Students Not Included in the PMR Summary

Last Modified on 08/23/2024 1:53 pm CDT

Report Editor | Generate the Report | Report Layout | Next Steps

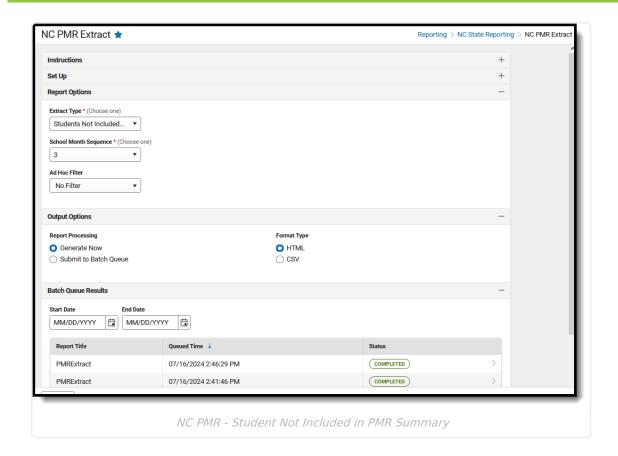Tool Search: NC PMR Extract

The **Students Not Included in the Summary Report** only returns those students who meet ANY of these conditions:

- State Grade is NOT one of the following:

  - PR
  - PK
  - KG
  - 01
  - 02
  - 03
  - 04
  - 05
  - 06
  - 07
  - 08
  - 09
  - 10
  - 11
  - 12
  - 13

- Admission Status is NOT MST1 or MED1.
- Start Status is X1 or N1.
- Start Status is R5 or R6 but does NOT have a prior enrollment for that school year with a State Start Status of E1 or E2.
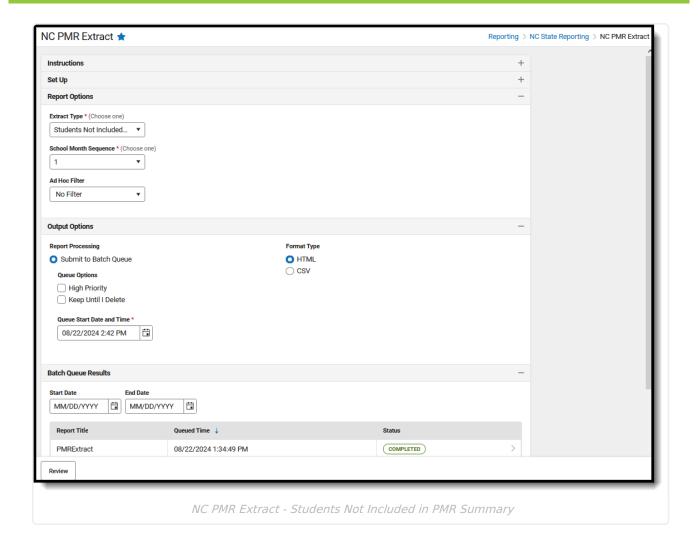
Students who are not scheduled for 50% or more of a single calendar school day during the reported school month are not be reported on any PMR report, including the Students Not Included in the Summary.

See the NC Principals Monthly Report Extract article for information on required data setup, tool rights, and more information on getting started.

NC PMR Extract ⭐

Instructions	+
Set Up	+
Report Options	−

Extract Type * (Choose one)

Students Not Included... ▼

School Month Sequence * (Choose one)

3 ▼

Ad Hoc Filter

No Filter ▼

Output Options −

Report Processing
- 🔘 Generate Now
- ⚪ Submit to Batch Queue

Format Type
- 🔘 HTML
- ⚪ CSV

Batch Queue Results −

Start Date

MM/DD/YYYY 📅

End Date

MM/DD/YYYY 📅

Report Title	Queued Time ↓	Status	
PMRExtract	07/16/2024 2:46:29 PM	COMPLETED	›
PMRExtract	07/16/2024 2:41:46 PM	COMPLETED	›

