

Transcripts (North Carolina)

Last Modified on 07/03/2024 11:07 am CDT

UNC Minimum Requirements | Transcript Reports | Report Options |

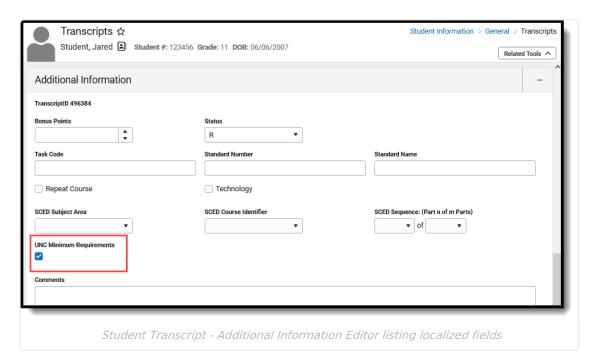
Tool Search: Transcripts

A transcript is a historical record of a student's performance in a course. The information listed on the transcript can vary from district to district depending on district preferences. Each district records grading information that students receive on transcripts and report cards. Grading information is connected to the course schedule of a student.

Additional Information fields provide further details on the transcript entry, and includes localized fields (used for state reports) and district-defined fields (created by the district) This section is collapsible or expandable by clicking the minus/plus sign on the right-hand side.

See the core Transcripts article for information on necessary tool rights, available Ad hoc fields, and general Transcript processes.

Transcript fields that are specific to the state of North Carolina are described below. For all other inquiries, please visit the Student Transcripts article.



UNC Minimum Requirements

Indicates the course is part of the minimum requirements for admission to UNC.

The Course Information (and Course Master Information) tools include this field. When it is marked



there and the scores from that course post to the transcript, this checkbox is marked on the Transcript. When the Transcript record is manually created, this field can be marked and saved.

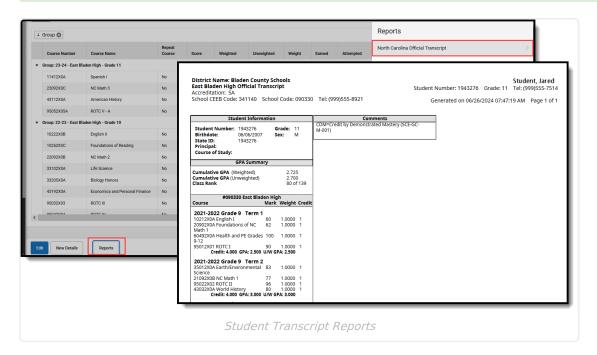
▶ Click here to expand...

Transcript Reports

Click the **Reports** button on the main screen to print the student's transcript. This opens a side panel with all available Transcript Reports. The North Carolina Official Transcript report contains the elements required by the state of North Carolina. Create other transcript reports in Report Setup.

Choosing any report from the side panel opens in a new browser window. Reports generate in PDF format.

A System Preference exists that controls the display of the Campus-provided Default Transcript. For North Carolina, the **Enable Default Transcript** System Preference is set to NO so the North Carolina Official Transcript displays instead.



All transcript courses are displayed on the printed transcript regardless of how a student is scored and what transcript preference options were selected for credits and standards. This selection affects the credit/standard groups displayed in the Credit Summary and Standards Summary.

Note that In-Progress grades and planned courses are not counted in the Credit Summary.

A transcript is printed for each of the student's households with a guardian where the Mailing



checkbox is marked. Only one transcript prints if all of the student's guardians are in the same household. If guardians are in more than one household, the number of households in which the guardians reside determines how many transcripts are printed.

The following report settings have been modified for the North Carolina Official Transcript.

Report Options

The following sections describe the Report Preferences that have been modified for the North Carolina Official Transcript. See the Transcript article for more information on how data populates a printed transcript repo and see the Transcript Report Preferences article for non-localized report options.

Option	Description	Default Report Options
GPA/Class Rank Calculation Options	Class Rank is a mathematical summary of a student's academic record compared to other students in the class.	Cumulative GPA
	North Carolina requires GPAs to have three decimal places. The System Preference that enforces this, Number of Significant GPA Decimal Places, has been locked for North Carolina.	Weighted GPA Class Rank Percentile
	GPA/Class Rank Calculation Options determine how GPA and class rank data is displayed on the Transcript. For each option, the Class Rank and Bonus Points can be selected. When a Weighted GPA or Unweighted GPA option is selected, the Bonus Points and Class Rank checkboxes are available for selection.	
	Student Information Student Number: 1943276 Grade: 11 Birthdate: 06/06/2007 Sex: M State ID: 1943276 Principal: Dr. Georgia Spaulding Course of Study: Graduated with Certificate GPA Summary Cumulative GPA (Weighted) 2.725 Cumulative GPA (Unweighted) 2.700 Class Rank Class Rank #990330 East Bladen High Course Mark Weight Credit #090430 Feast 9. Term 1 Endorsements and Seals Global Languages 05/31/2024 Comments Comments Comments All courses taken at the middle school for high school requirement(s) do not calculate in the GPA. Only High School earned credits are calculated in the transcript. Grading Scale Legend: 910, Fe=0.0, FF=0.0, WPC19=0.0, WPC19=0.	
	Selection can be made for Cumulative GPA or Term GPA . When the calendar includes custom GPA calculations, Custom GPA/Class Rank Calculation Options can be selected These display as User Defined and display the Custom GPA name on the Transcript.	



