible in the spring, but gifted services commence the following school year		
	7: No- Gifted Documentation for the transferring student has not been received		
Comments	Additional information about the record.	giftedService.comments	



District Defined Elements

District-specific data elements are established under the Gifted Service section of the <u>Custom</u> <u>Attribute/Dictionary</u> tool.

- Fields do not display in the Gifted Service Detail Editor. Users must select the record to see this detail.
- The header for this section will not be displayed until district-defined elements are added.

Print a Program Services Summary

Click **Print** to generate a PDF summary of the student's Program Services.

Jackson County Schools 12345 Main Street, Jackson, GA 54321 Generated on 08/23/2024 09:50:03 AM Page	1 of 1 Grade 0	nt, Example - Gifted Service Summary 06 Birthdate: 01/01/2013 State ID: 123456789
	,	
Start Date: 08/12/2024	End Date:	Created By: Jackson County Schools 678 08/23/2024
Start Date: 08/12/2024 Associated Gifted Record Dates: 07/29/2022-; Created By: Jackson County Schools 678;	End Date: Gifted Served: Yes - Received	Created By: Jackson County Schools 678 08/23/2024 Gifted Services
Start Date: 08/12/2024 Associated Gifted Record Dates: 07/29/2022-; Created By: Jackson County Schools 678; Comments:	End Date: Gifted Served: Yes - Received	Created By: Jackson County Schools 678 08/23/2024 Gifted Services

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