NC PMR - Student Not Included in PMR Summary

NC PMR Extract - Students Not Included in PMR Summary

Report Editor

Data Element	Description
Set Up	
Search Calendars	Use the search field to narrow the list of calendars to select. Use the Expand All/Collapse All option. Place a checkbox next to the desired school and calendars. As noted previously, all calendars are automatically selected because this is a school-wide report.
Show Active Year Only	When set to ON, only those calendars for the school year are available for selection. When set to OFF, all calendars from all school years are available for selection based on the user's tool rights.
Report Options	

Data Element	Description
Extract Type	Determines which PMR report generates. For this instance, select **Students Not Included in PMR Summary**.
School Month Sequence	Indicates which School Month being reported. Select one school month from the list. In Campus, *PMR Intervals* are called *School Months*.
Ad hoc Filter	Allows selection of a filter that was previously created. Only students included on the selected filter return on the report.
Output Options	
Report Processing	This is a complex report and requires several minutes to create the data snapshot. Because of this, it always needs to be generated using the **Submit to Batch** option. The Batch Queue processing can be used for both the report generation and the report review, allowing results to be reviewed at a later time. The Snapshot being compared is taken at the same time as the PMR summary and only students who report on the PMR summary are used in the counts. Submitting to Batch is useful when generating the report for several calendars or for more significant amounts of reported data. See the Batch Queue article for more information.
Format Type	Determines in which format the report generates - CSV or HTML.

Follow this workflow for generating the PMR Extract.

1. Generate the PMR Summary.
2. Generate the Data Validation Reports.
3. Regenerate the PMR Summary.
4. Review the PMR Summary.
5. Submit Verification the PMR Summary.
6. Generate the remaining PMR Extracts.

Generate the Report

Review the PMR Getting Started information for important setup, tool rights, report logic and workflow processes BEFORE generating the report.

1. Select **Students Not Included in PMR Summary** from the **Extract Type** field.

2. Select the appropriate **School Month** from the dropdown list.
3. Choose an **Ad hoc Filter** to return only the student information included in the selected filter.
4. Select **Submit to Batch Queue**.
5. Select the desired **Format Type**.
6. Mark the desired **Queue Options.**
7. Click **Review**. The report displays in the selected format.

PMR Students Not Reported in the Summary Records:2														
PSU	SchoolNumber	SchoolName	EndYear	PMR_Month	Submitted	SchoolMonthStartDate	SchoolMonthEndDate	CalendarInstructionalMinutes	StudentLastName	StudentFirstName	StudentID	Ethnicity	Sex	SummaryGr
090	090324	Dublin Primary	2024	1	0	08/28/2023	09/22/2023	350	Student	Dustin	6177629946	Hispanic	M	Not Reported Summary
090	090324	Dublin Primary	2024	1	0	08/28/2023	09/22/2023	350	Student	Samantha		White	F	Not Reported Summary

Students Not Included in Summary - HTML Format

Report Layout

Data Element	Description	Location
PSU	Reports the school's Public School Unit number. *Numeric, 3 digits*	District Information > State District Number District.number
School Number	Reports the unique state school number of the selected school. *Numeric, 6 digits*	School Information > State School Number School.number
School Name	Reports the name of the selected school from the editor. *Alphanumeric, 20 characters*	School Information > School Name School.name
End Year	Reports the last four digits of the school year selected. *Numeric, 4 digits*	Calendar Information > End Date Calendar.endDate

Data Element	Description	Location
PMR Month	Reports the numeric value of the selected School Month from the report editor. When the School Month is validated along with another School Month, the school month reports as the name of the school month plus the letter R (e.g., 1R). *Numeric, 1 digit*	School Month > Name School Month.name
Submitted	When the data for the report has been verified (submitted to the state), a value of 1 reports. Otherwise, this column is blank.	N/A
School Month Start Date	Reports the start date of the selected School Month.	School Month > Start Date SchoolMonth.startDate
School Month End Date	Reports the end date of the selected School Month.	School Month > End Date SchoolMonth.endDate
Calendar Instructional Minutes	Reports the total number of instructional minutes assigned to the calendar. *Numeric, 3 digits*	Calendar Information > Student Day (Instructional Minutes) Calendar.studentDay
Student Last Name	Reports the student's Last Name. *Alphanumeric, 30 characters*	Demographics > Person Information > Last Name Identities.lastName
Student First Name	Reports the student's First Name. *Alphanumeric, 30 characters*	Demographics > Person Information > First Name Identities.firstName