Option	See the CPA Calculations in Campus article for detailed information on GPA options. The following options are available: • Weighted GPA	Default Report Options
	Unweighted GPABonus PointsClass Rank	
	All GPA/Class Rank Calculation options can be selected, if desired.	
	To NOT calculate class rank for students, see the following settings: • To remove a student from the Class Rank, mark the Class Rank Exclude checkbox on the student's Enrollment record. (Student Information > General > Enrollments > General Enrollment Information > Class Rank Exclude) • To remove all students in a particular grade from the class rank calculation, mark the Exclude from cumulative GPA/Rank calculations on the Grade Level Setup tool. (System Administration > Calendar > Calendar > Grade Levels) • To remove class rank and GPA calculations from Transcript reports, mark the Exclude grades glass as Exclude from GPA/Class Rank checkbox on the Transcript Report Preferences. Note that this option is to not display the class rank on the printed transcript when this option is marked; class rank calculations are still available for the student. (System Administration > Preferences > Reports (Preferences) > Transcript (Type)	
	 Other settings that may affect student Class Rank: Enrollment End Statuses related to the successful completion of high school learning (e.g., Graduated students). When an enrollment has an End Status related to Graduated and an End Date, the Class Rank is not calculated for that student. 	



Option	Description	Default Report Options
Standardized Testing Display Options	Standardized Testing options allow users to determine what types of tests are displayed on printed transcripts and how Standard Group data is laid out on the transcript. • Display Best Score Only - This option displays the highest score for each selected test on the transcript. A student may have several scores listed on the student's Assessment record that have been taken throughout the year, but only the highest received score prints on the transcript. A message displays indicating this is the selected option. Credit A.000 GPA: 2625 UNV GPA: 2500 1000 to 1	All Assessment Options



Option	Description	Default Report Options
Report Display Options	Report Display Options are an assortment of other useful information users can designate as reporting on a student's printed transcript. These options make the transcript more readable, but may also increase the length of it. Choose as many options as desired from the Report Contents, Report Header and Format, Student Information and Records Transfer Settings. See the Display Options table following for descriptions of these options.	Enrollment History
School Comment	The School Comments field allows users to include a comment which appears at the top of all printed transcripts. School comments can be modified at any time and should be applicable to those people receiving the transcript. A hard-coded comment displays for North Carolina schools that lists the Grading Scale legend and notes that middle school courses taken for high school requirements do not calculated in the GPA. Student Number: 1943 Grade: 11 Birthdate: 06/06/2007 Sex: M State ID: 1943 Principal: Course of Study: Graduated with Certificate GPA (Weighted) 2.725 Cumulative GPA (Weighted) 2.700 Class Rank GPA Summary Cumulative GPA (Weighted) 2.700 Class Rank GPA Summary Cumulative GPA (Unweighted) 2.700 Model of the GPA Graduated with Certificate GPA (Weighted) 2.700 Global Languages 05/31/2024 Graduated in the transcript. Grading Scale Legend: 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10, 80-895-30, 70-799-20, 60-699-10, <- 901094-10,	N/A

Display Options

Option	Description
Report Contents	



Option Description Selection determines how courses are displayed on the transcript. Information Course **Display** displays based on entered data in the Courses editor. Options are: Course Number and Course Name State Code and Course Name • Course Name Only When **State Code and Course Name** is selected, the State Code, State Code Name, and Local Course Name (when Local Course Name is different from the State Code Name prints. Each district can change the name of the course for their school, but the State Code and State Name still remains. 2023-2024 Grade 11 Term 1 43112X0A American History 1.0000 1 23092X0C NC Math 3 Advanced 60 1.0000 1 LMNO UNC Minimum Requirement 95052X05A ROTC V - A 95 1.0000 1 11412X0A Spanish I 89 1.0000 1 Credit: 4.000 GPA: 2.750 U/W GPA: 2.750 **In-Progress Courses Report CTE** Option displays when the Report CTE Program checkbox is marked. When the student is assigned a CTE Academic Program and their Student Status is 2: **Programs** Concentrator, the CTE Programs section prints on the Transcript. Standard Tests EOC Algebra I Date: 01/01/2024 Score: 55 Note: Best scores displayed. **CTE Programs** Academic Program Student Status CTE STEM Concentrator Students may be assigned multiple CTE Programs. All assigned programs print, as long as the Student Status is set to Concentrator.



Option Description

Course College Code

When marked, the UNC Minimum Requirement displays after the Course Name on the student's transcript. UNC Minimum Requirement is marked on the Course Information and/or Course Master Information when that course meets UNC's requirements.

