

# NC Attendance Calculations - TOPIC ARTICLE ONLY

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## In Membership

A student is considered **In Membership** when ANY of the following are true:

- The student is on-site AND at least 50% present on their first day of enrollment.
- The student is enrolled in Staggered Kindergarten AND assigned to be at home on the first day of school.
- The student has a primary enrollment with an Admission Status of **MST1: Member - Standard Day Program** or **MED1: Member - Extended Day Program** AND scheduled more than 50% (this is an exact - not rounded - calculation; students scheduled 49.9% of the day are not eligible).
- The student is identified as Medically Fragile (has attendance records with a State Code of **1S: Hospital/Homebound**).
- The student is enrolled in a public school AND in a Teacher-in-Treatment Program (has attendance records with a State Code of **1H: Teacher-in-Treatment**).
- The student is scheduled into one or more NC Virtual Public School courses AND **NOT enrolled in a private school or home school**.
- The student's enrollment has a State Grade Level of Pre-K and an Admission State of **MST1: Member - Standard Day Program**

## Not In Membership

A student is considered **Not In Membership** until the first day the student is in attendance.

A student is considered **Not In Membership** when ANY of the following are true:

- It is before the start date of the enrollment record. Students who are not present on their initial enrollment day must have their Enrollment Start Date moved forward until they have met the requirements to be present.
- The student is not enrolled in Staggered Kindergarten or is enrolled in Staggered Kindergarten but not in attendance on the first day of enrollment.
- The student's Admission Status on the Enrollment record is VST1: Visitor - Standard Day Program/Foreign Exchange Student.
- The student has a primary enrollment with an Admission Status of **MST1: Member - Standard Day Program** or **MED1: Member - Extended Day Program** AND scheduled LESS than 50% (this is an exact - i.e., not rounded - calculation; students scheduled 50% of the day are eligible).

## In Violation

The student is considered **In Violation** (also known as the **10-Day Rule**) when ANY of the following are true:

- The student has ten consecutive absences marked as unexcused based on the date the report

is generated.

- Examples:
  - When a student has nine days of consecutive absence at the end of PMR 1 and one day of absence at the start of PMR 2 [Total of 10 consecutive absence between 2 school months], and the report is generated on the first day of PMR2, the student does not meet the requirements of being in violation.
  - When a student has nine days of consecutive absence at the end of PMR 1 and one day of absence at the start of PMR 2 [Total of 10 consecutive absences between 2 school months], and the report is generated on the second day of PMR2, the student does meet the requirements of being in violation.

## Not in Violation

The student is considered **Not In Violation** when ANY of the following are true:

- The student is present for that day.
- The student has an attendance record for that day with one of the following State Codes:
  - 1H: Teacher-In-Treatment
  - 1M: Medically Fragile
  - 1S: Hospital/Homebound
  - 1R: Present Off-Site
  - 1Q: School Sponsored Activity
- The student has an attendance event that does not have one of the State Codes above and is NOT considered in violation (marked absent for ten consecutive days)
- The student is considered to be in violation but is marked present (no attendance events) on the 11th day.
- The student was suspended for any length of time.
- When the student has 10 consecutive unexcused absences causing violation days and returns on the 11th day or after in one PMR interval (school month), the 10 or more consecutive days remain as violation days, but the student does not show as a membership violations, and continues to be counted in membership.

## Basic PMR Calculation

This report uses the following guidelines for most of the reported fields.

When...	Then...
When Grade Level is STANDARD	<ul style="list-style-type: none"> <li>• The student's <b>Admission Status</b> (Enrollments &gt; State Reporting Fields &gt; Admission Status) needs to be <b>MST1: Member - Standard Day Program OR MED1: Member - Extended Day Program.</b></li> <li>• The State Grade Level Code CANNOT be one of the PK, P0-P3.</li> </ul>
When Grade Level is STANDARD TOTAL	All standard enrollments are summed.

When...	Then...
When Grade Level begins with XG	The State Grade Level Code needs to be UG (Ungraded).
When Grade Level begins with XG Total	All XG enrollments are summed.
When Grade Level begins with School Total	The sum of Standard Total, XG Total, and Extended Total reports.
When Grade Level begins with PK	<ul style="list-style-type: none"> <li>• The student's <b>Admission Status</b> (Enrollments &gt; State Reporting Fields &gt; Admission Status) needs to be <b>MST1: Member - Standard Day Program</b>.</li> <li>• The State Grade Level Code must be PR, PK, or P0-P3.</li> </ul>