Data Element	Description	Location
Student State ID	Reports the student's state-assigned Identification number. *Numeric, 10 digits*	Demographics > Person Identifiers > Student State ID Person.stateID
Ethnicity	Reports the student's Race/Ethnicity. *Alphanumeric, 10 characters*	Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Sex	Reports the student's designated sex. *Alphanumeric, 1 character (M or F)*	Demographics > Person Information > Gex Identity.gender
Summary Group	Reports the student's State Grade Level group. *Alphanumeric, 8 characters*	N/A
State Grade	Reports the Grade Level State Code. *Alphanumeric, 3 characters*	Grade Level Setup > State Grade Level Code Enrollments > General Enrollment Information > Grade Enrollment.grade
Admission Status	Reports the student's assigned Admission Status from their enrollment record. *Alphanumeric, 4 characters*	Enrollments > State Reporting Fields > Admission Status Enrollment.admissionStatus
Start Status	Reports the enrollment start status. *Alphanumeric, 2 characters*	Enrollments > General Enrollment Information > Local Start Status Enrollment.startStatus
End Status	Reports the enrollment end status. *Alphanumeric, 2 characters*	Enrollments > General Enrollment Information > Local End Status Enrollment.endStatus

Data Element	Description	Location
Enrollment Start Date	Reports the start date of the enrollment record. *Alphanumeric, 2 characters*	Enrollments > General Enrollment Information > Start Date Enrollment.startDate
Transfer Days Override	Reports the number of days the student's membership is reduced at the receiving school for the days that were accounted for by the previous school. *Numeric, 2 digits*	Enrollments > State Reporting Fields > Year-Round Transfer Days Override Enrollment.yearRoundTransferDaysOverride
Effective Start Date	Indicates the date the student begins to count in membership based on the Enrollment Start Date minus the Transfer Days Override value. *Date field, 10 characters (MM/DD/YYYY)*	N/A
Enrollment End Date	Reports the end date of the enrollment record. *Date field, 10 characters (MM/DD/YYYY)*	Enrollments > General Enrollment Information > End Date Enrollment.endDate
Primary Enrollment	Indicates this is the student's primary enrollment. *Alphanumeric, 1 character (Y or N)*	Enrollments > General Enrollment Information > Service Type Enrollment.serviceType
ADA	Reports the Average Daily Attendance, based on the sum of the number of days in attendance for all students divided by the number of days in the school month, rounded to the nearest whole number. *Numeric, 5 digits*	Calculated value

Data Element	Description	Location
ADM	Reports the Average Daily Membership for all students using the Basic PMR Calculation. Student Membership Days NVIO is divided by the number of days in the school month and rounded to the nearest whole number for EACH GRADE LEVEL. Once the grade level ADM is calculated, all grade level ADMs are added together to determine the ADM for the school. Each school's ADM in the LEA is added together to determine the LEA's ADM. *Numeric, 5 digits*	Calculated value
E1	Reports the aggregated number of enrollments where the Enrollment Start Status is **E1: Initial Enrollment - This Year**. *Numeric, 5 digits*	Enrollments > State Start Status Code Enrollment.stateStartStatus
E2	Reports the aggregated number of enrollments where the Enrollment Start Status is **E2: Initial Enrollment from non-NC Public School**. *Numeric, 5 digits*	Enrollments > State Start Status Code Enrollment.stateStartStatus
R1	Reports the aggregated number of enrollments where the Enrollment Status is **R1: Re-Entry - previous in W1**. *Numeric, 5 digits*	Enrollments > State Start Status Code Enrollment.stateStartStatus