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2022-2023 Grade 10 Term 1
43192X0A Economics and 76 1.0000 1
Personal Finance 10252X0C Foundations of 78 1.0000 1
Reading 33102X0A Life Science 82 1.0000 1
S9032X0A SIDE SCIENCE 82 1.0000 1
Credit: 4.000 GPA: 2.750 U/W GPA: 2.750

2022-2023 Grade 10 Term 2
33205X0A Biology Honors 64 1.0000 1
10222X0B English II 73 1.0000 1
10222X0B NC Math 2 82 1.0000 1
22992X04 ROTC IV 97 1.0000 1
S9042X04 ROTC IV 97 1.0000 1
Credit: 4.000 GPA: 2.625 U/W GPA: 2.500

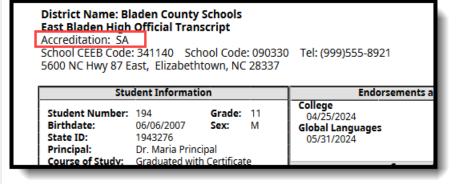
2023-2024 Grade 11 Term 1
43112X0A American History 86 1.0000 1
2092X0C NC Math 3 60 1.0000 1
UNIX Minimum Requirement 9005Z03 IV M GPA: 2.750

11412X0A Spanish I 89 1.0000 1
Credit: 4.000 GPA: 2.750 U/W GPA: 2.750
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Report Header and Format

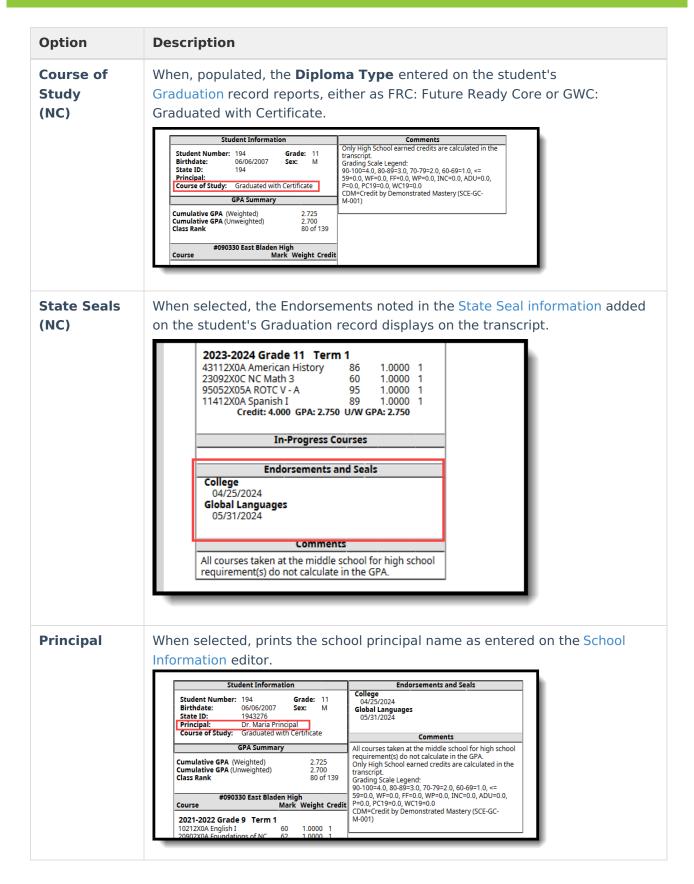
Accreditation

Lists the Accreditation Status of the school. This is entered on the School Information editor and prints the Accreditation code.



Student Information







Option	Description	
Expected Graduation Year	When selected, prints the student's expected graduation year when a Diploma Date is not entered on the student's Graduation record. This mostly applies to students in grades 9-11.	
	The Date First Entered the 9th Grade value (from the Graduation record) plus four years displays. That value can be modified to indicate a different year than originally expected based on the 9th grade entry date.	
	When both the Diploma Date and Expected Graduation Year options are selected, the Diploma Date displays preferentially. That means that when a student has both a Diploma Date and a cohortYearNGA value, only the Diploma Date displays (this would generally be 12th graders).	
	The Expected Graduation Year prints in place of the Diploma Date when both are selected and the student does not have a Diploma Date.	
	School CEEB Code: 341140 School Code: 090330 Tel: (999)555-8921 5600 NC Hwy 87 East, Elizabethtown, NC 28337	
	Student #: 194 State ID: Principal: Dr. Maria Principal Expected Graduation Year: 2025 - Course of Study. Graduated with Certificate Current Grade: 11 Birthdate: 06/06/2007 Gender: M	
	Comments All courses taken at the middle school for high school requirement(s) do not calculate in the GPA. Only High School earned credits are calculated in the transcript. Grading Sale Legent. 9b:104-40, 80-89-30, 70-92-0, 60-69-0, 0, WF=0.0, WF=0.0, WP=0.0, INC=0.0, ADU=0.0, P=0.0, PC19=0.0, WC19=0.0 CDM=Credit by Demonstrated Mastery (SCE-GC-M-001)	