

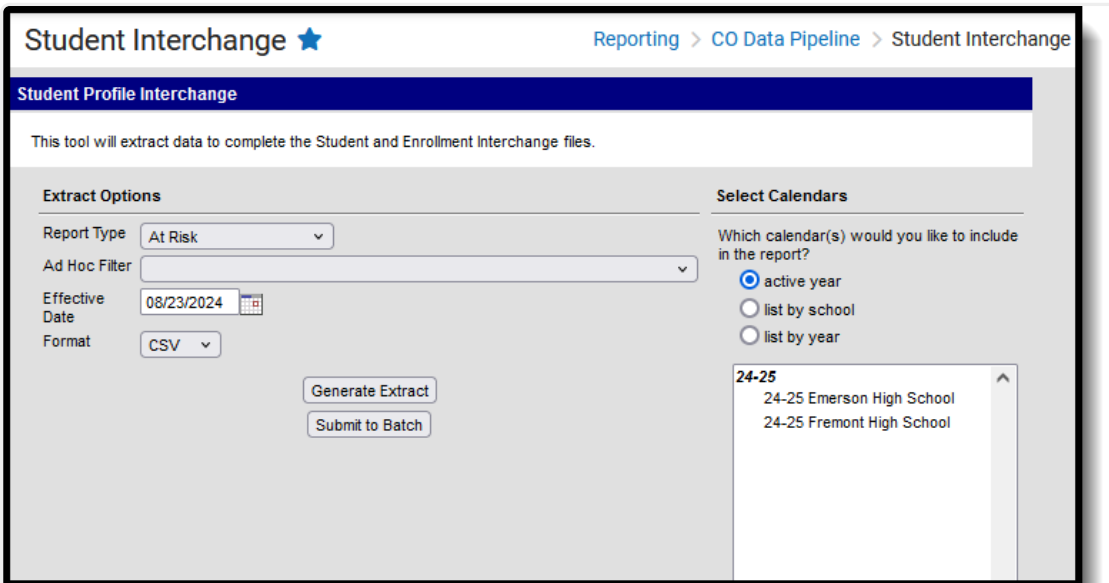
# Student Interchange - At-Risk (Colorado)

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Tool Search: Student Interchange

The At-Risk Report obtains student-level address information needed to address the needs of At-Risk students.



*Student Interchange - At Risk File*

**Read** - Access and generate Student Interchange Extracts.

**Write** - N/A

**Add** - N/A

**Delete** - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

## Report Logic

All students enrolled in the selected calendar report. One student can report multiple times depending on the student's census information. Students must have a Primary Enrollment record as of the entered Effective Date.

- The most recent primary enrollment is used when there is no active primary enrollment. When there is more than one primary enrollment, the enrollment with the latest start date is used; when those are all the same, the enrollment with the highest enrollment ID is used.
- When the student's first enrollment start date is AFTER the entered Effective Date, the

student does not report.

Census information is reported from Primary Households. When the student is associated with more than one primary household, all households report.

Students are not included in this report when:

- Enrollment records are marked as No Show or State Exclude.
- Enrollment Grade Level has a Kindergarten Schedule mapped to 002: Infant.
- Grade Levels are marked as State Exclude.
- Calendars of enrollment are marked as State Exclude.

## Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the [Identities](#) tool and/or the [Demographics](#) tool.

Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.

The screenshot shows the 'Identities' tool interface for a student named Luka A. The interface includes a header with the student's name and DOB (04/16/2006), and a 'Related Tools' dropdown. Below the header are 'Save' and 'New' buttons. The main section is titled 'Identity Information' and contains several fields: PersonID (120648), Last Name (Student), First Name (Luka), Middle Name (Andrea), Suffix (dropdown), Gender (dropdown menu with 'N: Nonbinary' selected), Pronouns (dropdown), Birth Date (04/16/2006), and Soc Sec Number (input fields). Below this is the 'Protected Identity Information' section, which includes Legal Last Name (Student), Legal First Name (Luka), Legal Middle Name (input field), Legal Suffix (dropdown), and Legal Gender (dropdown menu with 'Female' selected). A 'Race/Ethnicity (Edit)' link is at the bottom left. A red box highlights the 'Gender' dropdown, and another red box highlights the 'Legal Gender' dropdown. The text 'No Image Available' is visible on the right side of the form.

*Gender and Legal Gender Assignment*

## Report Editor

Field	Description
<b>Report Type</b>	Selection determines the Student Interchange report that generates. Choose <b>At-Risk</b> .
<b>Ad hoc Filter</b>	Select a saved ad hoc filter to only include those students in the filter in the report, assuming those students meet the reporting logic and business rules of this report.
<b>Effective Date</b>	The entered date is auto-populated to the current date and returns those students actively enrolled in the selected calendar on this date.
<b>Format</b>	The At-Risk report can be generated in either CSV or HTML formats.
<b>Calendar Selection</b>	Select at least one calendar to generate the report. Calendars can be selected by Active Year, School or Year.
<b>Report Generation</b>	The Student Layout extract can be generated immediately using the <b>Generate Report</b> button. Or, use the <b>Submit to Batch</b> button to select when the report is generated. See the <a href="#">Batch Queue</a> article for more information on this functionality.

## Generate the Report

1. Select the **At-Risk** from the **Report Type** field.
2. If desired, select students from an existing **Ad hoc Filter**.
3. Enter the desired **Effective Date**.
4. Select the **Format** of the report.
5. Select the **Calendar(s)** from which to report information.
6. Click the **Generate Extract** button or the **Submit to Batch** button. The report displays in the desired format.

CO Data Pipeline: At Risk Records:1					
DistrictCode	SASID	StateCode	CountyCode	TractCode	BlockCode
0140	1234567890	08	3		

## Report Layout

Data Element	Description	Location
<b>Reporting School District Code/ BOCES Code</b>	The number assigned to a school district by the state department of education.  <i>Numeric, 4 digits</i>	District Information > District Information > State District Number  District.number

Data Element	Description	Location
<b>SASID</b>	<p>A unique number assigned to a student by the Department of Education.</p> <p><i>Numeric, 10 digits</i></p>	<p>Demographics &gt; Person Identifiers &gt; Student State ID</p> <p>Person.stateID</p>
<b>State Code</b>	<p>Reports the two-digit state code used by the US Postal Service.</p> <p>This reports from the US State List in the Attribute/Dictionary.</p> <p><i>Numeric, 2 digits</i></p>	<p>Households &gt; Address &gt; Address Information &gt; State</p> <p>Address.state</p>
<b>County Code</b>	<p>Indicates the three-digit county code that identifies each county in the state where the student's address resides.</p> <p><i>Numeric, 3 digits</i></p>	<p>Address Information &gt; County</p> <p>Address. county</p>
<b>Tract Code</b>	<p>Reports the six-digit number that identifies a county's small, permanent statistical subdivision.</p> <p><i>Numeric, 6 digits</i></p>	<p>Address Information &gt; Tract</p> <p>Address.tract</p>
<b>Block Code</b>	<p>Reports the four-digit block number that identifies the area bounded by both visible and nonvisible features and is a smaller location found within a given tract.</p> <p><i>Numeric, 4 digits</i></p>	<p>Address Information &gt; Block</p> <p>Address.block</p>