Data Element	Description	Location
R2	Reports the aggregated number of enrollments where the Enrollment Start Status is **R2: Transfer within the same LEA**. *Numeric, 5 digits*	Enrollments > State Start Status Code Enrollment.stateStartStatus
R3	Reports the aggregated number of enrollments where the Enrollment Start Status is **R3: Transfer from another LEA**. *Numeric, 5 digits*	Enrollments > State Start Status Code Enrollment.stateStartStatus
Start Status Total	Reports the aggregated sum of the values reported in the previous five fields. *Numeric, 5 digits*	Calculated value
W1	Reports the aggregated number of enrollments where the Enrollment End Status is **W1: Transfer Withdrawal**. *Numeric, 5 digits*	Enrollments > State End Status Code Enrollment.stateEndStatus
W2	Reports the aggregated number of enrollments where the Enrollment End Status is **W2: Early Leaver Withdrawal.** *Numeric, 5 digits*	Enrollments > State End Status Code Enrollment.stateEndStatus
W3	Reports the aggregated number of enrollments where the Enrollment End Status is **W3: Death.** *Numeric, 5 digits*	Enrollments > State End Status Code Enrollment.stateEndStatus

Data Element	Description	Location
W4	Reports the aggregated number of enrollments where the Enrollment End Status is **W4: Early Completer/Midyear Grad.** *Numeric, 5 digits*	Enrollments > State End Status Code Enrollment.stateEndStatus
W2T	Reports the aggregated number of enrollments where the Enrollment End Status is **W2T: Community College Adult High School (CCAHS).** *Numeric, 5 digits*	Enrollments > State End Status Code Enrollment.stateEndStatus
End Status Total	Reports the aggregated sum of the values reported in the previous five fields. *Numeric, 5 digits*	Calculated value
MEM Last Day NVIO	Reports the total of the values reported in the previous fields using the following calculation: SUM (Field 3 through Field 7) minus (Field 9 through Field 13) *Numeric, 5 digits*	Calculated value
MEM Last Day VIO	Reports the aggregated sum of all enrollments as of the last day for students who have 10 consecutive absences marked as unexcused AND are absent on the following 11th day for any reason. *Numeric, 5 digits*	Calculated value
MEM Days NVIO	Reports the sum of the values reported for MEM Days VIO + Days Present + Days Absent Non-1H/1M/1S. *Numeric, 5 digits*	Calculated value

Data Element	Description	Location
MEM Days VIO	Reports the total days of all reported enrollments for students who have 10 consecutive absences marked as unexcused AND are absent on the following 11th day for any reason. *Numeric, 5 digits*	Calculated value.
Instructional Days	Reports the total number of instructional days included in the school month.	Calculated value.
Days Present On Site	Reports the total membership days using the Basic PMR Calculation (see the Report Logic section for details). *Numeric, 5 digits*	Calculated value.
Days Present Off Site (1H, 1M, 1Q, 1S)	Reports the total membership days absent using the Basic PMR Calculation (see the Report Logic section for details) AND the student's attendance event does not have a State Attendance Code is NOT 1H, 1M, or 1S. *Numeric, 5 digits*	Calculated value.
Days Present Remote (1R)	Reports the total membership days absent using the Basic PMR Calculation (see the Report Logic section for details) AND the student's attendance event has a State Attendance Code is 1R. *Numeric, 5 digits*	Calculated value.
Total Days Present	Reports the total membership days the student was counted as present. *Numeric 5 digits*	Calculated value.

Data Element	Description	Location
Days Absent	Reports the total membership days the student was marked absent. *Numeric, 5 digits*	Calculated value.
Percent On-Site	Reports the SUM of all present days where the Attendance State Code is NOT **1R: Percent Off-Site.** *Numeric, 5 digits*	Calculated value.
Percent Off-Site	Reports the SUM of all present days where the Attendance State Code is **1R: Percent Off-Site.** *Numeric, 5 digits*	Calculated value.
Generated Time	Reports the time the data was generated. *Alphanumeric, 15 characters (MM/DD/YYYY, HH:MM AM/PM)*	Calculated value.
Verified Time	Reports the time the user clicked Submit Verification. *Alphanumeric, 15 characters (MM/DD/YYYY, HH:MM AM/PM)*	Calculated value.

Next Steps

Generate one of the other reports to review PMR information:

- PMR Summary
- PMR Best 1 of 2
- PMR Detail
- Students Not Included in the PMR Summary
- GRS Summary
- GRS Detail